



**ACME TOWNSHIP BOARD MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Tuesday, April 8, 2014, 7:00 p.m.**

MEETING CALLED TO ORDER WITH THE PLEDGE OF ALLEGIANCE AT 7:05 p.m.

Members present: C. Dye, A. Jenema, G. LaPointe, P. Scott, D. White, J. Zollinger
Members excused: C. Collett
Staff present: J. Jocks, Township Counsel
N. Edwardson, Recording Secretary

A. LIMITED PUBLIC COMMENT:

B. Kelly 4893 Ridgecrest , read a prepared statement (attached to minutes) regarding Form Based code and Accessory Building ordinance on the agenda this evening. Zollinger stated that the Board would address his issues when it appears on the agenda.

Dye, Township clerk, read a prepared statement (attached to minutes)

APPROVAL OF AGENDA:

Motion by LaPointe, seconded by Scott to approve the agenda with the addition of Voting Booths under New Business, under Old Business, letter to the Record Eagle regarding recent allegations, Replacement of bookkeeper, Hoxsie House update and the Budget process. Motion carried by unanimous roll call vote.

B. INQUIRY AS TO CONFLICTS OF INTEREST: None noted

C. CONSENT CALENDAR: The purpose is to expedite business by grouping non-controversial items together for one Board motion (roll call vote) without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.

1. RECEIVE AND FILE:

1. Treasurer's Report
2. Clerk's Report and Balance Sheet
3. Draft Unapproved Meeting Minutes:
 - a. Planning Commission 03/10/14
 - b. Parks & Rec Advisory 03/06/14
- d. Parks and Maintenance Report – Tom Henkel
- e. Planning & Zoning Report - Lennox
- f. North Flight February 2014

2. ACTION – Consider approval:

1. Township Board meeting minutes of 03/04/14 and Special 03/20/14
2. Accounts Payable Prepaid of \$20,067.37 and Current to be approved of \$24,968.69 (Recommend approval: Cathy Dye, Clerk)

D. ITEMS REMOVED FROM THE CONSENT CALENDAR:

LaPointe requested the Treasurer's report be removed.

Motion by Jenema, seconded by Dye to approve the consent calendar with the removal of the treasurer's report. Motion carried by unanimous roll call vote.

LaPointe commented on the \$14,000.00 in unrestricted accounts. Dye said this was the 2% tribal grant that the township had received. LaPointe stated in next month's treasurer report there needs to be a line item to reflect

that.

Motion by White, seconded by LaPointe to approve the Treasurer's report as presented. Motion carried by unanimous roll call vote.

E SPECIAL PRESENTATIONS/DISCUSSIONS: None

F. REPORTS:

1. **Sheriff's Report – Deputy: Ken Chubb: Reviewed by Chubb**
2. **County Commissioner's Report – Larry Inman: None**
3. **Road commission report-Bill Mouser: None**

G. CORRESPONDENCE:

1. **Memo dated 3/21/14 regarding Immanuel LLC/Bankruptcy Case No. 10-11585**
Jocks reviewed briefly. The trustee has filed a motion for authority to sell real property and to pay closing costs, and broker's commission pursuant to 11 U.S.C. 363(B)

H. NEW BUSINESS:

1. Approval/Adoption of US-31/M-72 Business District Ordinance #29

Lennox stated that this proposed new zoning district would encompass much of the present US-31 corridor business district and a portion along M-72 from US-31 to the GTTC property border. It will replace B-1S, B-1P, and B-2. The plan consists of five regulating zones; three commercial and 2 residential. In the commercial zones the plan creates a uniform consistent placement of buildings on properties and specifies minimum and maximum building heights, floor heights and percentage of ground floor facade. The residential component retains the Single Family Neighborhoods, but also allows for Mixed Housing Neighborhoods of different densities. Discussion followed.

Motion by LaPointe to approve the adoption of Ordinance # 29 as presented. Seconded by White. Motion carried by unanimous roll call vote.

2. Approval/Adoption of Accessory Building Amendment Ordinance # 31

Lennox stated that she has received numerous calls from residents regarding the height of accessory buildings. Presently the accessory building ordinance only allows for a height of 14 feet. With this height, a garage door height of approx. 7' is the maximum, considering the roof pitch. Residents complaints included not being able to fit boats on trailers, or campers inside their accessory buildings because of lack of height. This adoption would amend Section 7.2. Supplementary Use and Area regulations; 7.2.1e with Accessory buildings with the delation of one story or fourteen feet in height, replaced with twenty four feet in height. Discussion followed.

Motion by LaPointe, seconded by Dye to approve the adoption of Accessory Building Amendment Ordinance # 31 as presented. Motion carried by unanimous roll call vote.

3. Letter of resignation from Treasurer, Collett.

Zollinger read into the record the letter of resignation from Treasurer, Collett, effective April 8, 2014. Zollinger stated that the keys from the treasurer and deputy treasurer were turned into the office today.

Motion by LaPointe, seconded by Jenema to accept the letter of resignation submitted by Collett

Discussion followed on the procedure to be followed with replacing an elected official.

Motion carried by unanimous roll call vote.

Jenema expressed her potential interest in applying for the treasurer's position. She will remove herself from any further discussion.

Motion by LaPointe, Scott seconded to place an ad in the Record Eagle for the position of Treasurer

on April 10, 11, 12, 2014, submissions due at 4:00 pm on Tuesday, April 15, 2014, scheduling interviews on April 17, 2014. Motion carried by unanimous vote.

4. **Resolution # R-2014 for the collection of summer taxes for TBAISD for year July 1, 2014**

Motion by Scott, seconded by LaPointe to approve Resolution R-2014-12 for the agreement of the collection of summer school property taxes for TBAISD. Motion carried by unanimous roll call vote.

5. **Auditors for 2013/14 response to RFT letter.**

Zollinger stated that we received three responses to the RFT for audit services for 2013/14, Gabridge & Company, Tobin & Company and Abraham & Gaffney. Pricing ran from \$9,900.00 to \$16,900.

Motion by Dye, seconded by White to hire Gabridge & Company for a three year contract. Motion carried by unanimous roll call vote.

6. **Resolution # R-2014 for Budget amendments to various accounts**

Motion by LaPointe, seconded by Dye to approve Resolution R-2014-13 for budget corrections to bring the Budget in balance and improve our 2013/14 audit. Motion carried by unanimous roll call vote.

7. **Discussion on New Engine 8 fire hall and community center/townhall offices**

Metro Fire Chief, Parker was in attendance. He stated that we are growing and many times in the past Station 8 ranked third in runs. Metro has found five locations and have narrowed them down to three. We have a model station in # 12 that would be followed only adding one more stall for Station 8. Parker comes tonight to ask the Board if they are interested in combining with Metro to create a fire hall/township offices. He is not looking for a decision. Parker, LaPointe and Zollinger visited Torch Lake Township and were pleased with what they saw. Parker stated that Metro needs about three acres and with a township hall four to five would be good. Parker will be going to his Board this month to have monies set aside for engineering.

LaPointe, as a taxpayer would be upset if we had two buildings. He was very impressed with Torch Lake and encouraged residents to take a drive up there.

Motion by LaPointe to form a committee of interested residents to begin looking into this. Seconded by Scott. Motion carried by unanimous vote.

8. **Voting Booths**

Dye stated that we have 4-5 old voting booths in storage that the clerk's office are no longer using. We are using circular ones that four people at a time can vote. Dye said this gives more room for voting. She is seeking permission from the Board to sell these older ones for about \$25.00 a piece.

Motion by Jenema, seconded by LaPointe to proceed with the sales of the older voting booths. Motion carried by unanimous roll call vote.

Motion by Jenema, seconded by Scott if Clerk does not sell any of the voting booths she is to dispose of them. Motion carried by unanimous roll call vote.

I. **OLD BUSINESS:**

1. **DNR Grants-Sayler Park and Bayside**

Zollinger stated that the grants for Sayler Park and Bayside have been submitted to the DNR Trust Fund for the April 1st deadline.

2. **Letter to Record Eagle**

At the special board meeting on April 4, 2014, the Board instructed Zollinger to prepare a letter regarding the recent allegations from the Treasurer's office. A draft was before the board today.

Scott express concern that the letter had been reviewed by legal council and would not open up the

Board to any kind of lawsuit. Zollinger read the letter into the record and stated he had the letter reviewed by legal council. Discussion followed.

Motion by LaPointe, seconded by Dye, that LaPointe will draft a response and bring back to the board on the 16th for all to look at. We will then have the supervisor ask the Record Eagle to publish in its entirety with no edits. If they don't agree this will be brought back to board for additional discussion on possible actions to take. Motion carried by unanimous roll call vote.

3. Replacment of Bookkeeper/Assistance

Dye would like the Board to reconsider the accomplishments that Drennan has done and reinstate him.

Motion by Dye to rescind Drennan's dismissal, seconded by LaPointe

Discussion followed

T. Phillips, 2986 Wild Juniper Trail, commented that he believes the Board should get the new treasurer in place and then address the Drennan issue.

Motion failed by two in favor (Dye, LaPointe) and 4 opposing (Jenema, Scott, White, Zollinger)

Motion by Scott, seconded by Zollinger to address the replacement of a bookkeeper/assistance after the treasurer's position has been filled. Motion carried with 4 in favor (Jenema, Scott, White, Zollinger) 1 opposing (Dye) and 1 abstaining (LaPointe)

4. Hoxsie house update

Zollinger reviewed the recent meeting regarding the Hoxsie house with MDOT, Consumer Powers, Charter, Road Commission. He stated these companies are putting the cost together to move the Hoxsie House. The Hoxsie house advisory will be responsible for the expense of moving the house. Dave Hoxsie, president of the advisory recently expressed concerns about the weather and all the snow yet to melt. Zollinger told him to talk to the State permitting people to see what options are available.

5. Budget process

Jenema asked Zollinger how the budget process worked. He stated that he has the 3rd cut of the budget prepared and will be sending it out to the Board for review. Zollinger said the Board will have one or two special meetings before the adoption of the budget.

J. PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

Meeting adjourned at 10:30 pm

From: Brian Kelley, Acme Township resident
To: Acme Board of Trustees
April 8, 2014

The Form Based Code comes up before the board tonight.

I have some concerns with the fairly radical changes that the code proposes, and how the details were not shared with the public.

The Planning Commission attempted to send this document for the 63 day county review process. It was rejected by the county. Do you know why? It was rejected because township did not hold a public review.

This change to zoning process represents major changes for Acme. And yet the public review was almost an afterthought.

As for the actual document, it was only released to the public with the meeting agenda, immediately prior to the meeting.

Nobody else spoke at the public review. How could they? They had no time to review the document.

Our planner, who is paid by the taxpayers, says the document had been completed for 30 days prior to the meeting, but he did not share it with the public. It was not posted on the website that we pay for until the day of the meeting.

This Form Based Code represents major change for Acme. Few townships in Michigan have adopted such radical zoning changes, and none in the county that I am aware of. Jay was unable to name a single township as an example.

One of the changes in the Form Based Code will increase the housing density from a maximum of 3 housing units per acre to 18 units per acre. That is a dramatic change.

In the community survey, 63% of respondents said Apartments were either not a priority or were a low priority. That suggests the community is strongly against increased high density development. And yet this code, in opposition to the residents, is increasing the maximum density by six fold.

Holding meetings with special interests groups does not justify ignoring the will of the residents as expressed in their Community Survey. Why pay for a Community Survey if you will ignore it when it suits special interests?

Is a radical change like this consistent with the "Rural atmosphere" that 64% of people also want?

What percentage of the community is even aware of this radical change to housing density?

Who is driving this change?

Thank you,

Brian Kelley

Q7

Rate each of the following economic growth opportunities as a priority for development in Acme Township.

	Low Priority	Medium Priority	High Priority	Not a Priority
Agricultural Operations and Processing	20.3% 115	40.9% 232	29.5% 167	9.3% 53
Agricultural Tourism	25.7% 146	38.0% 216	25.0% 142	11.3% 64
Residential (Single-Family)	12.7% 72	42.1% 239	40.7% 231	4.6% 26
Residential (Multiple Family i.e. Apartments)	44.0% 248	25.9% 146	10.5% 59	19.5% 110
Retail (Locally-Owned)	10.3% 59	33.1% 190	52.6% 302	4.0% 23
Large Scale Retail (Regional and National Chains)	30.6% 176	23.0% 132	27.0% 155	19.5% 112
Restaurants and Entertainment	9.5% 55	37.4% 216	49.1% 284	4.0% 23
Professional Offices and Technology-Related Business	18.5% 106	42.3% 243	32.8% 188	6.4% 37
Mixed Use (combination of retail/professional/industrial in one building)	25.6% 147	38.0% 218	23.2% 133	13.2% 76
Recreation / Tourism	8.0% 46	34.3% 197	55.1% 316	2.6% 15
Warehousing and Distribution Facilities	44.3% 256	21.6% 125	6.4% 37	27.7% 160
Industrial	46.0% 265	17.7% 102	7.1% 41	29.2% 168

Q8

Rate each of the following as a priority for protection by Acme Township.

	Low Priority	Medium Priority	High Priority	Not a Priority
Farmlands and orchards	8.6% 50	31.0% 180	57.6% 334	2.8% 16
Opportunities for fishing and hunting	13.3% 77	34.0% 197	46.8% 271	5.9% 34
Rural character	12.8% 74	30.3% 175	53.0% 306	3.8% 22
East Bay shoreline	5.7% 33	17.4% 101	75.0% 436	1.9% 11
Water quality for streams, watersheds and East Bay	3.1% 18	12.7% 74	83.4% 486	0.9% 5
Wildlife habitat	7.7% 45	28.4% 165	62.0% 360	1.9% 11

Table: Acme Township will be faced with many issues in the next decade for which long-range planning is critical. Following is a series of items addressing various issues relevant to the township. First, please indicate the importance of each item when considering the future of Acme Township, and then rate Acme Township's efforts with regard to the item.

	How <i>important</i> is this issue to you?					How would you <i>rate</i> Acme Township with regard to this issue?					
	Very Imp.	Somewhat Important	Und.	Somewhat Unimp.	Very Unimp.	Exc.	Above Avg.	Average	Below Avg.	Poor	Don't Know
	% count	% count	% count	% count	% count	% count	% count	% count	% count	% count	% count
Cost of Living / Affordability	49.9% 284	25.5% 145	15.3% 87	4.6% 26	4.7% 27	7.3% 37	23.8% 120	55.8% 281	9.7% 49	3.4% 17	53
Property tax rate	57.5% 332	26.2% 151	9.7% 56	2.3% 13	4.3% 25	6.2% 33	26.4% 140	45.7% 242	13.4% 71	8.3% 44	28
Responsive Government	50.9% 289	29.6% 168	13.6% 77	2.3% 13	3.7% 21	8.7% 44	26.2% 133	40.0% 203	17.9% 91	7.3% 37	49
Quality of schools	50.2% 283	22.0% 124	18.3% 103	4.6% 26	5.0% 28	10.4% 44	27.8% 118	39.2% 166	13.2% 56	9.4% 40	119
Quality of roads	54.7% 315	31.8% 183	6.4% 37	2.1% 12	5.0% 29	3.5% 19	11.5% 62	26.3% 142	25.7% 139	33.0% 178	18
Recreation Opportunities for Adults	28.6% 164	36.0% 206	25.8% 148	6.1% 35	3.5% 20	11.2% 57	27.0% 138	40.1% 205	17.0% 87	4.7% 24	50
Recreation Opportunities for Children	28.7% 162	35.8% 202	22.8% 129	7.6% 43	5.1% 29	9.1% 44	20.5% 99	42.3% 204	21.6% 104	6.4% 31	75
Access to Health Care services	40.6% 232	31.5% 180	19.4% 111	4.4% 25	4.2% 24	9.8% 46	22.4% 105	49.5% 232	14.3% 67	4.1% 19	88
Availability of Emergency Services	55.9% 320	28.5% 163	9.3% 53	3.1% 18	3.1% 18	25.2% 119	35.3% 167	33.0% 156	5.5% 26	1.1% 5	86
Job Opportunities within Walking and Biking Distance of Acme Township	15.5% 88	18.6% 106	32.5% 185	18.1% 103	15.3% 87	2.5% 11	7.0% 31	32.0% 141	36.1% 159	22.4% 99	116
Rural atmosphere	32.0% 184	32.0% 184	19.8% 114	10.4% 60	5.7% 33	16.1% 85	38.4% 203	36.3% 192	6.6% 35	2.6% 14	30
Proximity to Traverse City	31.8% 181	33.6% 191	23.7% 135	6.3% 36	4.4% 25	30.6% 152	32.6% 162	34.6% 172	1.6% 8	0.6% 3	56
Sense of community	24.7% 140	35.1% 199	30.0% 170	7.1% 40	3.2% 18	7.9% 40	23.0% 117	41.1% 209	21.0% 107	7.1% 36	45
Access to water and East Bay	50.5% 291	27.1% 156	12.7% 73	4.7% 27	5.0% 29	29.3% 157	30.1% 161	23.9% 128	11.8% 63	4.9% 26	23
Proximity to family and friends	17.7% 100	25.3% 143	39.8% 225	8.5% 48	8.7% 49	9.1% 38	20.1% 84	60.8% 254	6.5% 27	3.6% 15	126
Other, please specify:	76.1% 51	6.0% 4	9.0% 6	1.5% 1	7.5% 5	10.5% 6	5.3% 3	12.3% 7	15.8% 9	56.1% 32	18

From: Brian Kelley, Acme Township resident
To: Acme Board of Trustees
April 8, 2014

The proposed change to the Accessory Building Ordinance, to increase the maximum height from 14 feet to 24 feet, seems reasonable.

But there is one exception. The setback from the edge of the property apparently remains un-changed, and that distance is only 10 feet. I was unable to find that height in the amendment. I did find it when I looked up the code.

If we are going to increase the height of accessory buildings to 24 feet, then the set back from the neighbor should be increased from 10 feet. 10 feet is too close, and it will damage property values and obstruct views. Those structures can tower over neighbors' properties.

25 feet seems a minimum reasonable setback. That is only 8 paces, and even more distance seems appropriate. If someone cannot locate their structure at least that far from their neighbor's property, then they should not be building such a tall structure.

I asked this question of the Planning Commission, but it was apparently missed.

Thank you,

Brian Kelley

I would like to address the board and the community regarding statements and baseless allegations made in the Record Eagle Publication on March 21st.

I've enjoyed serving the people of Acme Twp. For the past 11 months I have worked very hard as your Acme Twp. Clerk to provide accurate reports regarding the financial activities of the township to the board and residents of Acme. I have submitted Revenue/Expense reports, Accounts Payable reports with transparency of GL#. I'm especially proud of recently providing the board with a Balance Statement where the funds reconcile to the Treasurer's Report, this report has never been provided before. Upon closing the books for past year end 2013/2014...we received praise from our auditors Dennis Gartland, Niegarth encouraging us to continue with accounting assistance from someone like Mr Drennan who was able to validate bookkeeping procedures as correct. This practice would also strengthen and correct our area of internal control and segregation of duties that has been pointed out as a weakness for many years in the audit report and state evaluation of year end reports submitted. I strongly believe in educating myself in the Clerks position and have attended (2) 4 day MTA conferences, received clerks accreditation from the State of Mich attended 10 monthly county wide Clerks meetings and have built networking relationships with other area clerks including GT County Clerk Bonnie Scheele. I am Planning to attending other MTA education sessions this summer. Going forward I want the Board and residence to know how important it is to me personally to do a good job that is correct and something I can be proud of.

ON March 21th, while vacationing with my family over spring break, I was made aware of the Treasurer's resignation and certain public comments that cast doubt on the financial records of Acme the twp. No evidence to support the comments was submitted... or has since been submitted... by the Treasurer. I was stunned to read some of the comments and deeply hurt by the ridiculous allegations presented in the local media without documentation. I have done absolutely nothing illegal in my duties as Acme Township Clerk. These comments in the publication are completely inexcusable.

I accepted this position 11 months ago with a sense of pride that I could serve the people of Acme Twp. I've lived here for 30 years and I believe Acme Township is a great place to live, a lot of exciting and beautiful changes happening along our shorelines. In the 11 months, I have worked to inform the members of this board and the residents about the business affairs of the clerk's office. I have been transparent about my work to this board and have strived for more accurate financial accounting such as a Balance Statement regarding the township's multiple fund accounts. At certain times, this accounting has been extremely difficult because of the absence of accurate accounting in the past. Many questions have come up while sorting and going about Acme Township business that is why having a bookkeeper assistant come in to our office once a month is so helpful to ensure and validate the work process not just for the Clerks Dept but for the Supervisor's and Treasurer's Dept.. Having a third party to overlook and ask questions ensures monies are properly received and disbursed and the fund balances are reported accurately.. In the past 11 months the Treasurer has been available a total of three times for monthly meetings in regard to reconciling the multiple bank funds. The township bank fund accounts are so complex they simply can't be reconciled via email. Every adult understands the need to reconcile their checkbook each month, yet the 101 checking account was not reconciled for years prior to my arrival. This task requires cooperation and regular monthly meetings with the Treasurer's and Clerk's department to accomplish.. It's a task that every resident should expect the Clerk and Treasurer to perform. I am very proud that the 101 bank account along with the multiple bank funds have been reconciled, even though difficult at times, within this year along with Balance Statement that is now being reported to the Board each and every month.

Going forward, I want the board to know that I intend to continue my past practice of keeping the board and the residents informed on the business of the clerk's office. I will continue to be transparent in all areas of my work, continue to strengthen internal control and segregations of duties so the people of the twp can rest assure that their money and their interests are being handled in a safe, professional and public manner. Again, any suggestion that I would do anything less is false and baseless.

Along with my statement I have attached a letter from my former Employer Dr. Nowak at Women's Health Pavilion located here in Acme Township on behalf of my character.



**WOMEN'S
HEALTH PAVILION**

3990 East M72 • P.O. Box 1739
Acme, Michigan 49610
231 938 2366



WILLIAM E. NOWAK, D.O., F.A.C.O.O.G.

BOARD CERTIFIED

Terri L. Glenn, MSN, FNP-BC

Gynecology and Urogynecology

4/4/14

To whom it may concern:

Re: Cathy Izye

Cathy Izye was in our employment for approximately 3 years. Cathy was always responsible, punctual and extremely trustworthy. She left our employment for the job with Acme Township. I have known her for several years and believe that she is of exceptional character, I would not hesitate to give her my personal recommendation.

Sincerely,

William E. Nowak



**ACME TOWNSHIP REGULAR BOARD MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Tuesday, April 8, 2014, 7:00 p.m.**

GENERAL TOWNSHIP MEETING POLICIES

- A. All cell phones shall be switched to silent mode or turned off.**
- B. Any person may make a video, audio or other record of this meeting. Standing equipment, cords, or portable microphones must be located so as not to block audience view.**

**CALL TO ORDER WITH PLEDGE OF ALLEGIANCE
ROLL CALL**

A. LIMITED PUBLIC COMMENT:

Public Comment periods are provided at the beginning and end of each meeting agenda. Members of the public may address the Board regarding any subject of community interest during these periods. Comment during other portions of the agenda may or may not be entertained at the moderator's discretion.

B. APPROVAL OF AGENDA:

C. INQUIRY AS TO CONFLICTS OF INTEREST:

- D. CONSENT CALENDAR:** The purpose is to expedite business by grouping non-controversial items together for one Board motion (roll call vote) without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.

1. RECEIVE AND FILE:

- a. Treasurer's Report**
- b. Clerk's Report and Balance Sheet**
- c. Draft Unapproved Meeting Minutes:
 - a. Planning Commission 03/10/14**
 - b. Parks & Rec Advisory 03/06/14****
- d. Parks and Maintenance Report – Tom Henkel**
- e. Planning & Zoning Report - Lennox**
- f. North Flight February 2014**

2. ACTION – Consider approval:

- a. Township Board meeting minutes of 03/04/14 and Special 03/20/14**
- b. Accounts Payable Prepaid of \$20,067.37 and Current to be approved of \$24,968.69 (Recommend approval: Cathy Dye, Clerk)**

E. ITEMS REMOVED FROM THE CONSENT CALENDAR:

- 1. _____
- 2. _____
- 3. _____

F. SPECIAL PRESENTATIONS/DISCUSSIONS:

G. REPORTS:

- 1. Sheriff's Report – Deputy: Ken Chubb**
- 2. County Commissioner's Report – Larry Inman:**
- 3. Road commission report-Bill Mouser**

H. CORRESPONDENCE:

1. **Memo Dated 3/21/14 regarding Immanuel LLC/Bankruptcy Case No. 10-11585**

I. PUBLIC HEARING: None

J. NEW BUSINESS:

1. **Approval/Adoption of US-31/M-72 Business District Ordinance # 29
(Form base code)**
2. **Approval/Adoption of Accessory Building Amendment Ordinance # 31**
3. **Letter of Resignation from Treasurer, Collett.**
4. **Resolution # R-2014 for the collection of summer taxes for TBAISD for year
July 1, 2014**
5. **Auditors for 2013/14 responses to RFT letter**
6. **Resolution # R-2014 for Budget amendments to various accounts**
7. **Discussion on New Engine 8 fire hall and community center /Townhall offices**

K. OLD BUSINESS:

1. **DNR Grants-Both Sayler Park and Bayside –South have been sent to the State**

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

ADJOURN

ACME TOWNSHIP

**MONTHLY TREASURERS REPORT
RECONCILED WITH BANK AS OF FEBRUARY 28, 2014**

	FUND #	JANUARY 31, 2014 ACCOUNT BALANCE	Net Change	FEBRUARY 28, 2014 ACCOUNT BALANCE
UNRESTRICTED ACCOUNTS:				
GENERAL FUND TOTAL ACCOUNTS (1 CHECKING AND 2 SAVINGS)	101	\$ 1,087,084	88,390	\$ 1,175,474
ASSIGNED FROM GENERAL FUND BALANCE:				
SELF FUNDED ACCTS PAYABLE 6 MONTHS COMMITTED	<i>*incl in general fund</i>	388,125	0	388,125
SAYLOR PARK BOAT LAUNCH IMPROVEMENT ASSIGNED	<i>*incl in general fund</i>	61,920	0	61,920
SEPTAGE PLANT FUNDS ASSIGNED	<i>*incl in general fund</i>	193,813	0	193,813
HOXSIE HOUSE RELOCATION ASSIGNED	<i>*incl in general fund</i>	10,000	0	10,000
PUBLIC BROADCAST EQUIPMENT FUND RESTRICTED	<i>*incl in general fund</i>	6,864	0	6,864
PA48 METRO ACCT FUND RESTRICTED	<i>*incl in general fund</i>	56,235	0	56,235
TOTAL ASSIGNED FROM GENERAL FUND BALANCE:		716,957	0	716,957
UNRESTRICTED BALANCE, Net of Assigned:		\$ 370,127	88,390	\$ 458,517
<i>Funds within General Fund Bank Account</i>				
CEMETARY FUND COMMITTED	209	7,685	0	7,685
FIRE FUND SPECIAL ASSMT	206	63,285	21,837	85,123
POLICE FUND SPECIAL ASSMT	207	163,507	15,654	179,161
LIQUOR FUND 212 MM and 101-212 RESTRICTED	212	12,845	1	12,846
PA48 TOWNSHIP IMPROVEMENT-R.O.W. RESTRICTED	246	20,401	0	20,401
		\$ 267,722	37,492	\$ 305,215
RESTRICTED BY BOARD RESOLUTION ACCOUNTS:				
SHORELINE PRESER.FUND COMMITTED	224	61,546	(2,038)	59,508
PARKS & RECREATION COMMITTED	226	9,886	0	9,887
-TRANS FROM NEW URB.TO PARK/SHORELINE COMMITTED	227	28,011	1	28,012
		\$ 99,444	(2,037)	\$ 97,407
RESTRICTED BY MILLAGE:				
FARMLAND DEVE. RIGHTS MILLAGE	225	706,376	103,753	810,129
TAX COLLECTION TEMPORARY FUNDS	703	156,947	(55,846)	101,101
		\$ 863,323	47,907	\$ 911,230
RESTRICTED BY REVENUE SOURCE ACCOUNTS:				
SEWER FUND RESTRICTED	590	856,528	191,252	1,047,780
PLANNING REVIEW FEES (T & A) ESCROW RESTRICTED	701	13,748	(1,551)	12,197
ACME TOWNSHIP RESTRICTED FUNDS		\$ 870,276	189,701	\$ 1,059,977
ACME TOWNSHIP ALL ACCOUNT BALANCES				
		\$ 3,187,849	361,454	\$ 3,549,303

Connie Collett

REVENUE/EXPENDITURE REPORT

ACME TOWNSHIP

For the Period: 7/1/2013 to 2/28/2014

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND							
Revenues							
Dept: 000							
402.000 CURRENT PROPERTY TAXES	204,203.00	204,203.00	185,892.49	73,626.24	0.00	18,310.51	91.0
412.000 PERSONAL PROP TAXES	10,876.00	10,876.00	10,260.96	8,958.97	0.00	615.04	94.3
420.000 DELQUENT PERS PROP TAX	1,000.00	1,000.00	159.80	0.00	0.00	840.20	16.0
445.020 PENALTIES& INTEREST	300.00	300.00	521.99	0.00	0.00	-221.99	174.0
446.000 DEL PERS INTEREST & PENALTY	1,200.00	1,200.00	65.99	35.18	0.00	1,134.01	5.5
447.000 ADMINISTRATIVE FEE 1%	103,264.00	103,264.00	96,723.14	10,733.04	0.00	6,540.86	93.7
448.000 CABLE TV FEE	77,432.00	77,432.00	59,828.82	19,705.24	0.00	17,603.18	77.3
465.000 PASSPORT FEES	2,800.00	2,800.00	2,345.00	300.00	0.00	455.00	83.8
574.000 ST SHARED SALES TAX	327,775.00	327,775.00	221,392.00	0.00	0.00	106,383.00	67.5
577.000 SWAMP TAX	750.00	750.00	690.26	0.00	0.00	59.74	92.0
602.000 GRANTS	0.00	0.00	16,892.21	14,000.00	0.00	-16,892.21	0.0
607.000 CHARGES FOR SERVICES	250.00	250.00	66.36	0.00	0.00	183.64	26.5
608.001 Zoning Fees	53,500.00	53,500.00	70,898.21	225.00	0.00	-17,398.21	132.5
610.000 Revenues for Escrow Account	500.00	500.00	914.05	0.00	0.00	-414.05	182.8
665.000 INTEREST ON INVESTMENTS	250.00	250.00	1,735.80	34.78	0.00	-1,485.80	694.3
665.001 INTEREST SEPTAGE RECEIVED	0.00	0.00	1,529.30	0.00	0.00	-1,529.30	0.0
667.000 RENT-PARKS	500.00	500.00	-5.00	25.00	0.00	505.00	-1.0
671.000 MISC REVENUES	0.00	0.00	39.00	0.00	0.00	-39.00	0.0
671.010 CIVIL INFRACTION FEES	0.00	0.00	250.00	0.00	0.00	-250.00	0.0
676.000 REIMBURSEMENTS	27,000.00	27,000.00	16,330.87	893.42	0.00	10,669.13	60.5
687.000 REFUNDS & REBATES	0.00	0.00	1,720.00	0.00	0.00	-1,720.00	0.0
Dept: 000	811,600.00	811,600.00	688,251.25	128,536.87	0.00	123,348.75	84.8
Revenues	811,600.00	811,600.00	688,251.25	128,536.87	0.00	123,348.75	84.8
Expenditures							
Dept: 000							
465.001 POSTAGE FOR PASSPORTS	500.00	500.00	0.00	0.00	0.00	500.00	0.0
992.000 CONTINGENCY	20,000.00	3,632.69	0.00	0.00	0.00	3,632.69	0.0
994.000 TC TALUS CONTRACT SERVICES	600.00	600.00	0.00	0.00	0.00	600.00	0.0
998.000 GT COUNTY ROAD COMMISION TART	1,013.00	1,013.00	837.90	0.00	0.00	175.10	82.7
999.000 TRANSFER TO OTHER FUNDS	0.00	6,872.31	10,507.63	0.00	0.00	-3,635.32	152.9
Dept: 000	22,113.00	12,618.00	11,345.53	0.00	0.00	1,272.47	89.9
Dept: 101 TOWNSHIP BOARD OF TRUSTEES							
702.000 SALARIES	24,000.00	24,000.00	16,011.52	2,000.00	0.00	7,988.48	66.7
703.001 SECRETARY	27,414.00	27,414.00	18,711.41	2,208.80	0.00	8,702.59	68.3
705.001 PER DIEM TRUSTEES	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
710.000 UNEMPLOYMENT EXPENSE	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.0
714.000 FICA LOCAL SHARE	3,932.00	3,932.00	2,571.72	307.61	0.00	1,360.28	65.4
726.000 SUPPLIES & POSTAGE	4,000.00	4,000.00	901.64	162.64	0.00	3,098.36	22.5
801.000 ACCOUNTING & AUDIT	20,000.00	20,000.00	12,000.00	0.00	0.00	8,000.00	60.0
801.001 INTERNAL ACCOUNTANT	10,000.00	10,000.00	7,035.00	555.00	0.00	2,965.00	70.4
802.001 ATTORNEY SERVICES LITIGATION	3,000.00	3,000.00	865.25	87.75	0.00	2,134.75	28.8
802.002 ATTORNEY SERVICES	16,500.00	16,500.00	10,993.06	830.00	0.00	5,506.94	66.6
802.004 CONTRACTED EMPLOYEE SERVICES	2,800.00	2,800.00	0.00	0.00	0.00	2,800.00	0.0
802.005 CONTRACTED COMMUNITY SERVICES	0.00	2,892.21	2,892.21	0.00	0.00	0.00	100.0
803.003 ENGINEERING SERVICES	35,000.00	35,000.00	1,021.25	0.00	0.00	33,978.75	2.9
804.000 SOFTWARE SUPPORT & PROCESSING	5,900.00	5,900.00	4,039.90	1,933.40	0.00	1,860.10	68.5
855.000 ACME NEWSLETTER	500.00	500.00	0.00	0.00	0.00	500.00	0.0
860.000 TRAVEL & MILEAGE	1,500.00	1,500.00	13.56	0.00	0.00	1,486.44	0.9
874.000 RETIREMENT/PENSION	2,740.00	2,740.00	0.00	-2,666.56	0.00	2,740.00	0.0
900.000 PUBLICATIONS	1,800.00	1,800.00	1,091.25	0.00	0.00	708.75	60.6
910.000 INSURANCE	5,024.95	5,704.95	4,331.87	527.67	0.00	1,373.08	75.9
958.000 EDUCATION/TRAINING/CONVENTIONS	1,000.00	1,000.00	130.50	0.00	0.00	869.50	13.1
960.000 dues subscriptions	800.00	800.00	351.04	81.94	0.00	448.96	43.9
TOWNSHIP BOARD OF TRUSTEES	176,910.95	180,483.16	82,961.18	6,028.25	0.00	97,521.98	46.0
Dept: 171 SUPERVISOR EXPENDITURES							
702.000 SALARIES	37,000.00	37,000.00	24,057.75	2,846.16	0.00	12,942.25	65.0

REVENUE/EXPENDITURE REPORT

ACME TOWNSHIP

For the Period: 7/1/2013 to 2/28/2014

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND							
Expenditures							
Dept: 171 SUPERVISOR EXPENDITURES							
714.000 FICA LOCAL SHARE	2,812.00	2,812.00	1,840.34	217.72	0.00	971.66	65.4
860.000 TRAVEL & MILEAGE	500.00	500.00	212.44	0.00	0.00	287.56	42.5
874.000 RETIREMENT/PENSION	2,159.00	2,159.00	0.00	-1,211.54	0.00	2,159.00	0.0
958.000 EDUCATION/TRAINING/CONVENTIONS	1,500.00	1,500.00	291.00	0.00	0.00	1,209.00	19.4
SUPERVISOR EXPENDITURES	43,971.00	43,971.00	26,401.53	1,852.34	0.00	17,569.47	60.0
Dept: 191 ELECTION EXPENDITURES							
702.000 SALARIES	9,600.00	9,600.00	4,852.50	-253.28	0.00	4,747.50	50.5
714.000 FICA LOCAL SHARE	0.00	0.00	389.62	48.96	0.00	-389.62	0.0
726.000 SUPPLIES & POSTAGE	3,500.00	3,500.00	1,552.49	97.31	0.00	1,947.51	44.4
900.000 PUBLICATIONS	500.00	500.00	271.00	0.00	0.00	229.00	54.2
ELECTION EXPENDITURES	13,600.00	13,600.00	7,065.61	-107.01	0.00	6,534.39	52.0
Dept: 209 ASSESSOR'S EXPENDITURES							
702.000 SALARIES	5,000.00	5,000.00	3,333.36	416.67	0.00	1,666.64	66.7
714.000 FICA LOCAL SHARE	383.00	383.00	254.96	31.87	0.00	128.04	66.6
726.000 SUPPLIES & POSTAGE	2,600.00	2,600.00	1,158.86	1.84	0.00	1,441.14	44.6
803.002 ASSESSING CONTRACT SERVICES	28,750.00	28,750.00	17,200.00	2,500.00	0.00	11,550.00	59.8
803.004 ASSESSOR'S EVALUATION SERVICES	1,000.00	1,000.00	120.00	45.00	0.00	880.00	12.0
804.000 SOFTWARE SUPPORT & PROCESSING	2,000.00	2,000.00	1,155.00	0.00	0.00	845.00	57.8
956.000 MISCELLANEOUS	180.00	180.00	0.00	0.00	0.00	180.00	0.0
ASSESSOR'S EXPENDITURES	39,913.00	39,913.00	23,222.18	2,995.38	0.00	16,690.82	58.2
Dept: 215 CLERK'S EXPENDITURES							
702.000 SALARIES	37,008.00	37,008.00	24,197.46	2,846.76	0.00	12,810.54	65.4
703.000 WAGES DEPUTY/SEC/PRT TIME	14,144.00	14,144.00	11,845.74	1,333.28	0.00	2,298.26	83.8
714.000 FICA LOCAL SHARE	3,888.00	3,888.00	1,917.66	187.16	0.00	1,970.34	49.3
726.000 SUPPLIES & POSTAGE	1,800.00	1,800.00	780.31	158.28	0.00	1,019.69	43.4
804.000 SOFTWARE SUPPORT & PROCESSING	3,000.00	3,000.00	2,658.60	9.95	0.00	341.40	88.6
860.000 TRAVEL & MILEAGE	1,000.00	1,000.00	609.07	0.00	0.00	390.93	60.9
874.000 RETIREMENT/PENSION	2,339.00	2,339.00	0.00	-3,529.55	0.00	2,339.00	0.0
910.000 INSURANCE	8,400.00	9,783.00	7,497.71	907.66	0.00	2,285.29	76.6
958.000 EDUCATION/TRAINING/CONVENTIONS	1,500.00	1,500.00	291.00	0.00	0.00	1,209.00	19.4
CLERK'S EXPENDITURES	73,079.00	74,462.00	49,797.55	1,913.54	0.00	24,664.45	66.9
Dept: 247 BOARD OF REVIEW							
702.000 SALARIES	800.00	800.00	0.00	0.00	0.00	800.00	0.0
714.000 FICA LOCAL SHARE	61.00	61.00	0.00	0.00	0.00	61.00	0.0
900.000 PUBLICATIONS	200.00	200.00	0.00	0.00	0.00	200.00	0.0
956.000 MISCELLANEOUS	100.00	100.00	0.00	0.00	0.00	100.00	0.0
BOARD OF REVIEW	1,161.00	1,161.00	0.00	0.00	0.00	1,161.00	0.0
Dept: 253 TREASURER'S EXPENDITURES							
702.000 SALARIES	34,510.00	34,510.00	22,564.27	2,654.62	0.00	11,945.73	65.4
703.000 WAGES DEPUTY/SEC/PRT TIME	15,808.00	15,808.00	10,072.56	1,344.00	0.00	5,735.44	63.7
714.000 FICA LOCAL SHARE	3,825.00	3,825.00	2,464.58	301.80	0.00	1,360.42	64.4
726.000 SUPPLIES & POSTAGE	5,000.00	5,000.00	2,570.47	55.00	0.00	2,429.53	51.4
804.000 SOFTWARE SUPPORT & PROCESSING	2,560.00	2,560.00	897.50	44.50	0.00	1,662.50	35.1
860.000 TRAVEL & MILEAGE	500.00	500.00	0.00	0.00	0.00	500.00	0.0
874.000 RETIREMENT/PENSION	2,012.00	2,012.00	0.00	-1,393.68	0.00	2,012.00	0.0
900.000 PUBLICATIONS	100.00	100.00	0.00	0.00	0.00	100.00	0.0
910.000 INSURANCE	1,340.00	1,340.00	1,003.59	116.79	0.00	336.41	74.9
958.000 EDUCATION/TRAINING/CONVENTIONS	1,000.00	1,000.00	291.00	0.00	0.00	709.00	29.1
TREASURER'S EXPENDITURES	66,655.00	66,655.00	39,863.97	3,123.03	0.00	26,791.03	59.8
Dept: 265 TOWNHALL EXPENDITURES							
726.000 SUPPLIES & POSTAGE	3,000.00	3,000.00	1,515.93	131.04	0.00	1,484.07	50.5
850.000 TELEPHONE	3,000.00	3,000.00	1,639.82	239.32	0.00	1,360.18	54.7
851.000 CABLE INTERNET SERVICES	1,500.00	1,500.00	1,209.64	112.69	0.00	290.36	80.6
920.000 ELECTRIC UTILITIES TOWNHALL	8,500.00	8,500.00	6,068.24	874.02	0.00	2,431.76	71.4

REVENUE/EXPENDITURE REPORT

ACME TOWNSHIP

For the Period: 7/1/2013 to 2/28/2014

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND							
Expenditures							
Dept: 265 TOWNHALL EXPENDITURES							
921.000 STREET LIGHTS	10,800.00	10,800.00	7,068.96	451.63	0.00	3,731.04	65.5
922.000 MICH CON GAS	3,500.00	3,500.00	1,878.29	838.95	0.00	1,621.71	53.7
923.000 SEWER TOWNSHIP HALL	900.00	900.00	360.00	0.00	0.00	540.00	40.0
930.000 REPAIRS & MAINT	18,500.00	18,500.00	3,456.52	0.00	0.00	15,043.48	18.7
TOWNHALL EXPENDITURES	49,700.00	49,700.00	23,197.40	2,647.65	0.00	26,502.60	46.7
Dept: 410 PLANNING & ZONING EXPENDITURES							
702.002 ZONING ADMIN SALARY	25,875.00	25,875.00	16,287.50	2,140.78	0.00	9,587.50	62.9
705.000 PER DIEM PLANNING/ZBA	13,600.00	13,600.00	5,121.00	0.00	0.00	8,479.00	37.7
714.000 FICA LOCAL SHARE	2,089.00	2,089.00	1,637.75	163.77	0.00	451.25	78.4
726.000 SUPPLIES & POSTAGE	1,000.00	1,000.00	68.84	0.46	0.00	931.16	6.9
802.002 ATTORNEY SERVICES	20,000.00	20,000.00	6,691.94	2,565.00	0.00	13,308.06	33.5
803.000 PLANNER SERVICES	50,000.00	50,000.00	560.00	0.00	0.00	49,440.00	1.1
803.001 PLANNING CONSULTANT	27,000.00	33,000.00	22,248.85	1,230.00	0.00	10,751.15	67.4
804.000 SOFTWARE SUPPORT & PROCESSING	500.00	500.00	89.00	0.00	0.00	411.00	17.8
860.000 TRAVEL & MILEAGE	500.00	500.00	343.33	0.00	0.00	156.67	68.7
874.000 RETIREMENT/PENSION	2,587.00	2,587.00	0.00	0.00	0.00	2,587.00	0.0
900.000 PUBLICATIONS	1,200.00	1,200.00	860.85	0.00	0.00	339.15	71.7
949.000 RENTAL OF SPACE	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
958.000 EDUCATION/TRAINING/CONVENTIONS	3,000.00	3,000.00	1,055.00	0.00	0.00	1,945.00	35.2
960.000 dues subscriptions	350.00	350.00	0.00	0.00	0.00	350.00	0.0
PLANNING & ZONING EXPENDITURES	148,701.00	154,701.00	54,964.06	6,100.01	0.00	99,736.94	35.5
Dept: 750 MAINT & PARKS EXPENDITURES							
702.000 SALARIES	47,660.49	47,660.49	31,190.22	3,665.60	0.00	16,470.27	65.4
703.000 WAGES DEPUTY/SEC/PRT TIME	6,500.00	6,500.00	6,876.50	0.00	0.00	-376.50	105.8
714.000 FICA LOCAL SHARE	3,623.00	3,623.00	2,480.94	224.68	0.00	1,142.06	68.5
726.000 SUPPLIES & POSTAGE	2,000.00	2,000.00	165.79	0.00	0.00	1,834.21	8.3
874.000 RETIREMENT/PENSION	4,766.00	4,766.00	0.00	-4,703.12	0.00	4,766.00	0.0
910.000 INSURANCE	8,085.00	9,517.00	7,122.36	868.22	0.00	2,394.64	74.8
930.000 REPAIRS & MAINT	25,145.00	25,145.00	16,620.56	915.74	0.00	8,524.44	66.1
930.001 PARK EQUIP MAINT	3,500.00	3,500.00	0.00	0.00	0.00	3,500.00	0.0
956.000 MISCELLANEOUS	6,500.00	6,500.00	2,369.00	0.00	0.00	4,131.00	36.4
MAINT & PARKS EXPENDITURES	107,779.49	109,211.49	66,825.37	971.12	0.00	42,386.12	61.2
Dept: 861 RETIREMENT/PENSION							
874.000 RETIREMENT/PENSION	1,000.00	1,000.00	470.00	470.00	0.00	530.00	47.0
RETIREMENT/PENSION	1,000.00	1,000.00	470.00	470.00	0.00	530.00	47.0
Dept: 865 INSURANCE							
910.000 INSURANCE	15,000.00	15,000.00	11,035.00	0.00	0.00	3,965.00	73.6
INSURANCE	15,000.00	15,000.00	11,035.00	0.00	0.00	3,965.00	73.6
Dept: 970 CAPITAL IMPROVEMENTS							
973.000 CLERK'S CAPITAL	2,867.00	2,867.00	0.00	0.00	0.00	2,867.00	0.0
975.000 TWNHALL CAPITAL IMPROVE	13,800.00	13,800.00	0.00	0.00	0.00	13,800.00	0.0
CAPITAL IMPROVEMENTS	16,667.00	16,667.00	0.00	0.00	0.00	16,667.00	0.0
Expenditures	776,250.44	779,142.65	397,149.38	25,994.31	0.00	381,993.27	51.0
Net Effect for GENERAL FUND	35,349.56	32,457.35	291,101.87	102,542.56	0.00	-258,644.52	896.9
Change in Fund Balance:			291,101.87				

REVENUE/EXPENDITURE REPORT

ACME TOWNSHIP

For the Period: 7/1/2013 to 2/28/2014	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 206 - FIRE FUND							
Revenues							
Dept: 000							
402.000 CURRENT PROPERTY TAXES	88,025.00	88,025.00	632,388.00	411,218.69	0.00	-544,363.00	718.4
Dept: 000	88,025.00	88,025.00	632,388.00	411,218.69	0.00	-544,363.00	718.4
Revenues	88,025.00	88,025.00	632,388.00	411,218.69	0.00	-544,363.00	718.4
Expenditures							
Dept: 000							
802.004 CONTRACTED EMPLOYEE SERVICES	83,500.00	83,500.00	44,199.18	9,471.25	0.00	39,300.82	52.9
805.000 METRO FIRE CONTRACT	0.00	0.00	553,339.49	379,910.17	0.00	-553,339.49	0.0
Dept: 000	83,500.00	83,500.00	597,538.67	389,381.42	0.00	-514,038.67	715.6
Expenditures	83,500.00	83,500.00	597,538.67	389,381.42	0.00	-514,038.67	715.6
Net Effect for FIRE FUND	4,525.00	4,525.00	34,849.33	21,837.27	0.00	-30,324.33	770.2
Change in Fund Balance:			34,849.33				

REVENUE/EXPENDITURE REPORT

ACME TOWNSHIP

For the Period: 7/1/2013 to 2/28/2014

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 207 - POLICE PROTECTION							
Revenues							
Dept: 000							
402.000 CURRENT PROPERTY TAXES	43,823.00	43,823.00	39,524.24	15,654.25	0.00	4,298.76	90.2
698.000 TRANS IN FRM OTHER FUNDS	8,500.00	8,500.00	8,500.00	0.00	0.00	0.00	100.0
Dept: 000	52,323.00	52,323.00	48,024.24	15,654.25	0.00	4,298.76	91.8
Revenues	52,323.00	52,323.00	48,024.24	15,654.25	0.00	4,298.76	91.8
Expenditures							
Dept: 000							
802.000 COMMUNITY POLICING CONTRACT	78,678.00	78,678.00	37,080.50	0.00	0.00	41,597.50	47.1
850.000 TELEPHONE	552.00	552.00	0.00	0.00	0.00	552.00	0.0
956.000 MISCELLANEOUS	0.00	0.00	190.76	0.00	0.00	-190.76	0.0
Dept: 000	79,230.00	79,230.00	37,271.26	0.00	0.00	41,958.74	47.0
Expenditures	79,230.00	79,230.00	37,271.26	0.00	0.00	41,958.74	47.0
Net Effect for POLICE PROTECTION	-26,907.00	-26,907.00	10,752.98	15,654.25	0.00	-37,659.98	-40.0
Change in Fund Balance:			10,752.98				

REVENUE/EXPENDITURE REPORT

ACME TOWNSHIP

For the Period: 7/1/2013 to 2/28/2014

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 209 - CEMETERY FUND							
Revenues							
Dept: 000							
643.000 CEMETARY lot & plots	5,000.00	5,000.00	2,000.00	0.00	0.00	3,000.00	40.0
646.000 BURIAL FEE PAYMENTS	4,000.00	4,000.00	2,100.00	0.00	0.00	1,900.00	52.5
Dept: 000	9,000.00	9,000.00	4,100.00	0.00	0.00	4,900.00	45.6
Revenues	9,000.00	9,000.00	4,100.00	0.00	0.00	4,900.00	45.6
Expenditures							
Dept: 000							
726.000 SUPPLIES & POSTAGE	300.00	300.00	0.00	0.00	0.00	300.00	0.0
802.004 CONTRACTED EMPLOYEE SERVICES	4,000.00	4,000.00	1,800.00	0.00	0.00	2,200.00	45.0
930.000 REPAIRS & MAINT	4,000.00	4,000.00	830.83	0.00	0.00	3,169.17	20.8
Dept: 000	8,300.00	8,300.00	2,630.83	0.00	0.00	5,669.17	31.7
Expenditures	8,300.00	8,300.00	2,630.83	0.00	0.00	5,669.17	31.7
Net Effect for CEMETERY FUND	700.00	700.00	1,469.17	0.00	0.00	-769.17	209.9
Change in Fund Balance:			1,469.17				

REVENUE/EXPENDITURE REPORT

ACME TOWNSHIP

For the Period: 7/1/2013 to 2/28/2014

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 212 - LIQUOR FUND							
Revenues							
Dept: 000							
443.000 LIQUOR LICENSE FEES	8,500.00	8,500.00	8,950.15	0.00	0.00	-450.15	105.3
665.000 INTEREST ON INVESTMENTS	0.00	0.00	8.11	0.94	0.00	-8.11	0.0
Dept: 000	8,500.00	8,500.00	8,958.26	0.94	0.00	-458.26	105.4
Revenues	8,500.00	8,500.00	8,958.26	0.94	0.00	-458.26	105.4
Expenditures							
Dept: 000							
999.000 TRANSFER TO OTHER FUNDS	8,500.00	8,500.00	8,500.00	0.00	0.00	0.00	100.0
Dept: 000	8,500.00	8,500.00	8,500.00	0.00	0.00	0.00	100.0
Expenditures	8,500.00	8,500.00	8,500.00	0.00	0.00	0.00	100.0
Net Effect for LIQUOR FUND	0.00	0.00	458.26	0.94	0.00	-458.26	0.0
Change in Fund Balance:			458.26				

REVENUE/EXPENDITURE REPORT

ACME TOWNSHIP

For the Period: 7/1/2013 to 2/28/2014	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 224 - SHORELINE PPRESERVATION							
Revenues							
Dept: 000							
602.000 GRANTS	0.00	0.00	37,201.01	0.00	0.00	-37,201.01	0.0
665.000 INTEREST ON INVESTMENTS	5.00	5.00	53.24	2.31	0.00	-48.24	1064.8
698.000 TRANS IN FRM OTHER FUNDS	0.00	6,872.31	10,507.63	0.00	0.00	-3,635.32	152.9
Dept: 000	5.00	6,877.31	47,761.88	2.31	0.00	-40,884.57	694.5
Revenues	5.00	6,877.31	47,761.88	2.31	0.00	-40,884.57	694.5
Expenditures							
Dept: 000							
898.000 COST RELATED TO SHORELINE PROJ	0.00	0.00	40,998.84	0.00	0.00	-40,998.84	0.0
902.000 BANK CHARGES	0.00	0.00	559.62	0.00	0.00	-559.62	0.0
956.000 MISCELLANEOUS	0.00	6,872.31	1,365.31	1,365.31	0.00	5,507.00	19.9
999.000 TRANSFER TO OTHER FUNDS	52,000.00	52,000.00	0.00	0.00	0.00	52,000.00	0.0
Dept: 000	52,000.00	58,872.31	42,923.77	1,365.31	0.00	15,948.54	72.9
Expenditures	52,000.00	58,872.31	42,923.77	1,365.31	0.00	15,948.54	72.9
Net Effect for SHORELINE PPRESERVATION	-51,995.00	-51,995.00	4,838.11	-1,363.00	0.00	-56,833.11	-9.3
Change in Fund Balance:			4,838.11				

REVENUE/EXPENDITURE REPORT

ACME TOWNSHIP

For the Period: 7/1/2013 to 2/28/2014	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 225 - FARMLAND PRESERVATION							
Revenues							
Dept: 000							
402.000 CURRENT PROPERTY TAXES	254,600.00	254,600.00	233,333.15	92,415.92	0.00	21,266.85	91.6
412.000 PERSONAL PROP TAXES	12,200.00	12,200.00	12,879.64	11,245.31	0.00	-679.64	105.6
420.000 DELQUENT PERS PROP TAX	0.00	0.00	150.70	0.00	0.00	-150.70	0.0
665.000 INTEREST ON INVESTMENTS	1,200.00	1,200.00	490.84	32.13	0.00	709.16	40.9
Dept: 000	268,000.00	268,000.00	246,854.33	103,693.36	0.00	21,145.67	92.1
Revenues	268,000.00	268,000.00	246,854.33	103,693.36	0.00	21,145.67	92.1
Expenditures							
Dept: 000							
802.002 ATTORNEY SERVICES	6,000.00	6,000.00	1,050.00	615.00	0.00	4,950.00	17.5
802.004 CONTRACTED EMPLOYEE SERVICES	29,000.00	29,000.00	0.00	0.00	0.00	29,000.00	0.0
902.000 BANK CHARGES	4,000.00	4,000.00	1,790.38	0.00	0.00	2,209.62	44.8
941.000 PDR PYMT TO LANDOWNERS	585,000.00	585,000.00	0.00	0.00	0.00	585,000.00	0.0
942.000 APPRASAL EXPENSES	5,500.00	5,500.00	2,500.00	0.00	0.00	3,000.00	45.5
999.000 TRANSFER TO OTHER FUNDS	196,000.00	196,000.00	0.00	0.00	0.00	196,000.00	0.0
Dept: 000	825,500.00	825,500.00	5,340.38	615.00	0.00	820,159.62	0.6
Expenditures	825,500.00	825,500.00	5,340.38	615.00	0.00	820,159.62	0.6
Net Effect for FARMLAND PRESERVATION	-557,500.00	-557,500.00	241,513.95	103,078.36	0.00	-799,013.95	-43.3
Change in Fund Balance:			241,513.95				

REVENUE/EXPENDITURE REPORT

ACME TOWNSHIP

For the Period: 7/1/2013 to 2/28/2014	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 226 - PARK and RECREATION FUND							
Revenues							
Dept: 000							
665.000 INTEREST ON INVESTMENTS	0.00	0.00	8.74	0.38	0.00	-8.74	0.0
676.000 REIMBURSEMENTS	85.00	85.00	0.00	0.00	0.00	85.00	0.0
698.000 TRANS IN FRM OTHER FUNDS	27,800.00	27,800.00	0.00	0.00	0.00	27,800.00	0.0
Dept: 000	27,885.00	27,885.00	8.74	0.38	0.00	27,876.26	0.0
Revenues	27,885.00	27,885.00	8.74	0.38	0.00	27,876.26	0.0
Expenditures							
Dept: 000							
902.000 BANK CHARGES	0.00	0.00	15.00	0.00	0.00	-15.00	0.0
930.002 PARKS & RECREATION EXPENDITURE	27,800.00	27,800.00	0.00	0.00	0.00	27,800.00	0.0
930.003 PHRAGMITES ERADICATION	1,000.00	1,000.00	-135.00	0.00	0.00	1,135.00	-13.5
Dept: 000	28,800.00	28,800.00	-120.00	0.00	0.00	28,920.00	-0.4
Expenditures	28,800.00	28,800.00	-120.00	0.00	0.00	28,920.00	-0.4
Net Effect for PARK and RECREATION FUND	-915.00	-915.00	128.74	0.38	0.00	-1,043.74	-14.1
Change in Fund Balance:			128.74				

REVENUE/EXPENDITURE REPORT

ACME TOWNSHIP

For the Period: 7/1/2013 to 2/28/2014	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 227 - NEW URBANIST TOWN CENTER							
Revenues							
Dept: 000							
665.000 INTEREST ON INVESTMENTS	50.00	50.00	24.68	1.07	0.00	25.32	49.4
Dept: 000	50.00	50.00	24.68	1.07	0.00	25.32	49.4
Revenues	50.00	50.00	24.68	1.07	0.00	25.32	49.4
Net Effect for NEW URBANIST TOWN CENTER	50.00	50.00	24.68	1.07	0.00	25.32	49.4
Change in Fund Balance:			24.68				

REVENUE/EXPENDITURE REPORT

ACME TOWNSHIP

For the Period: 7/1/2013 to 2/28/2014

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 590 - ACME RELIEF SEWER							
Revenues							
Dept: 000							
460.000 USAGE&CONNECTION FEES	849,297.00	849,297.00	613,344.09	191,206.54	0.00	235,952.91	72.2
665.000 INTEREST ON INVESTMENTS	0.00	0.00	658.23	45.14	0.00	-658.23	0.0
668.000 INTEREST & FEES	0.00	0.00	3,747.64	0.00	0.00	-3,747.64	0.0
687.000 REFUNDS & REBATES	0.00	0.00	1,008.00	0.00	0.00	-1,008.00	0.0
Dept: 000	849,297.00	849,297.00	618,757.96	191,251.68	0.00	230,539.04	72.9
Dept: 550 HOPE VILLAGE- WATER							
445.020 PENALTIES& INTEREST	0.00	0.00	-0.02	0.00	0.00	0.02	0.0
450.000 USAGE FEES	0.00	0.00	7,000.02	0.00	0.00	-7,000.02	0.0
HOPE VILLAGE- WATER	0.00	0.00	7,000.00	0.00	0.00	-7,000.00	0.0
Dept: 555 LOCHENHEATH WATER							
445.020 PENALTIES& INTEREST	0.00	0.00	4,200.00	0.00	0.00	-4,200.00	0.0
450.000 USAGE FEES	0.00	0.00	20.00	0.00	0.00	-20.00	0.0
LOCHENHEATH WATER	0.00	0.00	4,220.00	0.00	0.00	-4,220.00	0.0
Revenues	849,297.00	849,297.00	629,977.96	191,251.68	0.00	219,319.04	74.2
Expenditures							
Dept: 000							
802.002 ATTORNEY SERVICES	1,334.00	1,334.00	0.00	0.00	0.00	1,334.00	0.0
956.000 MISCELLANEOUS	19,786.00	19,786.00	5,986.53	0.00	0.00	13,799.47	30.3
956.001 OPERATING & MAINT EXP	262,960.00	262,960.00	109,380.30	0.00	0.00	153,579.70	41.6
956.003 HOCH ROAD #697 EXP	1,364.00	1,364.00	0.00	0.00	0.00	1,364.00	0.0
995.001 INTEREST on BONDS	450,155.00	450,155.00	33,681.60	0.00	0.00	416,473.40	7.5
Dept: 000	735,599.00	735,599.00	149,048.43	0.00	0.00	586,550.57	20.3
Dept: 500 SEPTAGE TREATMENT PLANT							
950.020 PRINICPAL PMTS ON JOINT VENTUR	0.00	0.00	6,084.62	0.00	0.00	-6,084.62	0.0
995.001 INTEREST on BONDS	0.00	0.00	1,529.30	0.00	0.00	-1,529.30	0.0
SEPTAGE TREATMENT PLANT	0.00	0.00	7,613.92	0.00	0.00	-7,613.92	0.0
Dept: 550 HOPE VILLAGE- WATER							
956.001 OPERATING & MAINT EXP	0.00	0.00	4,385.64	0.00	0.00	-4,385.64	0.0
HOPE VILLAGE- WATER	0.00	0.00	4,385.64	0.00	0.00	-4,385.64	0.0
Expenditures	735,599.00	735,599.00	161,047.99	0.00	0.00	574,551.01	21.9
Net Effect for ACME RELIEF SEWER	113,698.00	113,698.00	468,929.97	191,251.68	0.00	-355,231.97	412.4
Change in Fund Balance:			468,929.97				
Grand Total Net Effect:	-482,994.44	-485,886.65	1,054,067.06	433,003.51	0.00	-1,539,953.71	

BALANCE SHEET

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4/1/2014

3:01 pm

ACME TOWNSHIP

As of: 2/28/2014

Balances

Fund: 101 - GENERAL FUND

Assets

001.000	CASH-CHECKING	722,174.33
004.000	MONEY MARKET	453,407.10
100.000	ACCOUNTS RECEIVABLE	169,000.21
101.000	DUE FROM STATE OF MICHIGAN	105,868.00
102.000	DUE FROM OTHER FUNDS	89,829.32
123.000	PREPAID EXPENSE	3,107.09

Total Assets

1,543,386.05

Liabilities

214.000	DUE TO OTHER FUNDS	2,610.17
228.000	ACCURED PAYROLL	4,673.52
228.100	FICA	498.93
229.000	FEDERAL WITH HOLDING TAX	61.94
231.200	OTHER PAYROLL DEDUCTIONS	5,840.26
231.300	FLEX PLAN	401.50
232.000	PASSPORT PAYABLE	-120.00
339.000	DEFERRED REVENUE	65,766.20

Total Liabilities

79,732.52

Reserves/Balances

390.000	Fund Balance	1,172,551.66
398.000	Change in Fund Balance	291,101.87

Total Reserves/Balances

1,463,653.53

Total Liabilities & Balances

1,543,386.05

BALANCE SHEET

ACME TOWNSHIP

As of: 2/28/2014

Balances

Fund: 206 - FIRE FUND

Assets

001.000 CASH-CHECKING

85,122.70

123.000 PREPAID EXPENSE

287,500.00

Total Assets

372,622.70

Reserves/Balances

390.000 Fund Balance

337,773.37

398.000 Change in Fund Balance

34,849.33

Total Reserves/Balances

372,622.70

Total Liabilities & Balances

372,622.70

BALANCE SHEET

Page: 3

4/1/2014

3:01 pm

ACME TOWNSHIP

As of: 2/28/2014

Balances

Fund: 207 - POLICE PROTECTION

Assets

001.000 CASH-CHECKING

179,161.15

Total Assets

179,161.15

Reserves/Balances

390.000 Fund Balance

168,408.17

398.000 Change in Fund Balance

10,752.98

Total Reserves/Balances

179,161.15

Total Liabilities & Balances

179,161.15

BALANCE SHEET

Page: 4

4/1/2014

3:01 pm

ACME TOWNSHIP

As of: 2/28/2014

Balances

Fund: 209 - CEMETERY FUND

Assets

001.000 CASH-CHECKING

7,684.59

Total Assets

7,684.59

Reserves/Balances

390.000 Fund Balance

6,215.42

398.000 Change in Fund Balance

1,469.17

Total Reserves/Balances

7,684.59

Total Liabilities & Balances

7,684.59

BALANCE SHEET

Page: 5

4/1/2014

3:01 pm

ACME TOWNSHIP

As of: 2/28/2014

Balances

Fund: 212 - LIQUOR FUND

Assets

001.000 CASH-CHECKING

664.14

004.000 MONEY MARKET

12,181.41

Total Assets

12,845.55

Reserves/Balances

390.000 Fund Balance

12,387.29

398.000 Change in Fund Balance

458.26

Total Reserves/Balances

12,845.55

Total Liabilities & Balances

12,845.55

BALANCE SHEET

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4/1/2014

3:01 pm

ACME TOWNSHIP

As of: 2/28/2014

Balances

Fund: 224 - SHORELINE PPRESERVATION

Assets

001.000 CASH-CHECKING

59,508.06

101.000 DUE FROM STATE OF MICHIGAN

-0.02

Total Assets

59,508.04

Reserves/Balances

390.000 Fund Balance

54,669.93

398.000 Change in Fund Balance

4,838.11

Total Reserves/Balances

59,508.04

Total Liabilities & Balances

59,508.04

BALANCE SHEET

ACME TOWNSHIP

As of: 2/28/2014

Balances

Fund: 225 - FARMLAND PRESERVATION

Assets

001.000 CASH-CHECKING	709,999.43
004.000 MONEY MARKET	100,130.01
102.000 DUE FROM OTHER FUNDS	675.00

Total Assets 810,804.44

Liabilities

214.000 DUE TO OTHER FUNDS	1,290.00
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Total Liabilities 1,290.00

Reserves/Balances

390.000 Fund Balance	568,000.49
398.000 Change in Fund Balance	241,513.95

Total Reserves/Balances 809,514.44

Total Liabilities & Balances 810,804.44

BALANCE SHEET

ACME TOWNSHIP

As of: 2/28/2014

Balances

Fund: 226 - PARK and RECREATION FUND

Assets

001.000 CASH-CHECKING 9,886.83

102.000 DUE FROM OTHER FUNDS 135.00

Total Assets 10,021.83

Liabilities

202.000 ACCOUNTS PAYABLE 279.08

Total Liabilities 279.08

Reserves/Balances

390.000 Fund Balance 9,614.01

398.000 Change in Fund Balance 128.74

Total Reserves/Balances 9,742.75

Total Liabilities & Balances 10,021.83

BALANCE SHEET

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4/1/2014

3:01 pm

ACME TOWNSHIP

As of: 2/28/2014

Balances

Fund: 227 - NEW URBANIST TOWN CENTER

Assets

001.000 CASH-CHECKING

28,012.31

Total Assets

28,012.31

Liabilities

214.000 DUE TO OTHER FUNDS

135.00

Total Liabilities

135.00

Reserves/Balances

390.000 Fund Balance

27,852.63

398.000 Change in Fund Balance

24.68

Total Reserves/Balances

27,877.31

Total Liabilities & Balances

28,012.31

BALANCE SHEET

Page: 10

4/1/2014

3:01 pm

ACME TOWNSHIP

As of: 2/28/2014

Balances

Fund: 246 - TWP IMPROVEMENT REVOLVING FUND

Assets

001.000 CASH-CHECKING

20,400.57

Total Assets

20,400.57

Reserves/Balances

390.000 Fund Balance

20,400.57

Total Reserves/Balances

20,400.57

Total Liabilities & Balances

20,400.57

BALANCE SHEET

ACME TOWNSHIP

As of: 2/28/2014

Balances

Fund: 590 - ACME RELIEF SEWER

Assets

001.000	CASH-CHECKING	851,271.92
004.000	MONEY MARKET	196,507.71
007.000	CASH WITH FISCAL AGENT	0.40
045.000	RECEIVABLE-CURRENT	2,072.78
100.000	ACCOUNTS RECEIVABLE	190,127.43
132.000	SEPTIC PLANT	470,853.00
133.000	ACCUMULATED DEPRECIATION	-56,320.00
152.000	WATER SYSTEMS	177,000.00
153.000	ACCUMULATED DEPRECIATION-WATER	-56,935.00
154.000	SEWER SYSTEMS	11,611,103.07
155.000	ACCUMULATED DEPREC-SEWER	-4,947,949.00
160.000	LOAN ACQUISITION FEES	1,723.00
161.000	ACCUM AMORT LOAN ACCQU FEES	-1,723.00

Total Assets

8,437,732.31

Liabilities

202.000	ACCOUNTS PAYABLE	1,471.63
214.000	DUE TO OTHER FUNDS	9,598.04
250.000	BONDS PAYABLE	1,564,003.37
250.001	ACCR.INTEREST ON BONDS	9,388.32
251.002	PREMIUM OF REFUNDED BONDS	66,436.03
300.000	BONDS	330,750.00

Total Liabilities

1,981,647.39

Reserves/Balances

390.000	Fund Balance	652,402.73
395.000	RETAINED EARNINGS	5,334,752.22
398.000	Change in Fund Balance	468,929.97

Total Reserves/Balances

6,456,084.92

Total Liabilities & Balances

8,437,732.31

BALANCE SHEET

ACME TOWNSHIP

As of: 2/28/2014

Balances

Fund: 701 - TRUST AND AGENCY

Assets

001.000 CASH-CHECKING	12,090.08
100.000 ACCOUNTS RECEIVABLE	65,766.20
102.000 DUE FROM OTHER FUNDS	2,610.17

Total Assets 80,466.45

Liabilities

214.000 DUE TO OTHER FUNDS	85,121.15
255.000 ESCROW DEPOSITS	2,387.62
273.000 UNDISTRIBUTED INCOME	3.37
282.001 ENGLE WINERY SITE IMPROVEMENTS	-415.00
282.019 AMENDMENT 019 ANDRES REZONING	213.35
282.054 TRAVERSE CITY BULL DOGS ATHLE	467.72
282.055 STEINORTH FINE HOMES	2,975.50
282.057 9536 WINTER RD ZBA	400.00
282.059 6041 PLUM DR ZBA	293.00
282.060 GREAT LAKES TRIM	800.00
282.101 RV PARK EXPANSION SITE	261.72
282.141 AMENDMENT 141 IMMANUEL REZONIN	-6,099.75
282.210 EASTWOOD CUSTOM HOMES	390.00
282.352 HOLMAN ZBA	483.33
282.423 POW/WINDWARD RIDGE	-2,288.40
282.503 MEIJERS	-6,042.87
282.603 LOCHENHEATH PHASE 2 SUP	-4,611.00
282.803 TRAVERSE BAY RV SUP	78.30
282.901 VGT PHASE 1 SITE PLAN/SUP	6,266.34

Total Liabilities 80,684.38

Reserves/Balances

390.000 Fund Balance	-217.93
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Total Reserves/Balances -217.93

Total Liabilities & Balances 80,466.45

BALANCE SHEET

Page: 13

4/1/2014

3:01 pm

ACME TOWNSHIP

As of: 2/28/2014

Balances

Fund: 703 - CURRENT TAX COLLECTION

Assets

001.000 CASH-CHECKING

101,100.74

Total Assets

101,100.74

Liabilities

202.000 ACCOUNTS PAYABLE

249,851.48

273.000 UNDISTRIBUTED INCOME

-170,428.86

Total Liabilities

79,422.62

Reserves/Balances

390.000 Fund Balance

21,678.12

Total Reserves/Balances

21,678.12

Total Liabilities & Balances

101,100.74

BALANCE SHEET

Page: 14

4/1/2014

3:01 pm

ACME TOWNSHIP

As of: 2/28/2014

Balances

Fund: 817 - ARNOLD ROAD SPECIAL ASSESSMENT

Assets

045.000 RECEIVABLE-CURRENT 504.66

049.000 RECEIVABLES-DEFERRED 0.87

Total Assets 505.53

Liabilities

339.000 DEFERRED REVENUE 505.53

Total Liabilities 505.53

Total Liabilities & Balances 505.53



DRAFT UNAPPROVED

**ACME TOWNSHIP PLANNING COMMISSION MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Monday, March 10, 2014 7:00 p.m.**

6:30 P.M. PLANNING COMMISSIONERS EDUCATIONAL TRAINING SESSION: Canceled

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE

**ROLL CALL: Wentzloff x Feringa x Finch x Forgette x Rosa x Timmins_x
White x DeMarsh x**

Recording Secretary: Timmins

Staff Present: Lennox, Jocks, Iacoangeli

A. LIMITED PUBLIC COMMENT:None

Public Comment periods are provided at the beginning and end of each meeting agenda. Members of the public may address the Board regarding any subject of community interest during these periods. Comment during other portions of the agenda may or may not be entertained at the moderator's discretion.

Opened: 7:03

Closed:7:03

B. APPROVAL OF AGENDA:

Motion by: Timmins 2nd: Forgette

Motion carries

C. INQUIRY AS TO CONFLICTS OF INTEREST: none

D. CONSENT CALENDAR: The purpose is to expedite business by grouping non-controversial items together for one Board motion without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.

a) RECEIVE AND FILE:

1. Draft Unapproved Minutes of:

1. Township Board minutes: Feb. 4, 2014

2. Planning, Zoning & Administrative report: Feb. 2014

b) ACTION:

Draft Unapproved Minutes of:

1. Planning Commission minutes: Feb 10, 2014 removed by Rosa

Motion by: Feringa 2nd: Timmins with removal of Planning Commission minutes 2/10/14

Motion carries

E. ITEMS REMOVED FROM THE CONSENT CALENDAR:

1. Planning Commission minutes 2/10/2014 - Typo 2nd.page change "Brain", to Brian & question on the Ag. Ordinance, Wentzloff clarified

2. _____

Motion to approve P.C minutes from 2/10/14 with changes

Motion by: Feringa 2nd. Timmins Motion carries

F. CORRESPONDENCE: None

G. PUBLIC HEARINGS:

1. Ordinance #030 6.11. A-1 Agricultural District Ordinance Amendment
Opened time: 7:10
Closed time:7:11

2. Ordinance #031 7.2.1 (e) Accessory Buildings Ordinance Amendment
Opened time: 7:12
Closed time:7:13

H. NEW BUSINESS:

1. Ordinance #030 6.11. A-1 Agricultural District Ordinance Amendment

Discussion: Rosa- asked about section 3d. He wondered if it deserved its own section,
John I clarified that it's under the Ag. Tourism because that's where it fits.
Wineries will change to 3 planted acres not 2
White asked about animal processing, is it allowed?
John I said he used the word crops to make sure it wouldn't include animal processing
Wentzloff suggested we allow animal processing with a S.U.P- all agreed ,
Forgette would like the words "small scale" left out.
DeMarsh stated that he understands regulating land uses but doesn't like regulating a
companies business model

Motion by: Feringa to recommend approval with changes to board and send to County Planning
for review **2nd: Finch**
7 yes 1 no (DeMarsh)
Motion carries

2. Ordinance #031 7.2.1(e) Accessory Buildings Ordinance Amendment
Motion by: Feringa to recommend approval to the board and send to County Planning
for review **2nd: DeMarsh**
Unanimous, Motion carries

3. Bates Horse Park Special Use/Site Plan request for Hearing

Lennox explained application for Bates Horse Park for many events. Some under Agri-tourism, some not. Master Plan photo had been submitted instead of a site plan. Lennox will obtain a site plan in accordance with ordinance standards.

Wentzloff commented that she felt this was major amendment not a minor one, Jocks said we don't have an ordinance for a major amendment.

Wentzloff didn't feel it was ready for planning commission to move to public hearing as many were confused as to exactly what was being asked for approval tonight. Was sent back to Flint Fields for further clarification

I. OLD BUSINESS:

1. Great Lakes Trim SUP Amendment/Site Plan Review for Addition
Motion to approve by: Feringa 2nd: Timmins
Motion carries

2. Medical Marihuana Moratorium Ordinance Amendment #028
Lennox shows maps of 100' radius area, and asked Jocks for clarification of "parks in the ordinance to see if Tart Trail would be considered a park. Discussion about counting the Tart Trail as a park, if we did that there is no other room with in the B-2 district that a dispensary can go. Presently there is one dispensary in the B-2 district. If the new law passes Jocks informed us

DRAFT UNAPPROVED

that we could choose to not allow dispensaries into the township. Rosa stated that he didn't think banning them was a good idea as some people need it as medicine and we shouldn't totally ban them. No action taken

3. B-4 District Ordinance Amendment

Discussion regarding building size,

Motion by: White to set for public hearing **2nd: Timmins**

Motion Carries

4. US-31/M-72 Business District Ordinance #029

Lennox explains comments from County Planning Commission. Beckett & Raeder implemented changes.

Motion by: Timmins to send to Twp. Board for approval **2nd: Forgette**

Motion Carries

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

Ordinance Review Committee: Wentzloff explains that Lennox, Iacoangeli and Jocks will identify ordinances needing updating and bring to PC.

PC Education Reports: Steve Feringa- Traverse City to Charlevoix Trail update – Tart is working to identify routes and right of way, will have written report for next meeting

Wentzloff: Housing meeting-- housing cost and transportation cost are finally being taken in to consideration as one , developers are being offered incentives to build affordable housing.

Calendar Item- March 26, 5:30 p.m. County Government Building, Bayshore Corridor final wrap up meeting for corridor overlay

ADJOURN: Motion by Timmins 2nd. Feringa

Carries 9:55



**ACME TOWNSHIP
PARKS & RECREATION ADVISORY COMMITTEE
Thursday, March 6, 2014, 5:30 p.m.
Acme Township Hall
6042 Acme Road, Williamsburg MI 49690**

Meeting called to order at 5:30 pm with the Pledge of Allegiance

Members present: M.Timmins (Chair), S.Feringa, M. Guy, N. Kaetchen, M.Goss, J. Challenger

Members excused: J. Kerns

Staff present: T. Henkel
N. Edwardson, Recording Secretary

Jack Shields, 7231 Deepwater Point Rd, high school government class student in attendance.

Limited Public Comment: None

Approval of Meeting Minutes of 01-30-14:

Motion by Timmins, Support by Challenger to approve the 01-30-14 minutes as presented. Motion carried by unanimous vote.

Bayside Park Plan:

The advisory reviewed the schematic design cost estimate for the Acme Township Bayside park-South in preparation for submitting a trust fund grant, April 1, 2014. Beckett & Raeder prepared the list back in October of 2013. The advisory cut expenses from the list that were not necessary at this time. M. Olds from the GTRLC was present to help.

T. Henkel prepared a 2014-2015 Maintenance Plan for Acme Township Parks. Copies were given to advisory members. Discussion followed.

Public Comment/Other Business: None

Adjourn at 7:15 pm



Memo

To: Acme Township Board of Trustees
From: Tom Henkel, Buildings, Grounds and Parks Manager
Date: 3/28/2014
Re: Buildings, Grounds & Parks Update

The following is a summary of key building, grounds and parks activities underway.

This List may not be exhaustive.

Parks: Ice fishing activity has been steady since the bay froze over. I opened paths to the lake at the three ramps with the tractor. Ranking of daily use, Yuba # 1 Dock #2 Bunker Hill #3.

Tart trail still open, Bunker Hill to five mile.

Cemeteries: Closed for the season.

Buildings/Grounds: Normal routines, less plowing.

Equipment/Fixtures: The closet in the hall should be complete by the time the board meets in April.

Assembling replacement benches and tables.

Surface Water Quality Testing: Waiting for the snow to go, so I can park off the roads and get to the creeks safely.

Planning: Attended the Park Advisory Board Meeting, I presented the comprehensive park maintenance plan I did per their request.

Attended the Hoxie House move planning meeting.

Attended the Budget preparation meeting.

Working on the budget.

General Activities: Attended two webinars online that were put on for free, due to the January MRPA Convention at the G.T. Resort scheduled speaker canceling due to bad weather. One more in April.

Topics were: "What can you do today to protect the future of the parks & recreation industry.

"Creating a agency that is trusted, valued and loved"



PLANNING AND ZONING
MONTHLY ADMINISTRATIVE REPORT

TO: Acme Township Board of Trustees & Planning Commission

FROM: Nikki Lennox

DATE: 03/25/2014

THE FOLLOWING IS A SUMMARY OF KEY PLANNING, ZONING & ADMINISTRATIVE ACTIVITIES UNDERWAY:
March 2014

GENERAL PLANNING & ZONING:

LAND USE PERMITS ISSUED FOR FEBRUARY: 1 total. 1 permit issued for a building addition for 6220 Railway Commons

PLANNING & ZONING PROJECTS:

1. **MASTER PLAN UPDATE:** The Master Plan has been distributed to neighboring jurisdictions for review
2. **MEDICAL MARIJUANA MORATORIUM:** The Planning Commission at its March meeting decided to take no action on this issue at this time.
3. **A-1 AGRICULTURAL ORDINANCE AMENDMENT:** (Ord. #030) The Planning Commission held a hearing in March for adoption of this ordinance; ordinance was recommended for approval to the board and sent to the County PC for review.
4. **B-4 District Amendment:** (Ord #032) An amendment to add additional uses to the B-4 District was approved for hearing at the April Planning Commission meeting.

Thank you,

Nikki Lennox

Trip List - Dispatch (Short)

Company IS NORTH FLIGHT INC; AND Trip Date IS BETWEEN 02/01/2014 AND 02/28/2014; AND Call Types IS NOT zCHARTER; AND Response Zone IS ACME TWSP-28; AND No Group; AND No Group; AND No

Run # or Trip #	TripDate	Veh/Unit	Time	Call Type	Customer Name	PickUp Location	DropOff Location
NORTH FLIGHT INC							
Dispatched							
1716	2/2/2014	NF 10	10:07:02	Prehospital		ACME TERRACE AFC	MUNSON MEDICAL CENTER ER
1738	2/2/2014	NF 4	23:13:55	Prehospital	CANCEL, PREHOSPITAL	HOPE VILLAGE	
1763	2/3/2014	NF 10	12:07:01	Prehospital		6042 ACME RD	MUNSON MEDICAL CENTER ER
1854	2/4/2014	NF 10	11:27:57	Prehospital		HOPE VILLAGE 309	
1929	2/4/2014	NF 10	17:03:44	Prehospital		<DOA SITE>	4550 BARTLETT RD
1930	2/4/2014	NF 4	17:10:06	Prehospital		6833 BATES RD	MUNSON MEDICAL CENTER ER
1932	2/4/2014	NF 10	17:03:44	MEI		4550 BARTLETT RD	
1933	2/4/2014	NF 10	17:03:44	Transfer		4550 BARTLETT RD	MUNSON MEDICAL CENTER Morgue
1942	2/5/2014	NF 10	06:05:23	Community Benefit		SERVICE, OTHERGRAND TRAVERSE RESORT	
1943	2/5/2014	NF 10	07:17:08	Prehospital		3767 EMILY LN	
1984	2/5/2014	NF 10	21:21:58	Prehospital		5529 GOLFVIEW CT	MUNSON MEDICAL CENTER ER
2017	2/6/2014	NF 10	18:08:45	Prehospital		5738 HILLTOP LN	MUNSON MEDICAL CENTER ER
2049	2/7/2014	NF 10	15:34:59	Prehospital		3684 KENNEDY PL	MUNSON MEDICAL CENTER ER
2053	2/7/2014	NF 9	16:22:01	Prehospital	CANCEL, PREHOSPITAL	3100 HOLIDAY RD	
2057	2/7/2014	NF 10	16:50:19	Prehospital	CANCEL, PREHOSPITAL	HOPE VILLAGE 1120	
2086	2/8/2014	NF 10	10:22:02	Community Benefit		SERVICE, OTHER100 GRAND TRAVERSE VILLAGE BLD	
2117	2/8/2014	NF 10	21:36:15	Prehospital		3345 COLUMBINE COURT	
2165	2/9/2014	NF 10	23:02:36	Prehospital	CANCEL, PREHOSPITAL	5883 ANDORRA DR	
2182	2/10/2014	NF 10	14:17:44	Prehospital		HOPE VILLAGE	MUNSON MEDICAL CENTER ER
2200	2/10/2014	NF 10	18:09:42	Prehospital		4825 RIDGECREST RD	MUNSON MEDICAL CENTER ER
2216	2/11/2014	NF 10	07:24:31	Community Benefit		CANCEL, PREHOSPITAL5169 BETHESDA CT	

* Shaded records indicate that trip has been cancelled

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Trip List - Dispatch (Short)

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Run # or Trip #	TripDate	Veh/Unit	Time	Call Type	Customer Name	PickUp Location	DropOff Location
2291	2/11/2014	NF 10	18:08:42	Prehospital		3100 HOLIDAY RD	MUNSON MEDICAL CENTER ER
2413	2/13/2014	NF 10	15:30:05	MEI		3471 BLACKWOOD DR	
2414	2/13/2014	NF 10	15:31:34	Transfer		3471 BLACKWOOD DR	MUNSON MEDICAL CENTER Morgue
2475	2/14/2014	NF 10	16:30:20	Prehospital		HOPE VILLAGE 103	
2479	2/14/2014	NF 10	19:29:54	Prehospital		HOPE VILLAGE	
2488	2/15/2014	NF 15	06:45:38	Prehospital		GRAND TRAVERSE RESORT HOTEL SIDE 524	MUNSON MEDICAL CENTER ER
2489	2/15/2014	NF 10	08:01:22	Prehospital		HOPE VILLAGE 1107	MUNSON MEDICAL CENTER ER
2494	2/15/2014	NF 10	10:01:40	Prehospital		GRAND TRAVERSE RESORT	MUNSON MEDICAL CENTER ER
2530	2/16/2014	NF 10	08:33:05	Prehospital		HOPE VILLAGE 316	MUNSON MEDICAL CENTER ER
2543	2/16/2014	NF 10	12:44:17	Prehospital		HOPE VILLAGE 301	MUNSON MEDICAL CENTER ER
2568	2/17/2014	NF 15	06:18:11	Prehospital	<Unknown>	HOPE VILLAGE	MUNSON MEDICAL CENTER ER
2577	2/17/2014	NF 10	09:03:08	Prehospital		HOPE VILLAGE 1124	MUNSON MEDICAL CENTER ER
2619	2/17/2014	NF 10	14:50:43	Community Benefit		FIRE, STANDBY5229 MUNSON AVE	
2745	2/19/2014	NF 10	16:50:16	Prehospital	CANCEL, PREHOSPITAL	BUNKER HILL RD & COUNTY VIEW DR	
2781	2/20/2014	NF 10	10:57:22	Prehospital		HOPE VILLAGE	MUNSON MEDICAL CENTER ER
2875	2/21/2014	NF 10	11:59:28	Prehospital	CANCEL, PREHOSPITAL	3604 EMILY	

NORTH FLIGHT INC (cont.)

Dispatched (cont.)

2884	2/21/2014	NF 4	12:38:08	Prehospital		M 72 E & ARNOLD RD	MUNSON MEDICAL CENTER ER
2960	2/23/2014	NF 10	09:26:12	Prehospital		3865 FALLING LEAF TRAIL	
2965	2/23/2014	NF 10	11:52:34	Prehospital		3684 KENNEDY PL	MUNSON MEDICAL CENTER ER
2974	2/23/2014	NF 10	16:11:40	Prehospital		11910 US HWY 31 N	MUNSON MEDICAL CENTER ER
2977	2/23/2014	NF 10	18:22:48	Prehospital		4337 AUDUBON DR	MUNSON MEDICAL CENTER ER

* Shaded records indicate that trip has been cancelled

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Trip List - Dispatch (Short)

Company IS NORTH FLIGHT INC; AND Trip Date IS BETWEEN 02/01/2014 AND 02/28/2014; AND Call Types IS NOT zCHARTER; AND Response Zone IS ACME TWSP-28; AND No Group; AND No Group; AND No

Run # or Trip #	TripDate	Veh/Unit	Time	Call Type	Customer Name	PickUp Location	DropOff Location
2987	2/24/2014	NF 9	02:23:54	Prehospital	<Unknown>	HOPE VILLAGE	
2989	2/24/2014	NF 9	06:46:43	Prehospital	CANCEL, PREHOSPITAL	HOPE VILLAGE 117	
3006	2/24/2014	NF 18	12:44:12	Prehospital		7315 HAWLEY RD	MUNSON MEDICAL CENTER ER
3071	2/25/2014	NF 10	13:14:03	Prehospital		3232 HOLIDAY VIEW DR	MUNSON MEDICAL CENTER ER
3132	2/26/2014	NF 10	09:15:45	Prehospital	CANCEL, PREHOSPITAL	7257 ANGEL RD	
3200	2/27/2014	NF 10	10:45:19	Prehospital		BUNKER HILL AND US 31 N	MUNSON MEDICAL CENTER ER
3203	2/27/2014	NF 4	11:34:00	Prehospital		BUNKER HILL	MUNSON MEDICAL CENTER ER
3226	2/27/2014	NF 18	18:34:36	Prehospital		4354 MT HOPE RD #301	MUNSON MEDICAL CENTER ER
3227	2/27/2014	NF 10	18:38:44		Community Benefit	CANCEL, PREHOSPITAL2035 US 31 N	
3231	2/27/2014	NF 10	20:22:47		Community Benefit	FIRE, STANDBY2305 US 31 N	
3232	2/27/2014	NF 10	21:02:06	Prehospital	CANCEL, PREHOSPITAL	2035 US 31 N	

Total Calls Dispatched: 53 **Total Transports: 32**

NORTH FLIGHT INC (cont.)

Not Dispatched

0026-A	2/21/2014		11:59:28	Prehospital	<Unknown>	3604 EMILY	
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Total Calls Not Dispatched: 1 **Total Transports: 0**

Total Calls for NORTH FLIGHT INC: 54 **Total Transports: 32**

* Shaded records indicate that trip has been cancelled

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**ACME TOWNSHIP BOARD MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Tuesday, March 4, 2014, 7:00 p.m.**

MEETING CALLED TO ORDER WITH THE PLEDGE OF ALLEGIANCE AT 7:00 p.m.

Members present: C. Dye, C. Collett, A. Jenema (arrived at 7:45 pm) G. LaPointe, P. Scott, D. White, J. Zollinger
Members excused: None
Staff present: J. Jocks, Township counsel
N. Edwardson, Recording Secretary

A. PUBLIC OPEN DISCUSSION:

B.Kelly, expressed concern about the Saylor Park Boat launch grant application. He had an issue with removing trees. Zollinger commented that we will address his concerns during the time the item appears on the agenda.

V. Tegel, 4810 Bartlett Road, commented on two recent meetings she attended. One in Leelanau County and the other, Rotary Charities. She also asked if the Board would be filling B. Carstens position on the Planning Commission.

LIMITED PUBLIC COMMENT: None

A. APPROVAL OF AGENDA:

Motion by LaPointe, seconded by White to approve the agenda as presented. Motion carried by unanimous roll call vote.

C. INQUIRY AS TO CONFLICTS OF INTEREST: None noted

D. CONSENT CALENDAR:

The purpose is to expedite business by grouping non-controversial items together for one Board motion (roll call vote) without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.

1. RECEIVE AND FILE:

- 1. Treasurer’s Report**
- 2. Clerk’s Report and Balance Sheet**
- 3. Draft Unapproved Meeting Minutes:**
 - a. Planning Commission 02/10/14**
- 4. Parks and Maintenance Report – Tom Henkel**
- 5. MRPA Conference Report - Timmins**

2. ACTION – Consider approval:

- 1. Township Board meeting minutes of 02/04/14**
- 2. Accounts Payable Prepaid of \$3,428.52 and Current to be approved of \$120,378.23 (Recommend approval: Cathy Dye, Clerk)**

Motion by Collett seconded by LaPointe to approve the consent calendar less Item 1# 4 Parks & Maintenance report. Motion carried by unanimous roll vote.

E ITEMS REMOVED FROM THE CONSENT CALENDAR:**1. Parks and Maintenance Report - Henkel**

LaPointe pointed out in Henkel's report that Henkel had asked the Board about Bayside parking lot. He has worked with the tractor/loader and pushed back the banks as far as he could. He asked if the Board would like him to continue doing that or shut the gate until Spring. For now he will shut the gate. Scott commented that as soon as the snow started melting he wanted Henkel taking care of things.

Motion by LaPointe, seconded by White to accept the Parks and Maintenance report as presented. Motion carried by unanimous roll call vote.

F. REPORTS:**1. Sheriff's Report – Deputy: Ken Chubb****2. County Commissioner's Report – Larry Inman:**

Inman was unable to attend tonight's meeting.

3. County Road commission report – Bill Mouser

Mouser reviewed

4. Metro Emergency Services 2013 Annual Report

Chief Pat Parker was in attendance to review the annual report. Copies of the report are available for public review at the township and also on the Metro Fire website.

Parker always commented on the Grand Traverse County Emergency alerts "Code Red" Program. Parker commented that one could go to grandtraverse.org and register for emergency, community alerts and important notices.

G. PUBLIC HEARING: None**H. NEW BUSINESS;****1. Resolution for Tax collection Elk Rapids School District**

Motion by LaPointe, seconded by Collett to approve Resolution # R-2014-09 agreeing to enter into an agreement, to collect summer Taxes for Elk Rapids Schools for year July 1, 2014. Motion carried by unanimous roll call vote.

2. Hoxsie House status –Dave Hoxsie

Hoxsie, President of the Acme Heritage Society (AHS) was in attendance. He said (AHS) recently completed a community survey of township residents regarding the proposal to re-locate the historic Hoxsie house to a new site at the Grand Traverse Town Center.

Hoxsie said the re-location process is a slow and complicated move from one site to another through a plethora of overhead wires combined with the fragility of an historic structure.

The AHS estimates the total cost of moving the house, preparing a foundation and utilities at the new site at \$150,000.00. A meeting with Consumers, MDOT, Charter, AHS board and Supervisor, Zollinger is scheduled for March 19th to begin laying out the moving process.

3. Tribal 2% grant received for water-preliminary engineering

Zollinger said Acme Township received \$14,000.00 towards the preliminary engineering project to extend tribal water along the main business corridors of Acme Township.

4. Auditors for 2013/14 fiscal year selection-La Pointe

LaPointe said at last year's budget meeting concerns were issued that our annual audits were expensive. LaPointe researched what other townships were paying about a year ago and \$8,003.00 was the average. He said Acme was paying around \$20,000.00. LaPointe asked the auditors this year why our audit costs are so much. They said it was all the different funds we had. LaPointe suggested that we contact 2-3 other townships to see who they use and begin the interviewing process of who might be interested.

Motion by LaPointe, seconded by Scott, to have Dye, Collett and Zollinger begin the process of seeking out annual auditors bids to be completed and presented at the May meeting. Motion carried by unanimous roll call vote.

5. Sayler Park Boat launch Grant application – Timmins/Aukerman

Aukerman stated that Acme Township seeks to build a boat access site on township-owned Sayler Park, a 22-acre family-friendly park located in Yuba on Yuba Park Road. A preliminary plan was developed in 2008, but due to other circumstances was not acted on. The Acme Township Board has earmarked matching funds for this site and is seeking a Waterways Grant for financial and technical support.

Motion by Scott, seconded by Jenema to approve Resolution # 2014-10, to perform a Preliminary Engineering study for the construction of a boat launch on the site of Sayler Park. Motion carried by unanimous roll call vote.

6. Election wages re-classifications for Dep -Clerk

Dye said a question was raised by Collett, Treasurer, regarding election wages for the deputy clerk coming from the wrong line item. Dye said that the issue had been addressed and corrected.

7. Bayside Park

Zollinger stated that the deadline for a Trust Fund grant is April 1, 2014. We have asked our Planner, Beckett and Raeder, to prepare the application for work done on the North and South ends of the park simultaneously.

Megan Olds from the Grand Traverse Regional Land Conservancy (GTRLC), was present with a letter to the Board regarding the Board's earlier request to GTRLC for partnership services for the next phase of the shoreline park. GTRLC has committed \$50,000.00 to use as match for the grants contingent on the Township committing an equal or greater amount in match for public grants.

Motion by Scott, seconded by LaPointe, to proceed with what needs to be done to get the grant to the Trust Fund by the April 1, 2014, deadline. Motion carried by unanimous roll call vote.

Zollinger said we will probably need to call a Special meeting regarding the Bayside Park. We are tentative looking at March 20th for a day or evening meeting.

I. OLD BUSINESS:

1. Status of the latest Farmland Purchases and funds-Brian Bourdages

Bourdages said he wanted to give the Board an update on the status of the two remaining projects; one is the Sayler Family Farm purchase of an easement on 140 acres of that property and the farm behind Shoreline Fruit processing plant of 190 acres. Bourdages stated that the taxes came in more than expected but still looking to buy 130-135 acres of that property.

2. Status on RFP for Township Technology improvements-Zollinger

At the last Board meeting Zollinger was asked to draft a "RFP" for township technology improvements. Collett and Zollinger have met with one or two firms and Collett provided a spreadsheet on the information received.

Motion by Scott, seconded by Jenema, that the "RFQ/P for Computer services" be distributed as quickly as possible with a deadline of March 18, 2014, at 5:00 pm for submitting. Motion carried by unanimous roll call vote.

3. Response on e-mail from Dennis Drennan which all board members received

Collett stated that at the last Board meeting Zollinger agreed to contact Drennan, the Bookkeeper, regarding communicating by email with the Treasurer's offices. Collett stated that she does not want to work with him. Discussion followed.

Motion by Scott, seconded by Jenema, that the Clerk and Treasurer bring some resumes together for bookkeeping services at the March 20, 2014, meeting. Motion carried by a roll call vote of 6 (Dye, Jenema, LaPointe, Scott, White, Zollinger) in favor and 1 (Collett) opposed.

4. Status of Monthly Clerk /Treasurer Reconciliations: No report

J. PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

Tom and Cynthia Phillips, 2986 Wild Juniper Trail, each expressed concerns and issues with our bookkeeper, Dennis Drennan.

R. Babcock, 4261 Bartlett Rd, along with B. Kelly also expressed frustration that the issues with Dennis Drennan were still not settled and strongly encouraged the Board to settle this on going dispute.

V. Tegel, 4810 Bartlett Road, expressed gratitude to the Grand Traverse Regional Conservancy.

Meeting adjourned at 9:45 p.m. on a motion by LaPointe with support from Scott.



ACME TOWNSHIP SPECIAL BOARD MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Thursday, March 20, 2014, 3:00 p.m.

MEETING CALLED TO ORDER WITH THE PLEDGE OF ALLEGIANCE AT 3:05 p.m.

Members present: C. Collett, A. Jenema (arrived at 3:15 pm) G. LaPointe, P. Scott, D. White, J. Zollinger
Members excused: C. Dye
Staff present: N. Edwardson, Recording Secretary

A. LIMITED PUBLIC COMMENT:

G. Trill, 7174 Deepwater Point Road, read into the record (attached to minutes) a prepared statement.

T. Phillips, 2986 Wild Juniper Trail, expressed his concerns regarding the internal accountant.

C. Walter, 6584 Bates Rd, took offense with Trill’s statement. He has been a resident for thirty plus years, has owned his own business and has served on the Acme Board as a Trustee for Acme Township. He believes in Zollinger’s leadership and the rest of the Board’s commitment to serve.

J. Aukerman, 4155 Huntington Dr, is very excited about the prospects for Sayler Park boat launch and Bayside Park improvements. She stated that even though we have a skeletal support staff and the budget is tight we have accomplished a lot.

Treasurer, Collett, provided a memo (attached to minutes) regarding tax collection for 2013.

B. APPROVAL OF AGENDA:

Motion by LaPointe, seconded by Scott to approve the agenda as presented. Motion carried by unanimous roll call vote.

C. INQUIRY AS TO CONFLICTS OF INTEREST: None noted

D. PUBLIC MEETING: Acme Parks Grant Application to DNR for Bayside Park - South

Marcie Timmins parks and recreation Co-Chair stated that Beckett & Raeder along with the help of Pat Salathiel and Jean Aukerman have been able to pull together about seven letters of support for the DNR Bayside Park grant application.

The Parks & Rec advisory with help from Megan Olds from the GTRLC were able to trim down the budget to fit the \$300,000.00 grant request. The grant is due April 1, 2014, with a decision coming back in December of 2014, and distribution of the funds 12-18 months later. Acme Township has made a financial commitment of \$50,000.00 to the project along with \$50,000.00 from the Grand Traverse Regional Land Conservancy.

R. Challender, 3885 Bunker Hill Road, expressed his displeasure with the taxpayer’s money that was spent on the acquisition of the Shoreline properties, when he believes it was stated none would be spent. He wants to be aware of how monies are being spent. LaPointe stated he understood what Challender was saying. The Board needs to be transparent.

Public comments:

R. Babcock, 4261 Bartlett Road, stated she has attended many meetings regarding Bayside Park and is excited about this.

P. Salathiel, 4882 Five Mile Road, commented that she has been working on the shoreline project since 1979 and would be terrible disappointed if this Board did not continue with the project.

C. Abernethy, 4312 Westridge Dr, stated that M.Timmins has done an incredible job bringing this project to fruition along with all the help from the conservancy and the donations not only from Acme Township residents, but countywide. This park is a big, big, BIG part of Acme Township.

Motion by Scott, seconded by Jenema, to pass Resolution # R-2014-11 for the support of the submission of the Bayside Park-South improvements application to the Michigan Natural Resources Trust Fund. Motion carried by unanimous roll call vote.

E. **NEW BUSINESS:** None

F. **OLD BUSINESS:**

1. **Approval of Bids received for Township Technology improvements:**

Zollinger said that a RFP went out for bids on the replacement of our present servers and office computers to five potential bidders and only three replied, North Harbor, I.T.T. services and Wyant Computer services. Collett summarized the differences between companies. Jackie Duncan from Wyant was present to answer any questions about terms of leases and warranty of equipment under purchase versus lease. Purchase has a three year coverage and lease a 5 year coverage.

LaPointe expressed tabling the issue until the board could review the information more thoroughly, he did not think we needed to make a decision before the next board meeting.

Motion by Lapointe to table

Motion failed for lack of support.

Motion by Collett, seconded by Jenema, to accept the bid submitted by Wyant Computer for the leasing of the equipment along with Gold package of services for remote monitoring. Motion carried by unanimous roll call vote.

2. **Discussion on internal accountant position:**

Zollinger stated that this issue has been discussed, on more than one occasion and he really does not know where to start. Scott felt that this issue was settled at the last meeting. The Board has hired a person to work with the clerk and the treasurer and if that person is not working out regardless of the issues he needs to be replaced. Zollinger ask Collect if this could be accomplished by the next board meeting and she thought it could.

Motion by Scott, seconded by Jenema, to dismiss the current accountant, and replace with a name yet to be determined by agreement of the clerk and treasurer. There was discussion about this.

LaPointe ask to read a prepared statement (attached to minutes) regarding the present Accountant, and proceeded to do this. Collett expressed that she objected to what LaPointe was saying. LaPointe continued. Scott asked Zollinger to stop as there was a motion on the floor.

Motion carried by a roll call vote of 5 (Collett, Jenema, Scott, White, Zollinger) in favor and 1 (LaPointe) opposing.

Scott stated after the motion passed that it's important that Clerk Dye use the training she has received with Drennan help to get her job done and meet her statutory duties as clerk.

G. **PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:**

C. Collett stated she will submit her resignation to the clerk, at the April 8, 2014, meeting.

Meeting adjourned at 4:45 p.m. on a motion by LaPointe with support from Scott.

Check Register Report

PREPAID

Date: 04/01/2014

Time: 3:31 pm

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Acme Township

BANK: CHASE BANK

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
CHASE BANK Checks							
22509	03/10/2014	Printed		000002875	CHARTER COMMUNICATIONS	INTERNET/PHONE	327.15
22510	03/10/2014	Printed		000002900	CHERRYLAND RURAL ELECTRIC	ELECTRIC	452.87
22511	03/10/2014	Printed		000003300	CONSUMERS ENERGY	STREET LIGHTS	1,119.65
22512	03/10/2014	Printed		000004460	DTE ENERGY	GAS	856.32
22513	03/10/2014	Printed		Z-GORDIE	GORDIE LAPOINTE	MILEAGE REIMBURSEMENT	159.33
22514	03/10/2014	Printed		000007900	GRAND TRAVERSE COUNTY -DPW	SEWER	180.00
22515	03/10/2014	Printed		0000022050	TRI-GAS DISTRIBUTING CO	YUBA SHOP	820.26
22516	03/10/2014	Printed		0000025000	WASTE MANAGEMENT	GARBAGE	157.61
22517	03/12/2014	Printed		0000003000	ACE HARDWARE	SUPPLIES	17.93
22518	03/12/2014	Printed		0000002990	CINTAS CORP #729	RUGS	39.33
22519	03/12/2014	Printed		0000003400	CULLIGAN WATER, MCCARDEL	DRINKING WATER	132.25
22520	03/12/2014	Printed		0000005200	ENGINEERING PROTECTION SYSTEMS	ALARM SYSTEM	153.00
22521	03/12/2014	Printed		7890	GRAND TRAVERSE COUNTY	PUBLICATION/BOARD OF REVIEW	26.92
22522	03/12/2014	Printed		0000007950	GRAND TRAVERSE METRO ESA	PT EMS STAFFING FEBRUARY 2014	6,314.17
22523	03/12/2014	Printed		0000011800	KOPY SALES INC.	COPY MACHINE	144.57
22524	03/12/2014	Printed		4416	NEOFUNDS BY NEOPOST	POSTAGE	200.00
22525	03/12/2014	Printed		0000015070	NORTHERN MICHIGAN JANITORIAL S	CAN LINERS/VAC BAGS	145.80
22526	03/12/2014	Printed		0000020450	SHELL OIL COMPANY	GAS	283.51
22527	03/12/2014	Printed		0000022000	TRAVERSE CITY RECORD EAGLE	PUBLICATIONS	170.50
22528	03/18/2014	Printed		00002877	CHASE BANK	Postage & MO Fees - Passports	172.17
22529	03/18/2014	Printed		00002880	CHASE USA	CREDIT CARD PYMT	921.47
22530	03/18/2014	Printed		14413	MAILFINANCE	NEOPOST	154.32
22531	03/19/2014	Printed		0000003300	CONSUMERS ENERGY	Twp Hall & Bayside Park Electr	882.44
22532	03/27/2014	Printed		0000002990	CINTAS CORP #729	RUGS	39.33
22533	03/27/2014	Printed		0000003300	CONSUMERS ENERGY	ELECTRIC	23.52
22534	03/27/2014	Printed		0000025590	MCI	LONG DISTANCE/SHERIFF	25.99

Total Checks: 26

Checks Total (excluding void checks): 13,920.41

Total Payments: 26

Bank Total (excluding void checks): 13,920.41

Check Register Report

PREPAID

Date: 04/01/2014

Time: 3:31 pm

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Acme Township

BANK: SEWER CHASE AGENCY

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
SEWER CHASE AGENCY Checks							
150	03/10/2014	Printed		7890	GRAND TRAVERSE COUNTY	ACME SEWER/WATER-HOPE VILLAGE	6,146.96

Total Checks: 1

Checks Total (excluding void checks): 6,146.96

Total Payments: 1

Bank Total (excluding void checks): 6,146.96

Total Payments 27

Prepaid Checks Total \$20,067.37

Edit List of Invoices - Detail w/GL

TO BE APPROVED

Date: 04/02/2014

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Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2		Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2		Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check		Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date		Net Amount
	Email Address	Inv. Date	Invoice No.			
13469	ACE HARDWARE	04/09/2014		CHASE		209.25
	734 WEST FRONT STREET	04/09/2014		N		
0000000300	TRAVERSE CITY	04/09/2014	0.00	N	N	0.00
	MI 49684	04/09/2014		N	0	0.00
	<Emailing Stub Disabled>	04/09/2014				209.25

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
101-265-930.000	REPAIRS & MAINT		158.30	0.00
101-750-726.000	SUPPLIES & POSTAGE		31.96	0.00
101-750-930.000	REPAIRS & MAINT		18.99	0.00
Distribution Total			209.25	0.00

Vendor Total: 209.25

13427	ACME TOWNSHIP	04/09/2014		TRUST	3582 DOCK/TC RECORD EAGLE E	
	P O BOX 434	04/09/2014		N		107.00
0000000360	ACME	04/09/2014	0.00	N	N	0.00
	MI 49610	04/09/2014		N	0	0.00
	<Emailing Stub Disabled>	04/09/2014				107.00

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
701-400-282.352	HOLMAN ZBA	3/25/13 BILLING	107.00	0.00
Distribution Total			107.00	0.00

13428	ACME TOWNSHIP	04/09/2014		TRUST	9536 WINTER RD./TC RECORD E/	
	P O BOX 434	04/09/2014		N		85.25
0000000360	ACME	04/09/2014	0.00	N	N	0.00
	MI 49610	04/09/2014		N	0	0.00
	<Emailing Stub Disabled>	04/09/2014				85.25

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
701-400-282.057	9536 WINTER RD ZBA	11/06/2013	85.25	0.00
Distribution Total			85.25	0.00

13458	ACME TOWNSHIP	04/09/2014		TRUST	3582 Dock/Close Escrow	
	P O BOX 434	04/09/2014		N		483.33
0000000360	ACME	04/09/2014	0.00	N	N	0.00
	MI 49610	04/09/2014		N	0	0.00
	<Emailing Stub Disabled>	04/09/2014				483.33

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
701-400-282.352	HOLMAN ZBA	MEETING COST,COPIES,POSTA	483.33	0.00
Distribution Total			483.33	0.00

13459	ACME TOWNSHIP	04/09/2014		TRUST	ANDRES REZONING/CLOSE ESCI	
	P O BOX 434	04/09/2014		N		213.35
0000000360	ACME	04/09/2014	0.00	N	N	0.00
	MI 49610	04/09/2014		N	0	0.00
	<Emailing Stub Disabled>	04/09/2014				213.35

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
701-400-282.019	AMENDMENT 019 ANDRES REZONING	MEETINGS COST,COPIES,POST	213.35	0.00
Distribution Total			213.35	0.00

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Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
13460	ACME TOWNSHIP	04/09/2014	TRUST	6041 PLUM DR/CLOSE ESCROW	293.00
	P O BOX 434	04/09/2014	N		
0000000360	ACME	04/09/2014	N	N	0.00
	MI 49610	04/09/2014	0.00	N	0
	<Emailing Stub Disabled>	04/09/2014			0.00
					293.00

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
701-400-282.059	6041 PLUM DR ZBA	MEETING COST.COPIES.STAFF	293.00	0.00
Distribution Total			293.00	0.00

Vendor Total: 1,181.93

13445	BECKETT &RAEDER	04/09/2014	CHASE	PROFESSIONAL SERVICES	1,030.00
	535 WEST WILLIAM,SUITE 101	04/09/2014	N		0.00
0000001660	ANN ARBOR	04/09/2014	N	N	0.00
	MI 48103	04/09/2014	0.00	N	0
	<Emailing Stub Disabled>	04/09/2014	2014-0822, 2014-0819		0.00
					1,030.00

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
101-410-803.001	PLANNING CONSULTANT	ACME TWP-ADVANCED AUTO	280.00	0.00
101-410-803.001	PLANNING CONSULTANT	ACME TWP PLANNING SERV	750.00	0.00
Distribution Total			1,030.00	0.00

13446	BECKETT &RAEDER	04/09/2014	TRUST	PLANNING SERVICES	1,050.00
	535 WEST WILLIAM,SUITE 101	04/09/2014	N		0.00
0000001660	ANN ARBOR	04/09/2014	N	N	0.00
	MI 48103	04/09/2014	0.00	N	0
	<Emailing Stub Disabled>	04/09/2014	2014-0821, 2014-0820		0.00
					1,050.00

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
701-400-282.060	GREAT LAKES TRIM	GREAT LAKES TRIM	1,050.00	0.00
Distribution Total			1,050.00	0.00

13449	BECKETT &RAEDER	04/09/2014	TRUST	PLANNING SERVICES	175.00
	535 WEST WILLIAM,SUITE 101	04/09/2014	N		0.00
0000001660	ANN ARBOR	04/09/2014	N	N	0.00
	MI 48103	04/09/2014	0.00	N	0
	<Emailing Stub Disabled>	04/09/2014	2014-0820		0.00
					175.00

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
701-400-282.058	5980 US 31 N, SPEEDWAY	201402	175.00	0.00
Distribution Total			175.00	0.00

Vendor Total: 2,255.00

13462	CATHY DYE	04/09/2014	CHASE	MILEAGE REIMBURSEMENT	100.01
		04/09/2014	N		0.00
DYE		04/09/2014	N	N	0.00
		04/09/2014	0.00	N	0
	<Emailing Stub Disabled>	04/09/2014			0.00
					100.01

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
101-215-860.000	TRAVEL & MILEAGE	FEB/MARCH	100.01	0.00
Distribution Total			100.01	0.00

Vendor Total: 100.01

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Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
13463	CHARTER COMMUNICATIONS	04/09/2014	CHASE	INTERNET/PHONE	323.98
	PO BOX 3019	04/09/2014	N		0.00
0000002875	MILWAUKEE	04/09/2014	N	N	0.00
	WI 53201-3019	04/09/2014	0.00	N	0
	<Emailing Stub Disabled>	04/09/2014	# 8245 12 117 0040457		323.98

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
101-265-851.000	CABLE INTERNET SERVICES		112.70	0.00
101-265-850.000	TELEPHONE		211.28	0.00
Distribution Total			323.98	0.00

Vendor Total: 323.98

13466	CHERRYLAND RURAL ELECTRIC	04/09/2014	CHASE	ELECTRIC	451.86
	P O BOX 500	04/09/2014	N		0.00
0000002900	GRAWN	04/09/2014	N	N	0.00
	MI 49637	04/09/2014	0.00	N	0
	<Emailing Stub Disabled>	04/09/2014			451.86

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
101-265-921.000	STREET LIGHTS	SAYLER PK/UTILITY BLDG	18.49	0.00
101-265-921.000	STREET LIGHTS	YUBA CEMETRY MAINT/SHED	24.60	0.00
101-265-921.000	STREET LIGHTS	SAYLER PK/BATH HOUSE	18.49	0.00
101-265-921.000	STREET LIGHTS	HOLIDAY RD/HOLIDAY PINE	75.72	0.00
101-265-921.000	STREET LIGHTS	YUBA PK RD & US 31 N	32.56	0.00
101-265-921.000	STREET LIGHTS	PEACEFUL VAL NEAR 7791	11.52	0.00
101-265-921.000	STREET LIGHTS	US 31 N-11 LIGHTS	195.14	0.00
101-265-921.000	STREET LIGHTS	SAYLOR PK	10.42	0.00
101-265-921.000	STREET LIGHTS	BAY VALLEY ST LITE	11.52	0.00
101-265-921.000	STREET LIGHTS	5 MILE NEAR ADD 4782	13.72	0.00
101-265-921.000	STREET LIGHTS	BUNKER HILL AND WHITE R	18.84	0.00
101-265-921.000	STREET LIGHTS	FIVE MILE & HOLIDAY HLS	20.84	0.00
Distribution Total			451.86	0.00

Vendor Total: 451.86

13453	CITY OF TRAVERSE CITY	04/09/2014	CHASE	AD IN TC RECORD EAGLE TAX DI	36.78
	PO. 592	04/09/2014	N		0.00
0000003000	TRAVERSE CITY	04/09/2014	N	N	0.00
	MI 49685-0592	04/09/2014	0.00	N	0
	<Emailing Stub Disabled>	04/09/2014	INV #86791		36.78

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
101-253-900.000	PUBLICATIONS		36.78	0.00
Distribution Total			36.78	0.00

Vendor Total: 36.78

13448	DENNIS, GARTLAND & NIEGARTH	04/09/2014	CHASE	ACCOUNTANT SERVICES	495.00
	415 MUNSON AVE P.O BOX 947	04/09/2014	N		0.00
0000019335	TRAV ERSE CITY	04/09/2014	N	N	0.00
	MI 49685-0947	04/09/2014	0.00	N	0
	<Emailing Stub Disabled>	04/09/2014	#78713		495.00

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
101-101-801.000	ACCOUNTING & AUDIT		495.00	0.00
Distribution Total			495.00	0.00

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Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Gross Amount
	City	Disc. Date	Req. No.	Use Description 1 On Check	Taxes Withheld
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Discount
	Email Address	Inv. Date	Invoice No.		Net Amount

Vendor Total: 495.00

13467	DTE ENERGY	04/09/2014	CHASE	GAS	
0000004460	P.O. BOX 740786	04/09/2014	N		1,006.78
	CINCINNATI	04/09/2014	N	N	0.00
	OH 45274-0786	04/09/2014	0.00	N	0
	<Emailing Stub Disabled>	04/09/2014			0.00
					1,006.78

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
101-265-922.000	MICH CON GAS	6042 ACME	1,006.78	0.00
Distribution Total			1,006.78	0.00

Vendor Total: 1,006.78

13444	EAST BAY PROFESSIONALS, INC	04/09/2014	CHASE	MARCH/RECONCILE FEBRUARY	
EBP	2145 CHRYSTAL RIDGE DR.	04/09/2014	N		480.00
	TRAVERSE CITY	04/09/2014	N	N	0.00
	MI 49686	04/09/2014	0.00	N	0
	<Emailing Stub Disabled>	04/09/2014	408		0.00
					480.00

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
101-101-801.001	INTERNAL ACCOUNTANT		480.00	0.00
Distribution Total			480.00	0.00

Vendor Total: 480.00

13447	GOSLING CZUBAK ENGR	04/09/2014	CHASE	ENGINEERING SCIENCES	
0000007675	1280 BUSINESS PARK DRIVE	04/09/2014	N		1,434.75
	TRAVERSE CITY	04/09/2014	N	N	0.00
	MI 49686	04/09/2014	0.00	N	0
	<Emailing Stub Disabled>	04/09/2014	#70292, #70293		0.00
					1,434.75

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
101-101-803.003	ENGINEERING SERVICES	MASTER SEWER PLAN PH1	1,087.50	0.00
101-410-803.000	PLANNER SERVICES	TWP SEWER G.T. TOWN CENTER	347.25	0.00
Distribution Total			1,434.75	0.00

13457	GOSLING CZUBAK ENGR	04/09/2014	CHASE	PROFESSIONAL ENGINEER	
0000007675	1280 BUSINESS PARK DRIVE	04/09/2014	N		937.50
	TRAVERSE CITY	04/09/2014	N	N	0.00
	MI 49686	04/09/2014	0.00	N	0
	<Emailing Stub Disabled>	04/09/2014	70418, 70416, 70417		0.00
					937.50

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
101-101-803.003	ENGINEERING SERVICES	MSTER SEWER PLAN PH 1/WK 3	562.50	0.00
101-101-803.003	ENGINEERING SERVICES	GENERAL ENGINEERING SERV	312.50	0.00
101-410-803.000	PLANNER SERVICES	TWP SEWER GT TOWN CENTER	62.50	0.00
Distribution Total			937.50	0.00

Vendor Total: 2,372.25

13442	GOVERNMENTAL BUSINESS SYS	04/09/2014	CHASE	RECEIPT BOOK/TREASURER	
0000007720	4995 VARSITY DR. UNIT C	04/09/2014	N		261.31
	LISLE	04/09/2014	N	N	0.00
	IL 60532	04/09/2014	0.00	N	0
	<Emailing Stub Disabled>	04/09/2014	#14-18321		0.00
					261.31

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
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Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Gross Amount
	City	Disc. Date	Req. No.	Use Description 1 On Check	Taxes Withheld
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Discount
	Email Address	Inv. Date	Invoice No.		Net Amount

101-253-726.000	SUPPLIES & POSTAGE				261.31	0.00
Distribution Total					261.31	0.00

Vendor Total: 261.31

13440	GRD TRAV COUNTY TREASURER	04/09/2014		SEWER	Sewer/Hoch/Hope Village Water	
	400 BOARDMAN AVE	04/09/2014		N		9,815.16
0000007800	TRAVERSE CITY	04/09/2014		N	Y	0.00
	MI 49684-2577	04/09/2014	0.00	N	0	0.00
	<Emailing Stub Disabled>	04/09/2014				9,815.16

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
590-000-956.001	OPERATING & MAINT EXP	Sewer Opr & Mtce Expenses	8,709.35	0.00
590-000-956.003	HOCH ROAD #697 EXP	Hoch Road Expenses	155.80	0.00
590-550-956.001	OPERATING & MAINT EXP	Hope Village Water	950.01	0.00
Distribution Total			9,815.16	0.00

Vendor Total: 9,815.16

13437	INTAB	04/09/2014		CHASE	Auto Mark Cartridges	
	PO BOX 1160	04/09/2014		N		60.90
0000009990	MEBANE	04/09/2014		N	Y	0.00
	NC 27302	04/09/2014	0.00	N	0	0.00
	<Emailing Stub Disabled>	04/09/2014				60.90

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
101-191-726.000	SUPPLIES & POSTAGE	Auto Mark Cartridges	60.90	0.00
Distribution Total			60.90	0.00

Vendor Total: 60.90

13464	INTEGRITY BUSINESS SOLUTION	04/09/2014		CHASE	OFFICE SUPPLIES	
	1302 INDUSTRY B	04/09/2014		N		95.52
0000010300	TRAVERSE CITY	04/09/2014		N	N	0.00
	MI 49696	04/09/2014	0.00	N	0	0.00
	<Emailing Stub Disabled>	04/09/2014	1023281. 1026787. 1026681			95.52

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
101-265-726.000	SUPPLIES & POSTAGE		95.52	0.00
Distribution Total			95.52	0.00

Vendor Total: 95.52

13436	INTEGRITY SOFTWARE SYSTEM:	04/09/2014		CHASE	Install USPS and Power Supply	
	4020 COPPERVIEW	04/09/2014		N		484.00
000001420	TRAVERSE CITY	04/09/2014		N	Y	0.00
	MI 49684	04/09/2014	0.00	N	0	0.00
	<Emailing Stub Disabled>	04/09/2014	9638			484.00

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
101-101-804.000	SOFTWARE SUPPORT & PROCESSING	Install APC UPS/ Power Supply	484.00	0.00
Distribution Total			484.00	0.00

13443	INTEGRITY SOFTWARE SYSTEM:	04/09/2014		CHASE	COMPUTER SERVICES	
	4020 COPPERVIEW	04/09/2014		N		243.75
000001420	TRAVERSE CITY	04/09/2014		N	N	0.00
	MI 49684	04/09/2014	0.00	N	0	0.00
	<Emailing Stub Disabled>	04/09/2014	#9608			243.75

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Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Gross Amount
	City	Disc. Date	Req. No.	Use Description 1 On Check	Taxes Withheld
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Discount
	Email Address	Inv. Date	Invoice No.		Net Amount

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
101-215-804.000	SOFTWARE SUPPORT & PROCESSING		93.75	0.00
101-410-804.000	SOFTWARE SUPPORT & PROCESSING		75.00	0.00
101-101-804.000	SOFTWARE SUPPORT & PROCESSING		75.00	0.00
Distribution Total			243.75	0.00

13461	INTEGRITY SOFTWARE SYSTEM:	04/09/2014		CHASE	COMPUTER SERVICES	
	4020 COPPERVIEW	04/09/2014		N		22.25
000001420	TRAVERSE CITY	04/09/2014		N	N	0.00
	MI 49684	04/09/2014	0.00	N	0	0.00
	<Emailing Stub Disabled>	04/09/2014	INV # 9659			22.25

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
101-101-804.000	SOFTWARE SUPPORT & PROCESSING		22.25	0.00
Distribution Total			22.25	0.00

Vendor Total: 750.00

13435	NIKKI LENNOX	04/09/2014		CHASE	Mileage Reimbursed	
		04/09/2014		N		58.24
0000014550	TRAVERSE CITY	04/09/2014		N	Y	0.00
	MI 49684	04/09/2014	0.00	N	0	0.00
	<Emailing Stub Disabled>	04/09/2014				58.24

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
101-410-860.000	TRAVEL & MILEAGE	Mileage Reimbursed	58.24	0.00
Distribution Total			58.24	0.00

Vendor Total: 58.24

13434	NORTHERN FIRE AND SAFETY	04/09/2014		CHASE	Annual Fire Inspection	
	1798 NORTHERN STAR DRIVE	04/09/2014		N		33.00
0000015050	TRAVERSE CITY	04/09/2014		N	Y	0.00
	MI 49686	04/09/2009	0.00	N	0	0.00
	<Emailing Stub Disabled>	04/09/2014				33.00

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
101-265-930.000	REPAIRS & MAINT	Annual Fire Inspection	33.00	0.00
Distribution Total			33.00	0.00

Vendor Total: 33.00

13438	NORTHERN MICHIGAN JANITORI	04/09/2014		CHASE	Trash Supplies	
	726 HASTINGS	04/09/2014		N		145.80
0000015070	TRAVERSE CITY	04/09/2014		N	Y	0.00
	MI 49686	04/09/2014	0.00	N	0	0.00
	<Emailing Stub Disabled>	04/09/2014	16650			145.80

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
101-750-726.000	SUPPLIES & POSTAGE	Trash Bags, ETC	145.80	0.00
Distribution Total			145.80	0.00

Vendor Total: 145.80

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Ref. No.	Vendor Name Vendor Address City	Post Date Pay. Date	PO Number Req. No.	Bank Hold?	Invoice Description Line 2 Invoice Description Line 2	Gross Amount
Vendor No.	State/Province Zip/Postal Email Address	Disc. Date Due Date Inv. Date	Disc. % Invoice No.	Sep. Ck.? 1099?	Use Description 1 On Check Hand Check Number/Date	Taxes Withheld Discount Net Amount
13441	OLSON,BZDOK&HOWARD,P.C 420 EAST FRONT ST. TRAVERSE CITY	04/09/2014 04/09/2014 04/09/2014		CHASE N	Attorney Services/Fees	3,671.75
0000016245	MI 49686 <Emailing Stub Disabled>	04/09/2014 04/09/2014	0.00	Y	0	0.00 0.00
						<u>3,671.75</u>

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
101-101-802.002	ATTORNEY SERVICES	General matter	792.50	0.00
101-410-802.002	ATTORNEY SERVICES	General Matters	1,957.50	0.00
101-101-802.001	ATTORNEY SERVICES LITIGATION	5385-62 Immanuel LLC	186.75	0.00
101-410-802.002	ATTORNEY SERVICES	5385-65 medical marihuana	60.00	0.00
101-410-802.002	ATTORNEY SERVICES	5385-71 Farmland subordination	60.00	0.00
101-101-802.002	ATTORNEY SERVICES	5385-84 Escrow Policy Review	615.00	0.00
Distribution Total			3,671.75	0.00

Vendor Total: 3,671.75

13439	T C TALUS PO BOX 506 TRAVERSE CITY	04/09/2014 04/09/2014 04/09/2014		CHASE N	TC-TALAS Member Share	775.00
0000021450	MI 49685-0506 <Emailing Stub Disabled>	04/09/2014 04/09/2014	0.00	N	0	0.00 0.00
						<u>775.00</u>

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
101-000-994.000	TC TALUS CONTRACT SERVICES	Member Share	775.00	0.00
Distribution Total			775.00	0.00

Vendor Total: 775.00

13468	TRAVERSE CITY RECORD EAGLE 120 W.FRONT STREET TRAVERSE CITY	04/09/2014 04/09/2014 04/09/2014		CHASE N	LEGAL NOTICES	231.80
0000022000	MI 49684 <Emailing Stub Disabled>	04/09/2014 04/09/2014	0.00	N	0	0.00 0.00
						<u>231.80</u>

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
101-101-900.000	PUBLICATIONS	361467. 361075	128.50	0.00
101-410-900.000	PUBLICATIONS	361669	103.30	0.00
Distribution Total			231.80	0.00

Vendor Total: 231.80

13465	WASTE MANAGEMENT PO BOX 4648 CAROL STREAM	04/09/2014 04/09/2014 04/09/2014		CHASE N	GARBAGE PICKUP	157.37
0000025000	IL 60197-4648 <Emailing Stub Disabled>	04/09/2014 04/09/2014	0.00	N	0	0.00 0.00
						<u>157.37</u>

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
101-750-930.000	REPAIRS & MAINT		157.37	0.00
Distribution Total			157.37	0.00

Vendor Total: 157.37

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Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Gross Amount
	City	Disc. Date	Req. No.	Use Description 1 On Check	Taxes Withheld
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Discount
	Email Address	Inv. Date	Invoice No.		Net Amount

	Grand Total:	24,968.69
	Less Credit Memos:	0.00
	Net Total:	24,968.69
	Less Hand Check Total:	0.00
	Outstanding Invoice Total:	24,968.69
Total Invoices: 32		

Recap by Fund

Fund #	Fund Name	Amount To Pay	Amount To Relieve
101	GENERAL FUND	12,746.60	0.00
590	ACME RELIEF SEWER	9,815.16	0.00
701	TRUST AND AGENCY	2,406.93	0.00
	Grand Total:	24,968.69	0.00



Administrator/Controller Report March 2014

Strategic Goals

1. Maintain financial strength and stability
2. Strengthen and expand the County's use of technology
3. Address infrastructure needs
4. Continue community engagement and access to information
5. Ensure that County is viewed as a fair and equitable employer
6. Expand the capabilities of the Board of Commissioners
7. Advance the health and quality of life of the region
8. Protect and preserve County's water resources, forests, natural areas and scenic beauty

Administration Office (1)

- There is a new postage machine for the Governmental Center that provides updated technology at a lower cost, saving the County approximately \$140 per month.
- Updates to the web site include:
 - Welcome message
 - County Government
 - Demographic Trends
 - General Information
 - Our Community
 - Services Tab
 - Our Locations
 - Home Page
 - New Photos
 - Links to area culture and social activity places and the area's largest employers

Boardman River Dams Project (8)

- The agreement for design and engineering for the Boardman Dam removal, river restoration, and Cass Road Bridge replacement has been signed between the county, road commission, and URS. Signatures are also currently being obtained for the detailed Work Plan, which utilizes currently available funding.
- The Implementation Team (IT) has authorized its attorneys to enter into a settlement between the insurance company and one of the property owners in the Brown Bridge lawsuit. The IT also approved sending a letter to AMEC tendering the third lawsuit filed in the Brown Bridge incident. It is anticipated that the three lawsuits will be consolidated soon by the circuit court.
- The County sent a request for a Memorandum of Understanding (MOU) to the Army Corps of Engineers (USACE) asking that all local funding that takes place from this point forward be counted toward the 35% local match for the project. Normally, any local funds spent prior to the signing of the Definite Project Report (DPR) would not be included in the 35% requirement. We have received word that the MOU will not be approved until the final DPR documents are prepared.

Commission on Aging (7)

- Senior Center Renovation Project
The City of Traverse City has made the decision to use Cornwell Architects for the Traverse City Senior Center renovation project design work. Cornwell Architects had prepared draft drawings on a volunteer basis for the Senior Center project. City officials had discussed sending out an RFP, but decided to move forward with Cornwell Architects. Once the design and details are completed, staff will bring the drawings to both the Commission on Aging Board and the County Board of Commissioners for review. The ultimate decision is that of the City of Traverse City, as they own the building. The county notified that city that it expects that the Commission on Aging will be allowed to review and provide input on the plans.
- Wait Lists
The Commission on Aging Program Committee has made it their primary goal (in 2014) to address wait list concerns – number of persons on the wait lists, time on the wait lists. They are holding extra meetings to expedite the process. More to follow.
- Certificates of Appreciation
Certificates of appreciation were presented to CDM Mobile Shredding (free shredding events, Senior Center Network), Comfort Keepers, Leslie Knopp, (sponsorship of Senior Center Network events), RJG and RJG Cares Committee (purchasing items for seniors in need) at the Commission on Aging February board meeting.
- Outside Agency Funding
The COA approved appropriations of \$40,000 to: Meals on Wheels-\$20,000; Senior Companion Program-\$10,000; Long Lakers Senior Center-\$1,200; Kingsley Area Retirees-\$1,200; Area Agency on Aging-\$7,600. Amounts are unchanged from 2013.

Equalization

- Equalization has received preliminary assessment databases from all the local units. This data is prior to the March Board of Review, and is subject to change. These databases were requested for mutual benefit to the assessors and Equalization. The assessors receive a second set of eyes to check for proper assessing practice and procedures. Several assessing issues were discovered, and the assessors were very grateful to be able to fix the problems before they were locked in by the March Board of Review. Equalization was able to check the assessment levels and the tentative equalization ratios have been met as per the equalization study.
- Assessors have indicated that the personal property legislation has been very difficult to administer requiring extra time to verify the data submitted. The personal property values received in the local unit's preliminary databases was incomplete because they were submitted to Equalization prior to the February 20th personal property statement deadline. The impact on personal property assessed and taxable value due to the new legislation is hard to predict.

- Tentative equalization ratios and estimated State Equalized Value (SEV) multipliers were published per MCL 211.34a. The March Board of Review times and dates for each local unit were also published as a joint venture between Equalization and local units.

Facilities (3)

- The county is currently working with the Pavilions on the possibility of renting the old Health Department building on Garfield Road for a Program of All-Inclusive Care for the Elderly (PACE). PACE provides comprehensive long term services and supports to Medicaid and Medicare enrollees. An interdisciplinary team of health professionals provides individuals with coordinated care. For most participants, the comprehensive service package enables them to receive care at home rather than receive care in a nursing home.

Finance (1)

- Continued to work with the Board of Public Works regarding the accounting treatment of membrane replacement at the Waste Water Treatment Plant. Legal counsel for the Board of Public Works concluded that our position, that it is subject to sales tax, was appropriate, but suggested that the Board of Public Works appeal the issue to the Michigan Department of Treasury.
- Completed the preliminary closing of our 2013 fiscal year. Additional adjustments may be recorded once we know the impact of the March Board of Review adjustments on the estimated tax revenue that was recorded for 2013 in the General Fund. We have also estimated the amount we anticipate to receive for Medicaid cost settlements (Health Fund). If we receive actual payments that differ significantly from our estimates, we may propose adjustments for these revenues as well. Preliminary work has also started on the 2013 Audit.
- In addition to attending the budget meetings that have been scheduled by the Board to review the 2014 Budget and to prepare for 2015, we have assisted several departments with their preparation for these meetings.

Health Department & Emergency Management (7)

➤ ADMINISTRATION & FINANCE DIVISION

- Electronic Health Record was implemented in the immunization program at the end of January. Progress continues toward testing and implementation at the two adolescent health clinics in June, followed by Reproductive Health later this summer. There were challenges in the fall with signature pads and other technology and delays in the upgraded software version roll-out from the vendor which resulted in changing the order of the program rollouts, but overall work is still on-track.
- Participated in the agro-terrorism training for the County and PIO training.
- Continuing discussions with Medical Examiner, Munson and funeral home directors regarding the increase in unclaimed bodies (due to economy) and possible solutions.

- Amended Medicaid Cost Settlement reports have been filed with the State of Michigan for 2011 and 2012 based upon revised guidance received from MDCH Medical Services Administration. These reports reflect a significant increase in settlement funds due for the two periods.
- With the amended Cost Settlement reports having been completed, final journal entries have been prepared to close out the financial results for the Health Fund for 2013. The additional Cost Settlement revenue contributed to an increase in fund balance for the Health Fund for the fiscal period ending December 31, 2013.
- Finance staff is preparing amended budgets for all State contractual programs as the delayed County budget process required submission of preliminary projections to meet contract obligations, which subsequently have changed significantly.

➤ **ENVIRONMENTAL HEALTH & ANIMAL CONTROL DIVISION**

- Mercury Spill Response - Environmental Health Staff coordinated the clean-up of elemental mercury at a local health clinic as a result of the release of mercury from an old sphygmomanometer (blood pressure device). Our Department worked closely with the clean-up contractor, Environmental Protection Agency (EPA) On-site Coordinator, and the Michigan Department of Community Health (MDCH) Toxicologist's in a coordinated effort to insure that breathing air returned to safe levels. The health clinic was closed for approximately two and a half (2 ½) days during the clean-up period. Luckily, the spill occurred in the afternoon on a Friday, which resulted in minimal disruption of clinic services.
- Multi-jurisdictional Illness Outbreak Investigation Training - Grand Traverse County Health Department (GTCHD) staff from Environmental Health, Community Health, as well as the Emergency Preparedness Division, attended a one-day training in Gaylord on conducting Multi-jurisdictional Illness Outbreak Investigations. This training was conducted by the Michigan Department of Agriculture & Rural Development (MDARD) and the Michigan Department of Community Health (MDCH) in order to prepare local health departments for large regional or statewide illness investigations.

➤ **EMERGENCY MANAGEMENT & PREPAREDNESS DIVISION**

- Emergency Management
 - Developing tabletop exercises for the National Cherry Festival organization, Grand Traverse Mall Security as well as leading the planning team for a full-scale exercise dealing with an agro-terrorism event in conjunction with the National Guard 51st Civil Support Team. The 51st is one of a few elite support teams that specialize in Chemical, Biological, Environmental, & Nuclear responses.
 - Started planning meetings with the Bayshore Marathon group as far as assisting in creating an emergency evacuation plan for their 7,000+ participants.
 - Began updating the County Natural Hazard Mitigation Plan with county-wide stakeholder group from public safety, county, city & municipal governments, and private sector. The plan is required for all federal emergency grants.

- Conducted a Public Information Officer workshop on February 18, 2014 for 10 members of county government and public safety agencies.
- Emergency Preparedness
 - Mike Lahey, the new emergency preparedness specialist, has been settling in and attending a lot of orientation meetings over the past few weeks. He completed the Michigan Office of Public Health Preparedness: Emergency Preparedness Coordinator orientation training last week in Lansing and has been meeting with his partners within our Region for collaboration and coordination on upcoming multiple large projects.
 - Internally, we are working on Grand Traverse County's Strategic National Stockpile Plan and preparing some revisions as recommended by the state.
 - Preparing to deliver updated National Incident Command System training for Health Department staff, as is required by State and Federal guidelines in preparation for the Agro terrorism full scale exercise this summer.
 - Training to be the county's administrator for the Michigan Healthcare Alert Notification (MiHAN) system as well as an administrator for CodeRED.

➤ **COMMUNITY HEALTH DIVISION**

- Disease Control and Prevention Programs We are seeing a decrease in the number of influenza cases in Grand Traverse County. There have been a variety of other viral and bacterial illnesses that have needed follow up. Staff participated in a multi-jurisdictional foodborne outbreak training.
- Maternal and Child Health Programs (MIHP)
 - Maternal Infant Health Program Quality Assurance activities and three month post survey consultative visit by Joni Detwiler, Public Health Consultant, from MDCH occurred over this past month as we continue to address improvements in our indicator compliance in preparation for a site survey in April.
 - Healthy Futures On 2/18/2014, MMC Healthy Futures representatives met with clinicians regarding strategies to improve birth outcomes, breastfeeding rates, etc. Healthy Futures enrollment is up to 70% of all Grand Traverse County births, which is a significant increase from past year's 50%. Healthy Futures is the entry point for postpartum moms to access such programs as MIHP, an evidence-based home visit program, and other beneficial community programs.
 - Children's Special Health Care Services Current enrollment is 289. Preparing for 2 infants coming back from DeVos on ventilators, working with the families regarding electrical and other special care needs. Airway Oxygen and Thompson Pharmacy are no longer supplying a RCF supplemental drink to our clients due to the reimbursement costs from private and Medicaid, however, Spectrum Health plans to supply our clients this drink, which is the only commercial infant formula available for seizure management in infants and is

intended for persons who are unable to tolerate the type or amount of carbohydrate in milk or infant formulas. Receiving great comments from our clients on our great team work and assistance.

- Immunizations Successful implementation of full electronic health record, all staff completed training and practice prior to our go live date of January 31st. Over this past month, the immunization team has focused on improving compliance and accuracy of documentation and data uploads as we prepare for our site visit scheduled on 2/25/2014. State Immunization Report Card is now available publicly on-line at www.michigan.gov/immunize for every county in Michigan. This will not only show our immunizations compared to the State and National levels, but will provide our County rank and comparison to the Healthy People 2020 goals. This will be a great benchmarking tool for our agency.
- WIC The number of enrollees continues to be high at 2526; however, the winter weather has impacted our show-rate for appointments made demonstrating only 68% for the month of January. Change in Medicaid enrollment process starting 2/1/2014 resulted in a delay in Medicaid applications for some of our clients as we awaited the issuance of a new agency Medicaid number so that we could assist clients in completing the application process on-line. We received the agency number finally on 2/14/2014.
- Hearing & Vision Most school hearing screenings are now complete, and vision screenings have begun for this part of the school year. We are still trying to recover from all of the snow days in January, with multiple reschedulings. Kindergarten Round-Ups for all schools have now been scheduled. Hearing & vision screenings are required by the State for kindergarten entry, and the Health Department facilitates this during Round Ups at the area schools. These will begin in March and run through June, with the majority taking place in May. Some private/charter schools utilize Public Health Nurses to facilitate review of health histories, immunizations, etc.

Human Resources (5)

- General Fund positions approved by County Administrator/Controller/Board of Commissioners: (5)
 - Deputy – Sheriff's Office
 - GIS Technician – GIS
 - Office Specialist – Planning and Development
 - Corrections Officer
- COA, DPW, and Facilities Management employees were trained by MIOSHA in January and February on many aspects of safety standards.(4,7)
- The Employee Recognition team is soliciting nominations for Volunteer of the Year. This award is given out each year to an employee who has performed unselfish and dedicated acts of service to the community through volunteerism and who have made a significant difference, positively representing Grand Traverse County in the community. Deadline to nominate an employee is April 4, 2014. Additional details can be found at:

http://www2.co.grandtraverse.mi.us/Welcome/Enhancement_Teams/ERSA/VolunteeroftheYear.htm (4)

- The County will be participating with the Blood Drive in Memory of Sgt. Dennis W. Finch this year during May 12-14. Three locations will be available to donate over the three days. More to come in the Communicator. (4)
- ❖ Thank you to all who participated in the Relay for Life Bake Sale/Pampered Chef fundraiser. Employees raised over \$550 for the County's Relay for Life Team!

Information Technology

- Eighteen Dell semi-rugged laptops have been ordered for the Sheriff's department patrol cars. The Dell laptops come with car mounts and five-year accidental damage warranty. Switching to the Dell laptops from the previous Panasonic Toughbooks will save \$20,000 from the budgeted amount. The \$20,000 will now be applied to upgrading the servers and software for the Sheriff's police applications as presented to the Board in December.
- Implemented a new process in the Friend of the Court (FOC) where documents faxed by clients are received by the FOC copier and are then saved in electronic form to a County server. The fax documents are then automatically imported into the document imaging system and routed to staff for processing. The new process eliminates the printed fax and the manual scanning of the fax into the document imaging system.
- Replaced an onsite backup server with a higher performance server to support the data backups of the 30+ physical and virtual servers.
- Implemented "Teamviewer" product for IT support. The software allows IT Technicians to support County/City computers using remote control, screen sharing, file transfer, and online meetings and training sessions.
- Installed cabling and assisted with move of Circuit Court Records to the Hall of Justice.
- Configured two Android tablets with cellular Mi-Fi service for DPW personnel to remotely monitor and reset alarms for the water/sewer utility systems.
- Completed implementation of electronic records in Immunization. Additional divisions will be implementing electronic health records later this year.

MSU Extension (7, 8)

- We are in the process of filling a brand new MSU position to be housed in the Grand Traverse office: an Extension Educator with the focus of Disease Prevention and Management.
- The 4-H Coordinator resigned recently, and she will be replaced by Karin Stevens, who is currently the 4-H Coordinator for Leelanau County. During this transition, Karin, Barb Duvall, the Children & Youth Educator for our region, and Pat Swanson, Office Specialist, will continue to provide support for Grand Traverse 4-H program.
- The U.S. Senate passed the Farm Bill on Tuesday, February 4, after the House passed it the previous week, and it was signed by President Obama at Michigan State University

on February 7. The Farm Bill has many elements, but among them is the authorization for the work we do in Michigan State University Extension and the federal funding that supports it. It also includes important changes for fruit producers.

- The 15th Annual Northern Michigan Small Farm Conference was held February 1 at the Grand Traverse Resort. The conference is organized by community partners that include MSU Extension, the Institute for Sustainable Living, Art and Natural Design, Michigan Land Use Institute, the Northwest Michigan Council of Governments, the Little Traverse Bay Band of Odawa Indians, and dedicated agriculture business owners and educational consultants. More than 950 farmers and food enthusiasts gathered for the State's largest sustainable farming conference, which this year included over 25 educational workshops, youth programming with hands-on sessions, a trade show with over 80 vendors, and keynote speaker, John Ikerd, author of Small Farms Are Real Farms.

Parks and Recreation (7)

- Power Island Ferry Service The county is in discussions about the possibility of using the DNR dock at the Bowers Harbor boat launch for a Power Island ferry service. The county has submitted information requested by the DNR, and the DNR is developing a proposed one-year agreement to allow the ferry service.
- Water Safety for Freshman Program The most recent session of the Freshman Water Safety Program was completed on January 9, 2014. To date, the county has provided training for 254 TCAPS students. The next freshman sessions at the Civic Center are set for May, 2014.

Planning/Brownfield/Economic Development/Housing (1, 3, 4, 7, 8)

- Staff is engaged in a conversation with Northwestern Michigan College and others in the use of a new Regional Economic Modeling Inc. (REMI) planning tool for Grand Traverse County and the region. The REMI model provides economic projections and allows analysis of the impact of economic development projects.
- The County received \$600,000 from the Michigan Fast Track Land Bank Authority to address ground contamination in the area near the Hotel Indigo site. The funding comes in the form of an \$180,000 grant and \$420,000 loan.
- Facilitated with the EDC and County Board a resolution to initiate the process to issue \$4,000,000 in revenue bonds for the new Grand Traverse Bay YMCA facility in Garfield Township. This bond issue has no impact on debt limits or requirement for financial reporting, and does not require the County's full faith and credit.

Prosecuting Attorney

➤ PROSECUTION

As the County's Chief Law Enforcement Officer, the Prosecuting Attorney is responsible for the prosecution of crimes including juvenile, misdemeanor and felony offenses, protection of abused and neglected children, and establishment of child support for needy children. For the month of January, we engaged in the following:

- Authorized 160 misdemeanor warrants
- Authorized 37 felony warrants
- Authorized 16 juvenile warrants
- Initiated 4 neglect/abuse cases (our office has 54 open neglect/abuse cases involving 80 children)
- Reviewed 26 referrals from the Office of Child Support
- Handled the following matters in Family Court:
 - 10 paternity cases
 - 16 child support cases
 - Obtained 6 judgments of child support

➤ **CIVIL COUNSEL**

Contract Drafting and Review

As the County’s civil counsel, we assist various County departments in reviewing and drafting contracts and other agreements. Our involvement ranges from reviewing a contract and approving it “as to form,” to negotiating the terms and conditions of the contract with the other party. For the month of January, we reviewed **four** contracts for the following department:

- Health: One
- Administration: Two
- Resource Recovery: One

FOIA Coordination

In 1997, the County Board of Commissioners designated the Prosecuting Attorney as the FOIA coordinator for Grand Traverse County. As the coordinator, we ensure that the various county departments are complying with Michigan’s FOIA law including determining whether the requested information should be exempt from disclosure. For the month of January, we reviewed **nine** FOIA requests, and provided advice and consultation to the following departments:

- Central Dispatch
- Soil Erosion
- Sheriff
- Administration
- Prosecuting Attorney

Board of Commissioners/ Staff Questions

Part of our duties as Civil Counsel involves answering questions and preparing opinion memoranda for the Board of Commissioners and County staff related to a wide variety of issues, ranging from compliance with state and federal statutes to advising on exposure to liability. For the month of January, we prepared **two** memoranda for the Board of Commissioners and various departments including:

- Resource Recovery
- Clerk

Ordinance Drafting

As you know, under MCL 46.11, a county board of commissioners has the authority to adopt ordinances related to county affairs. One of our responsibilities is to prepare, amend or repeal ordinances when requested by the Board of Commissioners. **In January, we did not draft any ordinances.**

Litigation

We represent the County in civil actions filed in the Grand Traverse County District and Circuit Courts as well as the Federal District Courts. For the month of January, we represent the County in the following cases:

- **Parcel 80 BIA Appeal.** We have filed this appeal challenging the decision of the Michigan Agency of the Bureau of Indian Affairs placing 12 acres of property into trust owned by the Grand Traverse Band of Ottawa and Chippewa Indians. In November of 2012, the Grand Traverse Band filed an application with the Michigan Agency requesting 12 acres of property located in Acme Township near the Turtle Creek Casino and Hotel be placed into trust pursuant to the Indian Reorganization Act of 1934. This federal act allows recognized Native American Tribes to place land into trust, which has the effect of making property exempt from taxation. On February 28, 2013, the Superintendent for the Michigan Agency issued a decision to place the 12 acres into trust. On April 2, 2013, we filed a notice of appeal challenging the decision of the Superintendent. Citing to the United States Supreme Court decision *Carcieri v. Salazar*, we have argued that the Superintendent was without authority to place the property into trust because the Grand Traverse Band was not recognized by the Federal government in 1934 when the Indian Reorganization Act was adopted. The appeal is pending with the Regional Director of the Bureau of Indian Affairs. It will take the Regional Director at least 60 days to decide the appeal. On May 2, 2013, we filed a statement of reasons with the Bureau of Indian Affairs, which is similar to an appellate brief. In the statement we again argued that the Carcieri decision mandates reversal of the Superintendent's decision placing Parcel 80 into trust. We continue to await a decision from the Regional Director.
- **Parcel 82 BIA Appeal.** On August 1, we filed an appeal challenging the decision of the Bureau of Indian Affairs Midwest Regional Director placing **158 acres** of property into trust owned by the Grand Traverse Band of Ottawa and Chippewa Indians. In November of 2011, the Grand Traverse Band filed an application with the Regional Director requesting 158 acres of property located in Acme Township near the Turtle Creek Casino and Hotel be placed into trust pursuant to the Indian Reorganization Act of 1934. On July 2, 2013, the Regional Director issued a decision to place the property into trust. We filed a notice of appeal challenging the decision of the Director. As we did in the Parcel 80 appeal, citing to the United States Supreme Court decision *Carcieri v. Salazar*, we have argued that the Director was without authority to place the property into trust because the Grand Traverse Band was not recognized by the Federal government in 1934 when the Indian Reorganization Act was adopted.

The appeal is still pending with the Bureau of Indian Affairs Appeals Board. On December 30, we filed our appellate brief with the Appeals Board. The Tribe, Secretary of Interior, and other interested parties will have the opportunity to file responsive briefs within the next 30 days. We expect the Appeals Board to take at least six months to decide our appeal. On January 31, we received notice from the Office of the Field Solicitor for the Secretary of the Interior that they are seeking an extension of time to file a response brief to February 14.

Board of Commissioners Meetings

We attend every Board meeting, committee meeting and any special meetings. For the month of January, Bob Cooney attended the regular meeting. Chris Forsyth also attended the meetings for the Resource Management and Administration, Public Health and Safety, and the Ways and Means Committees.

Miscellaneous

In addition to the items discussed above, we assist the Board of Commissioners and County Departments in other ways. Some items to note include we continue to assist Administration in various issues related to the ongoing dams removal project.

Resource Recovery (8)

- The first of four HHW collection events in 2014 will be held on March 27, 2014 at the DPW Garage, 361 E. Welch Ct., Traverse City, MI. The event will start at 1 pm and end at 7 pm. Appointments are required and department staff began taking appointments on March 4.
- Staff will be attending and assisting the Michigan Green Consortium during their Spring 2014 Clean Up and Green Up event at the American Waste Material Recycling Facility located at 280 Hughes Drive, Traverse City on *Sunday, March 9, 2014* from 9:00 am until 3:00 pm. A complete list of materials that will be accepted can be viewed on the cleanupgreenup.com website.
- Department staff delivered a RecycleSmart presentation at the February 6, 2014 monthly township supervisor lunch.
- Department staff attended an eight-hour hazardous waste operations and emergency response refresher training class in Grand Rapids, MI on February 21, 2014. The class provides basic health and safety training skills necessary to work with and around hazardous materials as mandated by OSHA 29 CFR 1910.120.

Legislative Update

- On March 4, the Senate approved legislation that, beginning in 2016, will provide for 100% reimbursement to counties for losses associated with the reform of PPT. The proposed legislation will make several clarifications to the law, including larger allocations of use tax revenue to the authority charged with local government reimbursements. The package also amends the August ballot proposal language to clarify the intentions of the proposal.

The PPT reforms are still dependent on the passage of the ballot proposal slated for a vote of the people in the August primary. If the ballot proposal does not pass, both the tax reform and the local reimbursement reform are repealed and we will be back to the drawing board.

- County Commissioners, Countywide Elected Officials, and Department Heads have been invited to the annual Coffee Meeting with Senator Walker and Representative Schmidt for Friday, March 28 at 10:00 a.m. in the 2nd Floor Training Room at the Governmental Center. Commissioners and Department Heads will have an opportunity to get updates and provide input on legislative issues.

- Governor Snyder submitted his recommended budget to the legislature on February 5th, and to everyone's surprise, it included full funding for county revenue sharing.

In the past, locals had to meet three criteria, with success in each bringing one-third of their funding. Those areas involved:

1. Publishing financial data in an easy to read format online (dashboard)
2. Collaborating with nearby communities
3. Curbing legacy costs

The Governor is proposing elimination of these criteria and instead requiring each local government to certify with the state that it:

- Has an unrestricted general fund balance in its most recently audited financial report of at least 6 percent of the most recently adopted general fund budgeted expenditures;
- Is contributing to pension plans at least equal to the annual required contribution amounts;
- **Is contributing to post-employment benefit plans at least at the annual required contribution amounts; and**
- Has a general obligation bond or credit rating from two of the three ratings agencies of at least AA- or the equivalent of that rating (this standard only applies to those with general obligation debt).

The county meets all the new criteria except the third, which is highlighted in boldface above. County Administration will be recommending that the budget include a contribution for 2014 based upon the actuarial report received in August 2013. Once all divisions are closed to new hires, Administration will come forward with a recommendation to either open up a Voluntary Employee Benefit Association with MERS or create another type of trust for pre-funding retiree health care benefits.

UNITED STATES BANKRUPTCY COURT
WESTERN DISTRICT OF MICHIGAN (GRAND RAPIDS)

IN THE MATTER OF:

Immanuel LLC,

Debtor.

Bankruptcy Case No. 10-11585

Honorable Scott W. Dales

Chapter 7

NOTICE OF REQUIREMENT OF WRITTEN RESPONSE TO TRUSTEE'S MOTION FOR AUTHORITY TO SELL REAL PROPERTY AND TO PAY CLOSING COSTS, AND BROKER'S COMMISSION PURSUANT TO 11 U.S.C. 363(b)

Trustee, Kelly M. Hagan, has filed Trustee's Motion for Authority to Sell Real Property Pursuant to 11 U.S.C. 363(b). The Debtor has an interest in real property located in the Township of East Bay, Grand Traverse County, State of Michigan, which consists of a parcel of vacant land, also known as 2210 US-31 N. ("Property"). It is necessary that the Property be sold in the administration of this Chapter 7 proceeding in order to obtain a benefit from the Property. The Trustee seeks approval to sell the Property for the benefit of this bankruptcy estate pursuant to 11 U.S.C. §363(b).

The Trustee has accepted an offer for the Property in the amount of \$112,500.00 pursuant to a Purchase Agreement. This offer is subject to approval by the United States Bankruptcy Court and any higher offers received by the Trustee prior to obtaining Bankruptcy Court approval of the subject offer. The Property is being sold as is where is and without any warranties of any kind. Conveyance of the Property shall be made by a Trustee's Deed. Closing shall be on or before May 16, 2014.

The Trustee believes that a sale of the Property is in the best interest of the estate and creditors. Given the current values of real estate of this type in Michigan, the Trustee does believe the price is fair and reasonable.

The Trustee's Motion is on file in the offices of the Clerk of United States Bankruptcy Court, Western District of Michigan, One Division Ave., NW, Room 200, Grand Rapids, Michigan, where it may be inspected during the regular Court hours. Persons seeking further information regarding these matters are invited to make inquiry to Trustee or her counsel.

Your rights may be affected. You should read these papers carefully and discuss them with your attorney, if you have one.

If you do not want the Court to grant the relief requested, then not later than 21 days of the date of this Notice, you or your attorney must:

1. File with the Court a written response to the Motion explaining your position, pursuant to Rule 2002 of the Federal Rules of Bankruptcy Procedure and Local Bankruptcy Rule 9013 (W.D.M.), at:

United States Bankruptcy Court, Western District of Michigan One Division Ave., N.W., Room 200, Grand Rapids, Michigan 49503

If you mail your response to the Court for filing, you must mail it early enough so that the Court will **receive** it on or before the date stated above.

You must also mail a copy to: Kevin M. Smith, Attorney for Trustee [see address below]

Please refer to Administrative Order 2004-06 (Mandatory Electronic Filing), effective January 1, 2005, for practices and procedures for filing pleadings with the Court.

2. If a written response is filed, the Court will schedule a hearing on the Motion and send you notification of the date, time and place of such hearing. If no response is filed, a hearing will not be held and the requested relief of the Trustee will be granted.

If you or your attorney do not take these steps, the Court may deem that you do not oppose the Motion, in which event the relief requested in the Motion will be granted.

BEADLE SMITH, PLC

/s/ Kevin M. Smith

By: Kevin M. Smith (P48976)

Attorneys for Trustee

445 South Livernois, Suite 305

Rochester Hills, MI 48307

(248) 650-6094, Ext. 15; (248) 650-6095 (fax)

Ksmith@bbsplc.com

Date Served: 3/21/14

PRELIMINARY ORDINANCE REVIEW

TO: ACME TOWNSHIP BOARD
FROM: NIKKI LENNOX
SUBJECT: US-31/M-72 BUSINESS DISTRICT ORDINANCE # 029
DATE: 03/11/2014

On Feb 10th, 2014 the Acme Township Planning Commission held a hearing on a proposed new zoning district, the US-31/M-72 BUSINESS DISTRICT. The District would encompass much of the present US-31 corridor business district and a portion along M-72 from US-31 to the GTTC property border. It will replace B-1S, B-1P, and B-2. This new district will focus less on the use and more on the form of the development, both private and public.

The Planning Commission recommended sending the US-31/M-72 Business District proposed ordinance to County Planning Commission for review and comments. On Feb. 18 the County Planning Commission reviewed, made comments (that were implemented) and concurred with the recommendation to approve Ord. # 029. On March 10, 2014 the Acme Planning Commission recommended approval of Ordinance #029 to the Township Board.

The plan consists of 5 regulating zones; 3 commercial and 2 residential. In the commercial zones the plan creates a uniform consistent placement of buildings on properties and specifies minimum and maximum building heights, floor heights, and percentage of ground floor front façade that must be transparent (glass), landscaping etc.. The residential component retains the Single Family Neighborhoods, but also allows for Mixed Housing Neighborhoods of different densities.

Existing businesses would retain their present zoning, unless they are vacant, change ownership, are re-developed, or buildings demolished.

The US-31 and M-72 FBC merges public infrastructure standards with the development of private development to create a viable business district that is equally shared between cars and pedestrians. The key elements of this ordinance include:

- Better balance of land uses among the districts
- Provides for a greater number of land uses that are permitted by right rather than by special use process
- The plan required specific dimensional requirements which will bring buildings closer to the street, providing for sidewalks and landscaping in front, parking on the sides and rear which will create a pedestrian business district, requirements for cross connectivity
- Shared parking provisions, and allowances for bicycles in the parking standards
- Increase in the height of mixed use and residential multi-family structures, while being conscious of water views of properties to the rear
- An increase in the density in multiple family district dwelling units from 3 dwellings units per acre to 12 dwelling units per acre, allowing for possibility of more affordable housing options.

- Requirements for low impact development (LID) water quality technologies such as rain gardens, porous pavements, required on site storm-water filter structures as part of the overall storm-water plan.
- More opportunities for developer flexibility in designs, in response to market driven conditions
- More efficient review process for developments

On Feb. 18th 2014, I attended the County Planning Commission meeting as they reviewed the proposed district. They concurred with the Acme Township proposed ordinance and sent the following comments:

To ensure water quality, the Township may want to coordinate the overlay district requirements for lot coverage with its storm-water ordinance* to ensure any possible increased runoff is appropriately managed; the Township may want to consider adding definitions for some of the land uses that may not already be in the zoning ordinance as well as what constitutes "redeveloped" in Section 6.6.3.5.

Several other typos and clarifications were brought to the attention of Beckett & Raeder for revision.

*The Township is presently in the process of amending its storm-water ordinance.

This proposed zoning ordinance is in accord with the spirit and purpose of the Acme Township Zoning Ordinance, and is not inconsistent with, or contrary to, the objectives sought to be accomplished by the Acme Township Zoning Ordinance or the Master Plan and the principles of sound planning. The proposed district appears to be in keeping with its intent.

Staff Recommendation:

Staff respectfully recommends approval of this ordinance to the Township Board.

GRAND TRAVERSE COUNTY PLANNING COMMISSION
MASTER PLAN/ZONING REVIEW

TOWNSHIP: Acme

AMENDMENT #: 029

DATE RECEIVED: January 23, 2014

PUBLIC HEARING: February 10, 2014

PRELIMINARY REVIEW:

MASTER PLAN:

ZONING ORDINANCE: X

TEXT: X MAP:

MAP ATTACHED:

PUBLIC HEARING MINUTES:

CHANGE: Amendment #029 would amend the Acme Township Zoning Ordinance with the addition of SECTION 6.6.1 US-31/M-72 BUSINESS DISTRICT, including re-numbering of subsequent sections.

The proposed US-31/ M-72 Business District zoning intends to merge public infrastructure standards with private development regulations to create a viable business district that is equally shared between cars and pedestrians. Key elements include better land use balance, expanding the uses permitted by right and expediting the review process, bringing buildings closer to the street to facilitate walk-ability, increasing density of multiple family dwelling units, and the integration of low impact development storm-water technologies.

TOWNSHIP PLANNING COMMISSION RECOMMENDED TO TOWNSHIP BOARD:

To be determined at February 10, 2014 meeting of the Township Planning Commission.

Township Planning Commission recommendation is to be presented to the County Planning Commission via email after February 10.

COUNTY PLANNING STAFF COMMENTS:

Pursuant to Section 307 of Public Act 110 of 2006, a township shall submit for review and recommendation the proposed zoning ordinance or zoning ordinance amendment to the county. The county will have waived its right for review and recommendation of an ordinance if the recommendation of the county planning commission has not been received by the township within 30 days from the date the proposed ordinance is received by the county.

Staff recommends approval of the zoning ordinance text amendment.

COUNTY PLANNING COMMISSION ACTION:

The County Planning Commission, at its February 18, 2014 meeting, concurred with the Acme Township zoning amendment (Amendment 29).

The County Planning Commission also offered the following comments: To ensure water quality, the Township may want to coordinate the overlay district requirements for lot coverage with its stormwater ordinance to ensure any possible increased runoff is appropriately managed; the Township may want to consider adding definitions for some of the land uses that may not already be in the zoning ordinance as well as what constitutes "redeveloped" in Section 6.6.3.5.

RETURNED TO TOWNSHIP (DATE/RECOMMENDATION):

2-20-2014, via e-mail

TOWNSHIP OF ACME - NOTICE OF HEARING

PLEASE TAKE NOTICE that the ACME TOWNSHIP PLANNING COMMISSION will hold a public hearing at its regular meeting on Monday, February 10, 2014 at 7:00 p.m. at the Acme Township Hall, 6042 Acme Road, Williamsburg MI 49690, to consider the following amendments to the Acme Township Zoning Ordinance.

Amendment #029 would amend the Acme Township Zoning Ordinance with the addition of: SECTION 6.6.1 US -31/M-72 BUSINESS DISTRICT, including re-numbering of subsequent sections. The proposed US-31/ M-72 Business District zoning intends to merge public infrastructure standards with private development regulations to create a viable business district that is equally shared between cars and pedestrians. Key elements include better land use balance, expanding the uses permitted by right and expediting the review process, bringing buildings closer to the street to facilitate walk-ability, increasing density of multiple family dwelling units, and the integration of low impact development storm-water technologies.

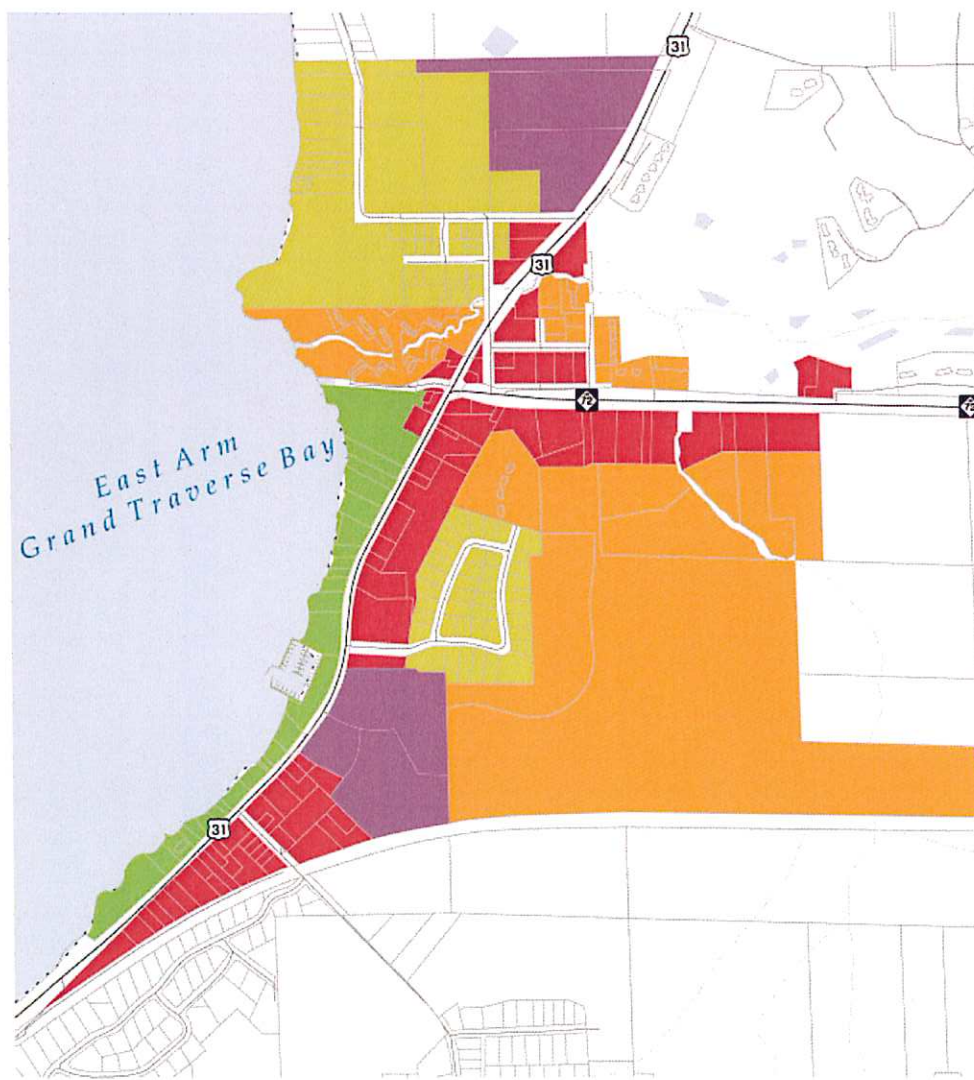
Copies of the entire proposed Amendment #029 are available for inspection at the Acme Township hall. All interested persons are invited to attend and be heard at public hearings before the Planning Commission. After each public hearing, the Planning Commission may or may not deliberate and take action. The entire Zoning Ordinance is available for inspection at the Acme Township Hall from 8:00 a.m. to 5:00 p.m. Monday through Friday. Proposed Zoning Ordinance Amendments and the entire Zoning Ordinance are also available for inspection via the Township's website, www.acmetownship.org.

Written comments may be directed to:
Nikki Lennox; Zoning Administrator
6042 Acme Road
Williamsburg, MI 49690
(231) 938-1350

Section 6.6
Acme Township
US-31 / M-72 Business District

Section 6.6.1
Purpose

The US-31 and M-72 Business District zoning is a departure from traditional zoning in that it focuses less on the use of a parcel and more on how to integrate private and public spaces. The proposed US-31 / M-72 Business District zoning intends to merge public infrastructure standards with private development regulations to create a viable business district that is equally shared between cars and pedestrians. Key elements include better land use balance, expanding the uses permitted by right and expediting the review process, bringing buildings closer to the street to facilitate walkability, increasing density of multiple family dwelling units, and the integration of low impact development stormwater technologies.



Acme Township
Regulating Plan

Data Sources: Michigan Geographic Data Library, Grand Haven County Tax Assessor

- Parcel Boundary
- Township Boundary
- Road

- Single Family Neighborhood (SFN)
- Mixed Housing Neighborhood (MHN)
- Corridor - Shoreline (CS)
- Corridor - Commercial (C)
- Corridor - Flexible (CF)

Section 6.6.2 REGULATED USES, GENERAL STANDARDS, SPECIAL USE PERMIT STANDARDS, and SPLICING

6.6.3.1

Purpose

The text and diagrams in the US-31 and M-72 Business District address the location and extent of land uses, and the that implement the vision articulated in the Acme Township Placemaking process and also express community intentions regarding urban form and design. These expressions may differentiate neighborhoods, districts, and corridors, provide for a mixture of land uses and housing types within each, and provide specific measures for regulating relationships between buildings, and between buildings and outdoor public areas, including streets.

6.6.3.2

Regulated Uses

Regulated uses are identified for each zone either as a Permitted Use (P) or a use requiring a Special Use Permit (SUP). All SUP uses must address the General Standards listed below. If the SUP has additional standards over and above the General Standards the special provision column references that specific section of the Zoning Ordinance. Otherwise, SUP uses must meet the General Standards below. All uses will require the submission of a site plan pursuant to Article VIII of the Acme Township Zoning Ordinance.

6.6.3.3

General Standards

The Planning Commission shall review each application for the purpose of determining that each proposed use meets the following standards, and in addition, shall find adequate evidence that each use on the proposed location will:

- a. Be designed, constructed, operated and maintained so as to insure that public services and facilities affected by a proposed land use or activity will be capable of accommodating increased service and facility loads caused by the land use or activity to protect the natural environment and conserve natural resources and energy to insure compatibility with adjacent uses of land, and to promote the use of land in a socially and economically desirable manner.
- b. Be designed to protect natural resources, the health, safety, and welfare and the social and economic well being of those who will use the land use or activity under consideration, residents and landowners immediately adjacent to the proposed land use or activity, and the community as a whole.
- c. Be related to the valid exercise of the police power, and purposes which are affected by the proposed use or activity.

d. Be necessary to meet the intent and purpose of the zoning ordinance, be related to the standards established in the ordinance for the land use or activity under consideration, and be necessary to insure compliance with those standards.

e. Meet the standards of other governmental agencies where applicable, and that the approval of these agencies has been obtained or is assured. The applicant shall have the plan reviewed and approved by the Grand Traverse Metro Fire Department prior to the review by the Planning Commission.

f. Meets the intent of the Acme Placemaking Plan to establish interconnected, walkable and mixed use neighborhoods.

6.6.3.4

Splicing

The US-31 and M-72 Business District focuses attention on the development and form of public and private properties and spaces within the area designated on the Regulating Plan referenced in Section 6.6.1. Requirements regarding site development standards such as parking, lighting, and encroachments included in this Ordinance will take precedence over the requirements in the Acme Township Zoning Ordinance.

The US-31 and M-72 Business District will replace the following Sections of the Acme Township Zoning Ordinance:

- Section 6.6 B-1S: Shoreline Business
- Section 6.7 B-1P: Professional Office
- Section 6.8 B-2: General Business

All other provisions of the Acme Township Zoning Ordinance remain intact and valid.

6.6.3.5

Properties Currently Developed and Occupied

The Regulating Plan encompasses properties that have been developed under the current Acme Township Zoning Ordinance. These properties will likely not comply with the dimensional and form requirements of the US-31 and M-72 Business District and will not be considered as nonconforming. If the property changes occupancy after the effective date of this Ordinance it will comply with the applicable section of this Ordinance except Section 6.6.5, "Lot and Building Placement." If the property is demolished, redeveloped, or vacant it will comply with all of the provisions of this Ordinance.

Section 6.6.3
 REGULATING PLAN CATEGORIES



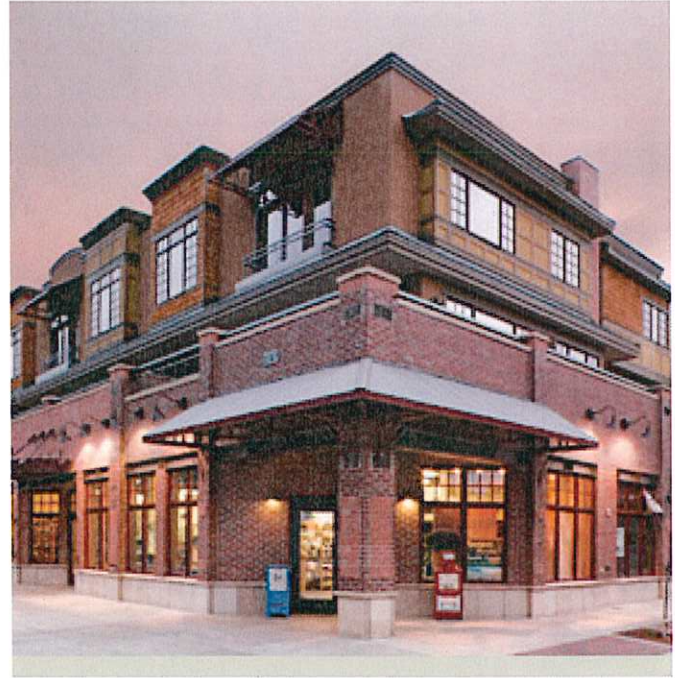
SFN (Single Family Neighborhood)	
Intent	Recognizing existing residential neighborhoods which are based on suburban site and building design standards. These neighborhoods are not quite rural and typically are found on the fringe of most urban areas. Lot size can range up to one acre in size and density can vary from ½ unit per acre to 2-3 units per acre.
Distinguishing Characteristics	Primarily single family residential with walkable development pattern and pedestrian facilities, dominant landscape character. Includes scattered commercial uses that support the residential uses, and connected in walkable fashion.
General Character	Detached buildings with landscaped yards, normally adjacent to other residential and some commercial establishments.
Desired Form	Residential
Building Placement	Varying front and side yard setbacks
Frontage Types	Residential uses include lawns, porches, fences and naturalistic tree planting. Commercial uses front onto thoroughfare.
Typical Building Heights	1 to 2 story.
Type of Public Open Space	Parks along East Bay
Transit (Where Available)	BATA / TART



MHN (Mixed Housing Neighborhood)	
Intent	This neighborhood will include a variety of housing types including single family residential as defined in the SFN, cluster residential and open space subdivisions, small lot residential, duplex, fourplex, courtyard units and apartments of various types and sizes. All of these residential developments will be designed as walkable neighborhoods with sidewalks and on-street parking. Densities would range from 5 to 12 dwelling units per acre. This zone can accommodate buildings described in the SFN regulating zone.
Distinguishing Characteristics	Mix of housing types including attached units.
General Character	Predominantly detached buildings, balance between landscape and buildings, presence of pedestrians amenities such as sidewalks and pedestrian scale lighting.
Desired Form	Residential
Building Placement	Shallow to medium front and side yard setback
Frontage Types	Porches, fences
Typical Building Heights	2 to 3 story with some variation and a few taller workplace buildings.
Type of Public Open Space	Parks along East Bay
Transit (Where Available)	BATA / TART



CS (Corridor Shoreline)	
Intent	To provide for the continuation of existing businesses and residences along the west side of the US-31 as this areas evolves into a series of interconnected public and private water-related recreation uses.
Distinguishing Characteristics	Primarily single family residential with walkable development pattern and pedestrian facilities, dominant waterfront landscape character. Includes some scattered commercial uses.
General Character	Detached buildings with landscaped yards, normally adjacent to other residential and some commercial establishments. Commercial uses consist of service or office uses with parking.
Desired Form	Parks and Open Space
Building Placement	Shallow to medium front and side yard setback
Frontage Types	Commercial uses front onto thoroughfare.
Typical Building Heights	1 story
Type of Public Open Space	Parks along East Bay
Transit (Where Available)	BATA / TART



C (Commercial US-31 / M-72 Corridor)

Intent	To provide for a traditional commercial district that promotes mixed use, walkability and transit options, and takes advantage of its location to East Bay.
Distinguishing Characteristics	Variety of 1 story commercial buildings and 2 to 3 story mixed use buildings with upper stories used for professional offices and residential units. Buildings would be constructed with durable building materials close to the right-of-way with parking on the side or in the rear of the building. Parking lots would be connected with cross access easements and on-site amenities and lighting would be consistent between properties.
General Character	Predominantly detached buildings, balance between landscape and buildings, presence of pedestrians such as wide sidewalks and pedestrian scale lighting.
Desired Form	Commercial / Storefronts / Live-Work
Building Placement	Shallow to medium front and side yard setback
Frontage Types	Stoops, dooryards, storefronts and arcade walkways
Typical Building Heights	1 to 3 story with some variation and a few taller workplace buildings.
Type of Public Open Space	Parks along East Bay
Transit (Where Available)	BATA / TART



CF (Corridor Flex)	
Intent	To provide for a flexible mixture of retail, office, commercial, residential and institutional uses within walkable and connected neighborhoods. The objective is to create an environment where residents can live, work and shop for day-to-day amenities in the same area.
Distinguishing Characteristics	Retail, workplace and civic activities mixed with attached housing types such as townhouses and apartments all developed at a community scale.
General Character	Predominantly attached buildings, landscaping within the public right of way, substantial pedestrian activity.
Desired Form	Mixed Use
Building Placement	Small or no setbacks, buildings oriented to street with placement and character defining a street wall
Frontage Types	Commercial uses front onto thoroughfare.
Typical Building Heights	2 to 4 stories
Type of Public Open Space	Parks, plazas and squares, boulevard median landscaping
Transit (Where Available)	BATA / TART

Section 6.6.4 LAND USE TABLE

6.6.4.1

Regulated Uses

Regulated uses are identified for each ZONE either as a Permitted Use (P) or a use requiring a Special Use Permit (SUP). If a use is blank with no designation or not listed it means it is not permitted in that zone. All uses requiring a Special Use Permit must address the General Standards listed below. If the SUP has additional standards over and above the General Standards the special provision column references that specific section of the Zoning Ordinance. Otherwise, SUP uses must meet the General Standards in 6.6.3.3.

Land Use Table					
Type	SFN	MHN	CS	C	CF
<i>Residential</i>					
Single Family	P	P	P		
Single Family Condominium Subdivisions		P			
Live / Work Unit		P		P	P
Open Space Preservation Development		P			
Duplex	P	P	P		
Multiple Family		P	SUP	P	P
Home Occupation 1	P	P	P	P	P
Home Occupation 2 or More Persons	SUP (7.7)	SUP (7.7)	SUP (7.7)		
Bed and Breakfast (5 Bedroom Maximum)	SUP (9.24)	SUP (9.24)	SUP (9.24)		
<i>Residential - Services</i>					
Nursing Home	SUP	P			
Adult Day Care Center	SUP	SUP	SUP		
Assisted Living Group Facilities	SUP	P	SUP		
State Licensed Residential	SUP	SUP	SUP		
Group Child Care Home	SUP	SUP	SUP		
<i>Public and Private</i>					
Marinas (Public or Private)			SUP		
Outdoor Public Owned Parks and Recreation Facilities	P	P	P	P	P
Public and Private Schools	P	P	P	P	P
Public Uses: Critical, Supporting and Essential	P	P	P	P	P
Churches with and without Assembly Halls		P		P	P
<i>Transportation / Utilities</i>					
Parking (Public or Private)		P	P	P	P
Wireless Telecommunication Facilities		SUP		SUP	
Public Transit Stop or Station			P	P	P

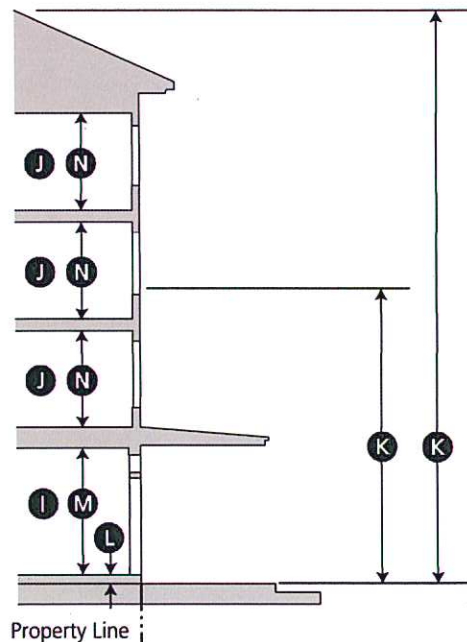
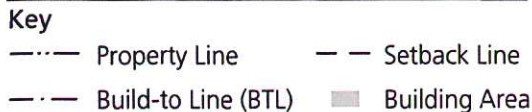
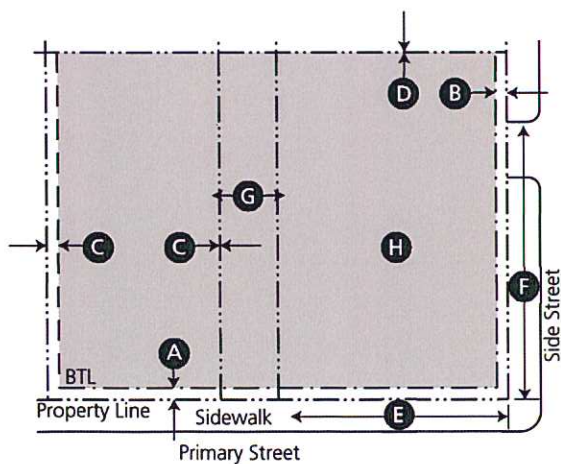
Land Use Table					
Type	SFN	MHN	CS	C	CF
<i>Office</i>					
Professional Offices			P	P	P
Medical / Dental Offices				P	P
Medical Urgent Care Facilities				P	P
Veterinary Clinic			P	P	
<i>Commercial</i>					
Mixed Use with Residential above the 1st floor				P	P
Bar / Tavern				P	P
General Retail; except with the following features				P	P
a. Alcoholic beverages				SUP	SUP
b. Floor area over 10,000 sq.ft.				SUP	SUP
c. On-site production of items sold in or out of store locations				SUP	SUP
d. Operating hours between 10pm and 7am				SUP	SUP
e. Outdoor sales and storage of cars, boats, trucks and RV's					
Restaurant, cafe and coffee shop except with the following features				P	P
a. Drive-thru facilities				SUP	
b. Drive-In facilities				SUP	
Micro brewery				P	P
Movie & Performance Theaters				SUP	P
Convenience market less than 3,500 sq.ft				P	P
Personal Services				P	P
Farmers Market				P	P
Banks and Financial; except with the following features				P	P
a. Drive-thru facilities				SUP	
Shopping Centers				SUP (9.12)	SUP (9.12)
Grocery Stores; except with the following features				P	P
a. Floor area over 10,000 sq.ft				SUP	P
b. Gasoline Service Station				SUP (9.6)	
Gasoline Service Station				SUP (9.6)	
Automotive Supply & Parts				P	
Automotive Service				SUP	
<i>Lodging</i>					
Hotel; except with the following features				P	P
a. Greater than 120 rooms				SUP	P
b. Conference and convention facilities				SUP	SUP

Section 6.6.5 LOT and BUILDING PLACEMENT

6.6.5.1 Terminology

LOT AND BUILDING TERMINOLOGY	
Build-to Line (BTL) A	A line parallel to the property line where the facade of the building is required to be located.
Setback B C D	The distance by which a building must be separated from the property line or ROW, typically defined and regulated as a minimum.
Primary Street built to BTL E	The percent of the building facade which must occupy the width of the lot adjacent to the Primary Street.
Side Street, Corner Lot built to BTL F	The percent of the building which must occupy the side lot line when the building is on a corner lot.
Maximum Lot Width G	The largest allowed distance between lot corners along the front ROW.
Minimum Lot Width G	The smallest allowed distance between lot corners along the front ROW.
Lot Depth	The minimum depth of lot expressed in feet.

Lot Coverage H	The percent of the lot covered by buildings and accessory structures.
Impervious Coverage	The percent of the lot covered by impervious surfaces including roofs, patios, driveways and other hard surfaces which result in water runoff.
Minimum Building Height K	The shortest allowed vertical distance between the sidewalk and the top point of reference for a building facade along the front ROW.
Maximum Building Height K	The largest allowed vertical distance between the sidewalk and the top point of reference for a building.
Ground Floor Finished Level Height L	The vertical distance allowed between the sidewalk and the top of the finished floor on the ground level, regulated as a minimum.
Minimum Ground-Floor Ceiling Height M	The smallest allowed vertical distance between the finished floor and ceiling on the ground floor of a building.



6.6.5.2

Building Placement, Density and Parking

Building Placement		SFN	MHN	CS	C	CF
Built-to Line (BTL) Distance from Property Line						
Front	A	30'	30'	30'	20'	5'
Side Street, corner lot	B	30'	30'	NA	20'	5'
Setback						
Side	C	10'	10'	10'	3'	5'
Rear	D	30'	30'	35'	25'	5'
Building front facade as a % of Lot Width	E	NA	NA	NA	85%	95%
Side Street Facade as a % of Lot Depth	F	NA	NA	NA	35%	80%
Building Form						
Lot Width (minimum)	G	100'	NA	100'	20'	20'
Lot Width (maximum)	G	150'	NA	NA	100'	NA
Lot Depth	H	NA	NA	NA	NA	NA
Lot Coverage		30%	NA	20%	70%	85%
Height						
Building Maximum (Stories/Height)	K	2 / 30'	4 / 45'	1 / 20'	3 / 35'	4 / 45'
Story Height difference between adjacent buildings		NA	NA	NA	1	1
Ground Floor Finish Level above site grade	L	6"	6"	6"	0"	0"
First Floor ceiling height	M	NA	15'	Na	15'	15'
Upper Floor(s) ceiling height	N	NA	9'	NA	9'	9'
Garage						
Attached Garage (max. feet behind the BTL)		10'	10'	10'	NA	NA
Attached Garage (max. feet in front of the BTL)		10'	0'	0'	NA	NA
Detached Garage must be placed behind Primary Building						
Impervious Coverage - Buildings and Pavements						
Impervious Coverage		40%	60%	40%	85%	100%
Density						
Maximum Dwelling Units per acre		3	12	4	14	18
Parking						
On-Street allowed to count toward guest parking		Yes	Yes	No	Yes	Yes
Required Parking refer to Table 6.6.6.9						

Notes

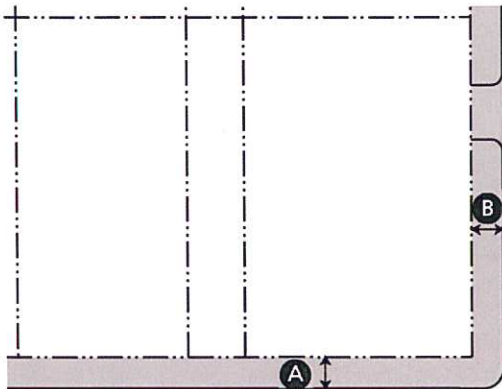
1. All floors must have a primary ground-floor entrance that faces the primary side of the street
2. Residential uses with a primary ground-floor entrance must face the primary side of the street.
3. Any section along the BTL not defined by a building must be defined by a 3'6" high masonry screen wall setback back 5'0" from the BTL unless it is an existing parking lot and in that instance the screening wall can be located adjacent to the sidewalk. The area between the BTL and the setback shall be landscaped, if practical.
4. Buildable Density is determined by the sum of square footage or acreage used for building(s) and the amount of required parking or Effective Parking located within the maximum lot coverage area.
5. Rear-facing buildings, loading docks, overhead doors, and other service entries are prohibited on street-facing facades.
6. Air compressors, mechanical pumps, exterior water heaters, utility and telephone company transformers, meters or boxes, garbage cans / dumpsters, storage tanks, and similar equipments shall not be stored or located within any area adjacent to a street right-of-way.
7. Roof mounted equipment shall be placed behind and away from any required building line and be screened from view from the street.

6.6.5.3

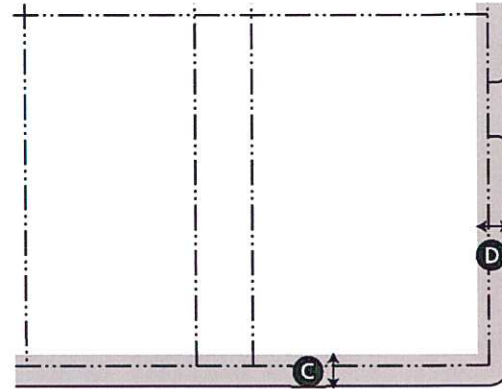
Land Use by Floor

Land Use	SFN	MHN	CS	C	CF
Ground Floor	I				
a. Residential Uses	Yes	Yes	Yes	No	No
b. Residential Services	Yes	Yes	Yes	No	No
c. Public / Private Uses	Yes	Yes	Yes	Yes	Yes
d. Transportation / Utilities	No	Yes	Yes	Yes	Yes
e. Office	No	No	Yes	Yes	Yes
f. Commercial	No	No	No	Yes	Yes
g. Lodging	No	No	No	Yes	Yes
Upper Floor(s)	J				
a. Residential Uses	Yes	Yes	Yes	Yes	Yes
b. Residential Services	Yes	Yes	Yes	No	No
c. Public / Private Uses	No	Yes	No	Yes	Yes
d. Transportation / Utilities	No	No	No	No	No
e. Office	No	No	Yes	Yes	Yes
f. Commercial	No	No	No	Yes	Yes
g. Lodging	No	No	No	Yes	Yes

Section 6.6.6
SPECIAL PROVISIONS



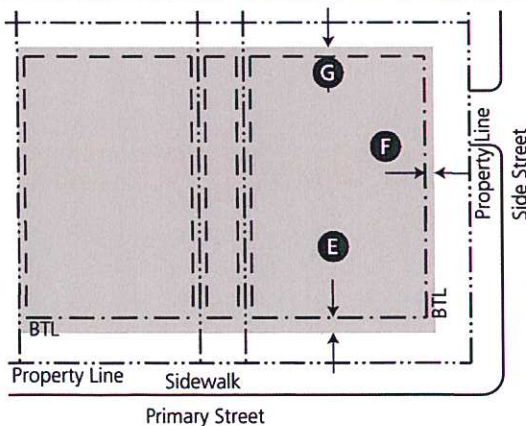
Key
 - - - - Property Line ■ Encroachment Area



Key
 - - - - Property Line ■ Encroachment Area

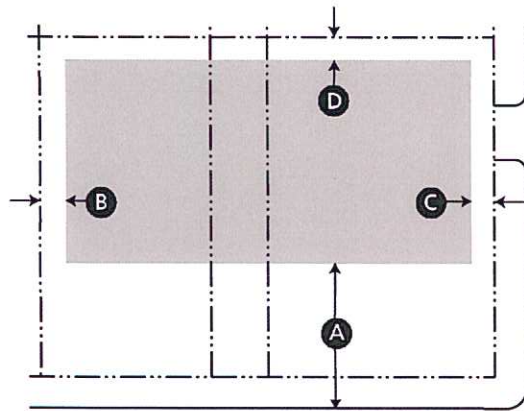
6.6.6.1 Encroachments		
Type 1: Sufficient Right-of-Way		
Front	0'	A
Side Street	0'	B
Type 2: Insufficient Right-of-Way		
Front	12'	C
Side Street	12'	D
6.6.6.2 Canopies and Awnings		
Canopies and awnings are encouraged and may encroach over the BTL and shall have a height above the Ground Floor Finish Level of 10 feet		
Front	10'	E
Side	10'	F
Rear	5'	G

6.6.6.3 Site Lighting		
Streetlights shall be on a general type specified by the Township		
SFN, RMH, CS, and C Zones: No lighting level measured at the BTL shall exceed	1.0	fc
CF Zone: No lighting level measured at the BTL shall exceed	2.0	fc
6.6.6.4 Signs		
Signs shall conform to Section 7.4 except Section 7.4.6 c. #2 where a freestanding signs shall not exceed 6 feet in height.		
6.6.6.5 Facades (All Buildings Except 1st Floor Residential)		
A minimum of 75% of the ground floor story front facade between 2 feet and 8 feet above the sidewalk must be comprised of transparent, non-reflective windows into the nonresidential space.		
A minimum of 30% of the upper story facade measured floor to floor shall have transparent, non-reflective, vertically oriented windows.		



Key
 - - - - Property Line - - - - Setback Line
 - - - - Build-to Line (BTL) ■ Awning Area

6.6.6.6 Water Quality		
Low impact development water quality technologies such as rain gardens, rooftop gardens, vegetated swales, cisterns, permeable pavers, porous pavement, and filter stormwater structures will be required on site as a component of the overall stormwater plan. In addition to these requirements, provisions of the Acme Township Stormwater Ordinance shall apply.		



Key
 - - - - - Property Line ■ Parking Area

6.6.6.7 Parking		
Location (Distance from Property Line)		
Front Setback (parking to be located behind the building)		
Front Setback (when adjacent to the building)		
- the setback would be measured from the front facade of the building	10'	A
Adjacent to a common Property Line	10'	B
Side Street Setback		
- when a masonry screen wall is installed	5'	C
- landscape only	10'	C
Rear Setback	5'	D
note: where a parking lot abuts an interior and/or common property line the property owner shall provide a cross access easement for the purpose of connecting adjacent parking lots.		
6.6.6.8 Shared Parking 6.6.10.6		
Parking Calculations: The Shared parking Factor for two Functions, when divided into the sum of the two amounts as listed on the Required Parking table below produces the Effective Parking needed. For example, residential parking is calculated at 12 spaces and retail parking is calculated at 32. Summed they equal 44. Using the Shared Parking Table this amount is divided by 1.2 to derive an Effective Parking amount of 36.6 or 37 parking spaces.		

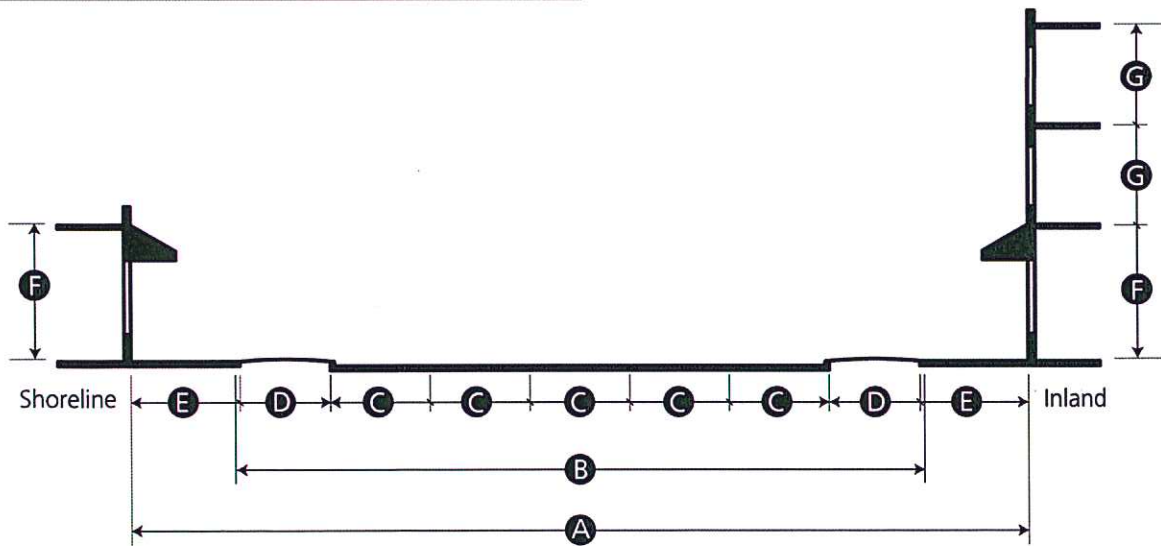
Function	Function			
	Residential	Lodging	Office	Retail
Residential	1.0	1.1	1.4	1.2
Lodging	1.1	1.0	1.7	1.3
Office	1.4	1.7	1.0	1.2
Retail	1.2	1.3	1.2	1.0

6.6.6.9 Required Parking		
Residential (per dwelling unit)		
Single Family	2.0	
Duplex	2.0	
Multiple Family	1.5	(1)
Live / Work Unit	2.0	
Residential above 1st Floor in Mixed Use buildings (C and CF Zones)	1.5	(1)
Lodging (per bedroom / hotel room)		
Bed & Breakfast	1.2	
Inn	1.2	(1)
Hotel / Motel	1.0	
Office (per 1,000 usable square feet)		
Individual enclosed offices	3.0	
Open office concept	2.0	
Retail (per 1,000 usable square feet)		
T4 Retail	4.0	
T5 Retail	3.0	
Civic / Assembly - Determined by 7.5.3 Zoning Ordinance		
Parking Notes		
Parking shall conform to Section 7.5, except the provisions in 7.5.3. Parking Space Requirements.		
(1) Parking may be shared using the shared parking method outlined in Shared Parking		
6.6.6.10 Site Amenities		
Bicycle parking and loops/racks must be provided on site based on a ratio of 1 bicycle stall per 10 vehicular parking spaces.		
Benches may be required at the discretion of the Planning Commission		

Section 6.6.7 PUBLIC SPACE STANDARDS

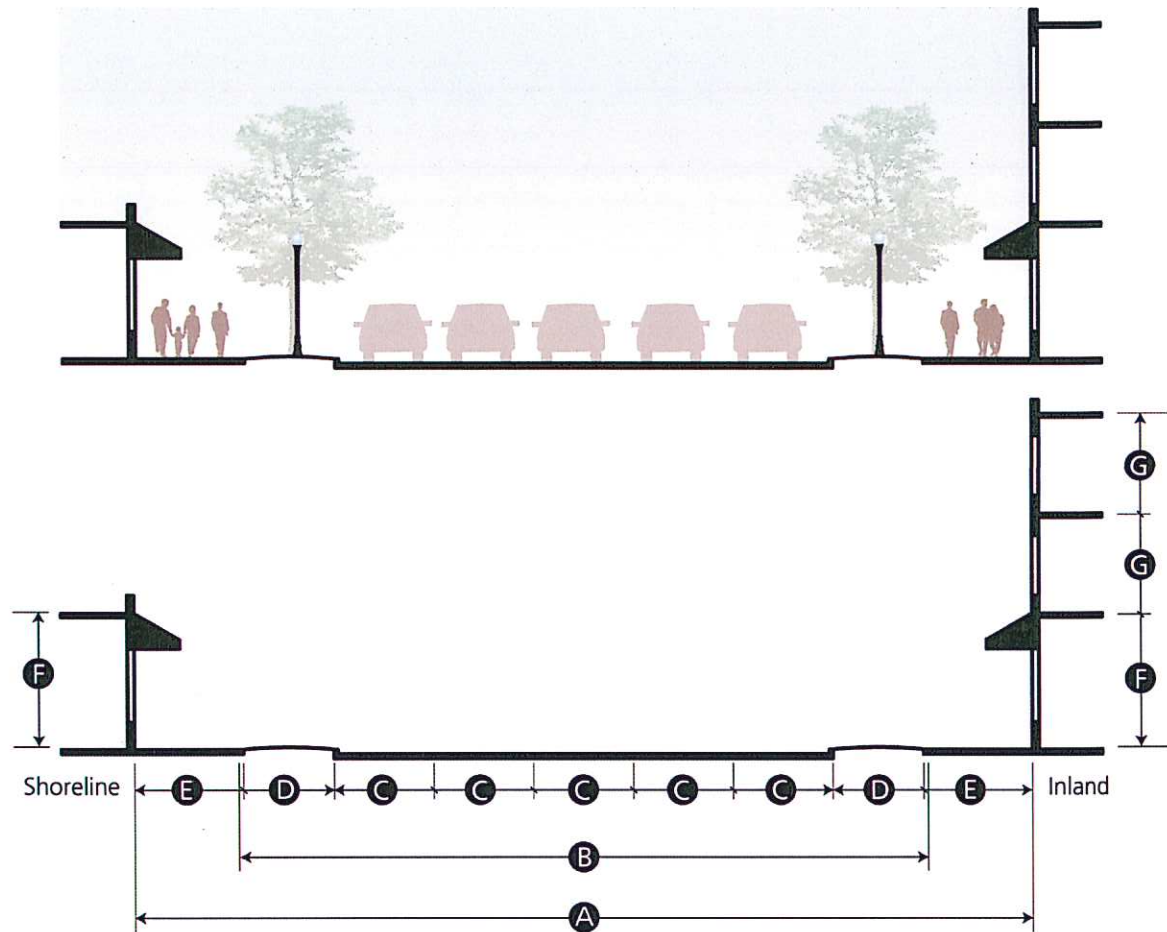
6.6.7.1 Terminology

STREET TERMINOLOGY	
Right-of-Way (ROW) Width A	
The measurement across a thoroughfare of the area the Michigan Department of Transportation, Grand Traverse County Road Commission or private property owner controls or owns.	
Curb Face to Curb Face Width B	
The distance across a thoroughfare between the vertical faces of the curb, typically intended for vehicles, including any on-street parking, planting strips, and gutters.	
Traffic and Parking Lanes D	
The number and width of areas designated for vehicular travel, not including bicycle lanes.	
Planting Zone E	
The area of the ROW used to plant street trees, flowers, and install Low Impact Development stormwater features, such as rain gardens. In some instances, this zone, depending on surface materials, can be used for outdoor dining.	
Pedestrian Zone F	
The area used for pedestrian movement and dedicated to sidewalks and outdoor cafes,	



Street Terminology Cross Section

US-31 Corridor

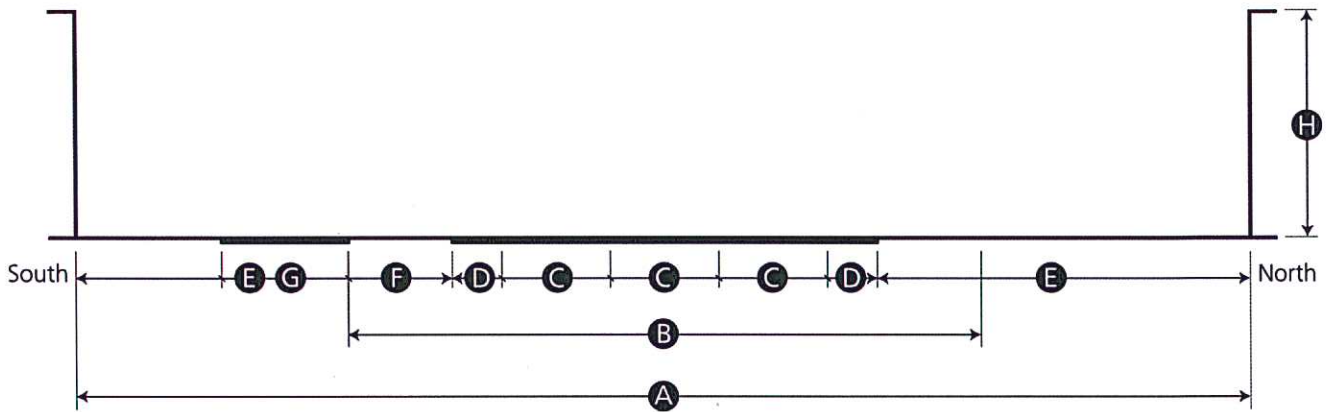
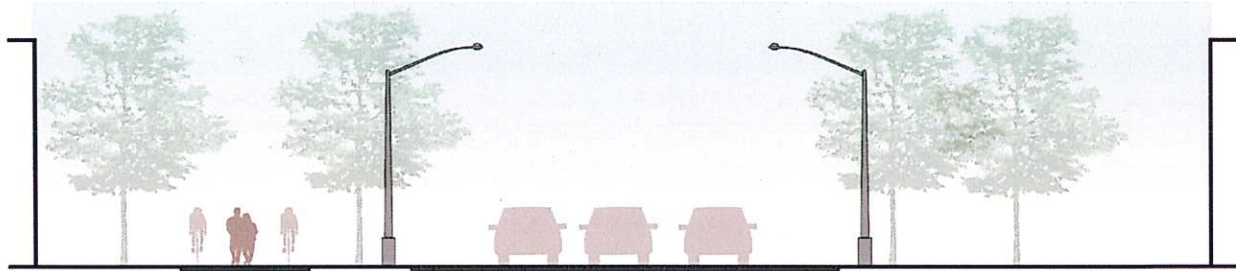


Application	
Target Speed	
Target Speed	25 - 30 MPH
Overall Widths	
Public Realm (Between BTL)	99' (A)
Right-of-Way (ROW) Width	76' (Varies) (B)
Lanes	
Traffic Lanes	11' (C)
Turn Lanes	At Intersections
Shoulders	None
Bicycle Lanes	5' - 6' (C)
Parking Lanes	8'
Medians	None

Edges	
Curbs	1'
Planters / Tree Grates	10' (D)
Landscaping	Evenly Spaced (D)
Walkways	Sidewalk - 12' (E)

Source: Designing Walkable Urban Thoroughfares: ITE and CNU; Table 6.4 "Design Parameters for Walkable Urban Thoroughfares"

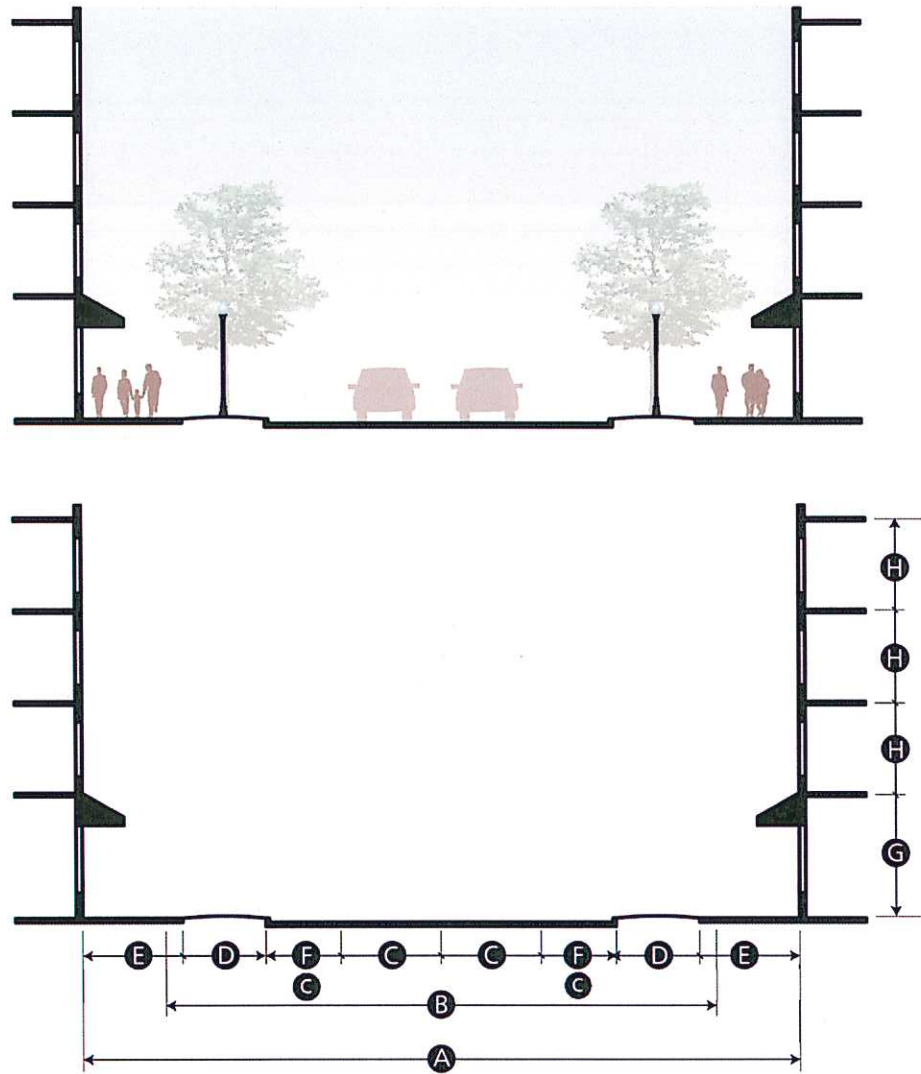
M-72 Corridor



Application		
Overall Widths		
Public Realm (Between Build-To Lines)	210'	(A)
Right-of-Way (ROW) Width	150'	(B)
Lanes		
Traffic Lanes	11'	(C)
Turn Lanes	At Intersections	
Shoulders	7'	(D)
Edges		
Curbs	1'	
Planters	15'	(F)
Landscaping		
Walkways	Path - 14'	(G)

Source: Designing Walkable Urban Thoroughfares: ITE and CNU;
Table 6.4 "Design Parameters for Walkable Urban Thoroughfares"

Other Road Space Standards



Application	
Transect Level	T3-T4
Overall Widths	
Public Realm (Between Build-To Lines)	86' (A)
Right-of-Way (ROW) Width	66' (B)
Lanes	
Target Speed	25 MPH
Traffic Lanes	10' (C)
Parking Lanes (On-Street)	8' (G)
Turn Lanes	At Intersections (F)

Edges	
Curbs	1'
Planters / Planting Strip (minimum)	4' (D)
Landscaping (minimum)	Evenly Spaced
Walkways (minimum)	Sidewalk - 10' (E)

Source: Designing Walkable Urban Thoroughfares: ITE and CNU; Table 6.5 "Main Street Design Standards"

PLANNING & ZONING REVIEW

TO: ACME TOWNSHIP BOARD
FROM: NIKKI LENNOX
SUBJECT: ORDINANCE #031 Accessory Building Amendment
DATE: 03/25/2014

ORDINANCE #031 Accessory Building Amendment

Background:

Over the past year and a half I have received numerous calls from residents regarding the height of accessory buildings. Presently the accessory building ordinance only allows for a height of 14 feet. With this height, a garage door height of approx. 7' is the maximum, considering the roof pitch. Residents' complaints include not being able to fit boats on trailers, or campers inside of their accessory structures because of the lack of height. I presented an amendment to the Planning Commission to increase the height to the maximum allowable in the residential district (35'), they discussed the issue looking for a solution and decided upon a 24' height. This height was proposed by Steve Feringa, who calculated the height of boats and RVs, garage door openings and attic storage space of accessory buildings. I received and submitted several residents and builders complaint letters to the Planning Commission several residents attend the meetings and discussed their situations.

On March 10th 2014 the Planning Commission held a hearing and recommended approval of this amendment to the Township Board of Accessory Building Ordinance #031, Section 7.2.1.

7.2. SUPPLEMENTARY USE AND AREA REGULATIONS:

7.2.1 ACCESSORY BUILDINGS:

Authorized accessory buildings may be erected as part of the principal building or may be connected to it by a roofed-over porch, patio, breezeway, or similar structure, or they may be completely detached. If attached to the principal building, an accessory building shall be made structurally a part of it, and shall comply in all respects with the requirements applicable to the principal building under this Ordinance. An accessory building not attached and not made a part of the principal building shall:

- a. Not be nearer than ten feet from any other separate structure on the same lot,
- b. Not be erected in any minimum side yard setback,
- c. Not be erected in any front yard of any non-waterfront parcel,
- d. Not occupy more than 25% of a required rear yard,
- e. Not exceed ~~one story or fourteen~~ **twenty four** feet in height, nor exceed the ground floor area of the main building within Residential Districts,
- f. Not be closer to the side yard lot line than the side yard setback of the principal building on a corner lot within Residential Districts.

TOWNSHIP OF ACME - NOTICE OF HEARING

PLEASE TAKE NOTICE that the ACME TOWNSHIP PLANNING COMMISSION will hold a public hearing at its regular meeting on Monday, March 10, 2014 at 7:00 p.m. at the Acme Township Hall, 6042 Acme Road, Williamsburg MI 49690, to consider the following amendments to the Acme Township Zoning Ordinance.

Amendment #030 would amend Section 6.11. A-1 Agricultural District with the deletion of the existing 6.11 in its entirety to be replaced with new 6.11.A-1 Agricultural District including additional agricultural uses, processing, community kitchens, food research and development facilities, food storage, production facilities for value added farm products, small wine makers, small distillers, microbreweries, tasting rooms, wineries, distilleries, breweries, and the deletion in its entirety of 9.25 Wineries.

Amendment #031 would amend Section 7.2. Supplementary Use and Area Regulations, 7.2.1 e Accessory Buildings with the deletion of: one story or fourteen feet in height, replaced with twenty four feet in height.

COPIES OF THE ENTIRE PROPOSED AMENDMENTS #030 & 031 ARE AVAILABLE FOR INSPECTION AT THE ACME TOWNSHIP HALL.

All interested persons are invited to attend and be heard at public hearings before the Planning Commission. After each public hearing, the Planning Commission may or may not deliberate and take action. Special Use Permit applications, proposed Zoning Ordinance Amendments and the entire Zoning Ordinance are available for inspection at the Acme Township Hall from 8:00 a.m. to 5:00 p.m. Monday through Friday. Proposed Zoning Ordinance Amendments and the entire Zoning Ordinance are also available for inspection via the Township's website, www.acmetownship.org.

Written comments may be directed to:

Nikki Lennox; Zoning Administrator
6042 Acme Road
Williamsburg, MI 49690
(231) 938-1350

**GRAND TRAVERSE COUNTY PLANNING COMMISSION
MASTER PLAN/ZONING REVIEW**

Pursuant to Section 307 of Public Act 110 of 2006, a township shall submit for review and recommendation the proposed zoning ordinance or zoning ordinance amendment to the county. The county will have waived its right for review and recommendation of an ordinance if the recommendation of the county planning commission has not been received by the township within 30 days from the date the proposed ordinance is received by the county.

TOWNSHIP: Acme Township
AMENDMENT #: 31
DATE RECEIVED: March 11, 2014
PUBLIC HEARING: March 10, 2014
PRELIMINARY REVIEW:

MASTER PLAN:
ZONING ORDINANCE:
TEXT: **MAP:**
MAP ATTACHED:
PUBLIC HEARING MINUTES:

CHANGE: This amendment increases the height of accessory buildings from fourteen feet in height to twenty-four feet in height.

TOWNSHIP PLANNING COMMISSION RECOMMENDED TO TOWNSHIP BOARD:
Approval

COUNTY PLANNING STAFF COMMENTS:

Staff recommends approval. Based on the policy adopted on May 21, 2013, this amendment is on the consent calendar.

COUNTY PLANNING COMMISSION ACTION: The County Planning Commission, at its March 18, 2014 meeting, concurred with the Township Planning Commission recommendation of approval.

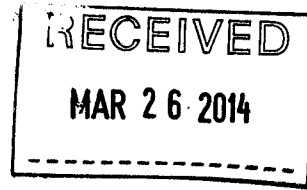
COMMENTS FROM CPC ACTION:

RETURNED TO TOWNSHIP (DATE/RECOMMENDATION): 3-19-14 via email



6042 Acme Road, Williamsburg, MI 49690 Tel. 231-988-1466 Fax 231-988-1610 www.acmetownship.org

March 24, 2014



Cathy Dye, Township Clerk
Acme Township
6042 Acme Rd
Williamsburg, Michigan 49690

To: Acme Township Board of Trustees

I resign my position as Acme Township Treasurer effective April 8, 2014.

Connie Collett
Acme Township Treasurer

RESOLUTION OF THE ACME TOWNSHIP BOARD OF TRUSTEES
RESOLUTION #R-2014-__
Agreement for Collection of Summer School Property Taxes for TBAISD
Date April 8, 2014

At a meeting of the Acme Township Board of Trustees, held on, **April 8, 2014** the Acme Township Board of Trustees, on a motion made by, _____ and seconded by _____ passed the following resolution:

Whereas,, The Acme Township Treasurer is entering into an agreement, to collect summer Taxes for TBAISD for year July1, 2014.

Whereas, the fee to collect these said summer taxes is included in the per parcel payment as negotiated by TCAPS, or in the case of Elk Rapids schools as negotiated by the Elk Rapids Public Schools

Whereas, The Township treasurer shall account for and remit to the school District Summer school tax collections on the same schedule as agreed upon with the Traverse City Area Public School and Elk Rapids Public schools. In return for timely payment the School district's waves any claim to interest earned during the time the money is in Township Accounts.

Now therefore be it resolved that the Acme Township Board approves this agreement between Acme Township and Traverse Bay Area Intermediate School District on April 8, 2014

Township Board members present:

Absent:

Upon roll call, the following vote was cast:

Aye:

Nay:

Abstaining:

Jay B. Zollinger Date
Acme Township Supervisor

Cathy Dye Date
Acme Township Clerk

4/14/2014

RESOLUTION OF THE ACME TOWNSHIP BOARD OF TRUSTEES
RESOLUTION #R-2014-----
Resolution on Budget Amendments
April 8, 2014

At a meeting of the Acme Township Board of Trustees, held on April, 8th 2014, the Acme Township Board of Trustees, on a motion made by _____ and seconded by _____ passed the following resolution:

Whereas, at the Acme Township Board meeting held April 8, 2014, Resolution R-2014-___ was approved to make budget corrections to bring the Budget in balance and improve our 2013/2014 audit.

Whereas; The Funds listed below all have the same type of budget corrections to be made, but just in different amounts. All of the following Funds have budget amounts resulting in a drop down or expense exceeding revenue. This resulted in not enough Budgeted for Revenue. Please refer to the following data below.

- Amend budget amount for 206-Fire Fund GL# 206.000.671.000 (Misc. Revenue) currently budgeted \$88,025.00, add \$604,867.00 making the total Amended Budget of \$692,892.00 (From Actual Tax Mileage)

- Amend budget amount for 207 Police Protection Fund GL#207.000.671.000 (Misc. Revenue) currently budgeted \$0.00, add \$26,907.00 making the total Amended Budget of \$26,907.00 (From Fund Balance Forward)

- Amend budget amount for 224 Shoreline Preservation GL#224.000.671.000 (Misc Revenue) currently budgeted \$0.00, add \$51,995.00 making the total Amended Budget of \$51,995.00 (From Fund Balance Forward)

- Amend budget amount for 225 Farmland Preservation GL#225.000.671.000 (Misc Revenue) currently budgeted \$0.00, add \$557,500.00 making total Amended Budget of \$557,500.00 (From Fund Balance Forward)

Now therefore be it resolved that the Acme Township Board approves request.

Township Board members:

Present:

Absent:

Upon roll call, the following vote was cast:

Aye:

Nay:

Abstaining:

Jay B. Zollinger
Acme Township Supervisor

Cathy Dye
Acme Township Clerk

4/8/2014